

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: January 10, 2022

Re: Action Memo

Request Board approval for a Title I Basic Skills Extended School Day (ESD) program that will run from January 2022 through April 2022 at Bullock, Bowe, and GIS. The Title I ESD program will run 3 days per week for 1 hour each day for 4 teachers in each building 1st through 6th, 3 teachers at GIS, and 1.5 hours 3 days per week for an additional teacher in each building to function as the program coordinator. The coordinators will both teach and be responsible for collecting time sheets, lesson plans, and contact logs that will be submitted to Amy Masso on a weekly basis. Student transportation is required and budgeted for, however, if transportation is not available, programs may run in a virtual format. The program will address learning needs and learning loss in both ELA and math for all students who are currently receiving services through the BSI program. Students will receive targeted interventions to meet their individual needs. Total cost of the program is estimated to be \$40,078 and will be funded in combination through ESEA and ESSER II funds. See attached cost breakdown by building.

Glassboro Public Schools

Title I Extended School Day Staffing Costs

School	# of Teaching Staff	Hours Daily	Hours Weekly	Total Hours per teacher (excluding holidays)	Per hour rate	Weekly (per teacher)	Total Program Cost (per teacher)	Total Staff Cost (Per Building)
Bullock	4	1	3	38	\$ 39	\$ 117	\$ 1,482	\$ 5,928
Bowe	4	1	3	38	\$ 39	\$ 117	\$ 1,482	\$ 5,928
GIS	3	1	3	38	\$ 39	\$ 117	\$ 1,482	\$ 4,446
Coordinators	3	1.5	4.5	38	\$ 39	\$ 176	\$ 1,482	\$ 4,446
Teacher Prep	14			2	\$ 39		\$ 1,092	\$ 1,092
Programs will run after winter break, preferably from January 18th to April 13th.							FICA costs 7.65%	\$ 1,671
							Total cost of Staff	\$ 23,511

Transportation Costs

Bus Run	Hourly Cost	Hours per Week	Total Hours	Total per building
Bullock	\$ 45	3	38	\$ 5,130
Bowe	\$ 45	3	38	\$ 5,130
GIS	\$ 45	3	38	\$ 5,130
(Calculated in the event it becomes available to each building.)		FICA costs 7.65%		\$ 1,177
		Total cost of Transportation		\$ 16,567

Total Program Cost

Staff	\$ 23,511
Transportation	\$ 16,567
Total cost	\$ 40,078

Coordinators will also teach a class (paid 2 additional hours weekly) and serve as follows:

Coordinator 1	1st-3rd
Coordinator 2	4th-6th
Coordinator 3	7th-8th

Coordinator will collect time sheets, lesson plans, contact logs and submit to Masso at end of each week.

Teachers will be given 2 hours of prep time prior to start to prepare for the program.