

# GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

## Action Memo Items

Date Submitted: **2/11/2021**

Proposed Effective Date: **March 1, 2021**

Grade(s) impacted: Dist

Name: <b>Transfinder Software</b>	Position/Item: <b>Transporation SIS/Routing Software</b>	Submitted By: <b>Lisa Ridgway/Leslie Rodriguez</b>	Building: <b>District-wide application</b>
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Proposed cost/amount: <b>\$9,250</b>	Funded through: <b>Local Funds</b>	Hours/Days per week: <b>N/A</b>	Benefits: Y or <u>N</u> (circle one)
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Is candidate currently employed by District: <u>    </u> No <u>    </u> Yes (if yes, what position) _____ If yes, part time or full time (circle one)	Is candidate a former employee: <u>    </u> No <u>    </u> Yes Check references/review district personnel file? <u>    </u> No <u>    </u> Yes
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### Board Action Requested:

Approval for the upgrade of the transportation software, cleaning up of corrupted files and re-establishing direct communication between the district's SIS Powerschool and Transfinder. Also included in the pricing is training and weekly meetings.

### Details and ramifications:

The routing system in place, Routefinder Pro was first purchased in 2013 and never was upgraded. The system has major issues, some created by the former Transportation Coordinator. The files have been corrupted and due to the condition of the files there is no student information sync between the program and Powerschool. The program is also outdated and will not be supportable if left as it is.

### Positives:

The program will allow parent access to view routes, delays and other issues through Powerschool (Parent Portal). It will also streamline data for all stakeholders in the district.

### Concerns:

None

### Other Comments:

**FOR OFFICE USE ONLY:**

Board Date: \_\_\_\_\_

Approved: Y or N

Index #: \_\_\_\_\_



DATE: January 29, 2021

440 State Street  
Schenectady, NY 12305

To: Leslie Rodriguez

Glassboro Board of Education  
560 Joseph Bowe BLVD  
Glassboro, NJ 08028

Prepared By: Daniel Mahl

Title: Account Executive  
Phone: 518-723-8207  
Email: [dmahl@transfinder.com](mailto:dmahl@transfinder.com)

Transfinder Products and Services	Qty.	Initial Cost														
<p><b>Routefinder Pro to Routefinder Plus Implementation</b> Routefinder PLUS is Transfinder’s easy-to-use, browser-based transportation software solution. The Routefinder PLUS implementation includes exchanging your Routefinder Pro licenses for Routefinder PLUS licenses along Implementation, Data and Training Services.</p> <p>Implementation Plan Includes a Project Kickoff Call along with:</p> <table border="1" data-bbox="167 999 1219 1113"> <tr> <td>Sandbox Installation with Client Data</td> <td>Conversion Testing</td> </tr> <tr> <td>Report Creation</td> <td>Online Training</td> </tr> <tr> <td>Final Data Conversion</td> <td>Go-Live/ Rollout</td> </tr> </table> <p>Responsibilities Include:</p> <table border="1" data-bbox="167 1188 1219 1339"> <tr> <td>Weekly Status Meetings</td> <td>Data Conversion Services</td> </tr> <tr> <td>Report Creation Services</td> <td>Data Import &amp; Analysis Consulting</td> </tr> <tr> <td>Project Management Consulting Services</td> <td>Training Consulting Services</td> </tr> <tr> <td></td> <td>6-weeks (1 hour each week)</td> </tr> </table>	Sandbox Installation with Client Data	Conversion Testing	Report Creation	Online Training	Final Data Conversion	Go-Live/ Rollout	Weekly Status Meetings	Data Conversion Services	Report Creation Services	Data Import & Analysis Consulting	Project Management Consulting Services	Training Consulting Services		6-weeks (1 hour each week)	1	\$7,500
Sandbox Installation with Client Data	Conversion Testing															
Report Creation	Online Training															
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Weekly Status Meetings	Data Conversion Services															
Report Creation Services	Data Import & Analysis Consulting															
Project Management Consulting Services	Training Consulting Services															
	6-weeks (1 hour each week)															
<p><b>Transfinder University Livestream</b></p> <ul style="list-style-type: none"> <li>• Routing System Proficiency Course</li> <li>• 2 days of online training in a Routefinder PLUS training dataset</li> <li>• Class hours 8:30 am-5:00 pm Eastern Daylight Time</li> </ul> <p><b>Class: To be determined (Would like to train with DelSea)</b></p> <p><b>Attendee: Leslie Rodriguez</b></p> <p><b>Title: Transportation Director</b></p>	1	\$1,750														

**Email: lrodriguez@gpsd.us**

**Phone number: 1-856-652-2677**

**Total Cost**

**\$9,250**

This proposal has been prepared at your request. This proposal is for completing the job(s) as described or delivering the described product(s). All invoices are due and payable upon receipt. The total system cost for any of the options, is due and payable upon installation. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee.

**Approved By:**

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**Name & Title**

**Signature**

**Date**