

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: March 16, 2022

Re: Action Memo
March 23, 2022 Board Meeting

Request Board approval for adding the following staff member to receive a stipend of up to \$500 to be paid through Title III funds for translation services to be paid out in June pending receipt of their service log prior to payment. Staff members will log their services and submit documentation prior to being paid. Proration of stipend will depend on the number of contact hours logged. A portion of the allotted funds were not utilized in the beginning of the school year so there will be no impact on the budget.

Staff Member	Amount/Date to be Pd
Aileen Ojeda	Up to \$500 in June