

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: February 12, 2021

Re: Action Memo
February 12, 2021 Board Meeting

Recommend Board approve a Title I Basic Skills Extended School Day (ESD) program that will run from March 1, 2021 through May 27, 2021. The program will run 4 days per week for 1 hour each day for 3 teachers in each building (1st-12th) and 1.5 hours 4 days per week for an additional teacher in each building to function as the program coordinator. The coordinator will both teach and be responsible for collecting time sheets, lesson plans, and contact logs that will be submitted to Amy Masso on a weekly basis (4 total in each building.)

Bullock, Bowe, and GIS will utilize funds to run an extended school day program; GHS will utilize the funds for targeted outreach after school hours. Student transportation is not required; programs in grades 1st-8th will run in a virtual format. However, mileage costs were estimated and included in the cost breakdown to compensate GHS teachers for travel to student residences while utilizing their personal vehicles.

The program will address learning needs and learning loss in both ELA and math for all students who are currently receiving services through the BSI program. Students will receive targeted interventions to meet their individual needs. There is concern that there will be a lack of engagement from the students online after school hours. Teachers will utilize 45 minutes for instruction and 15 minutes each day for target outreach to contact parents of students who do not attend sessions.

Program will be funded solely through Title I funds.

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Title I VIRTUAL Extended School Day Program Costs									
School	# of Teaching Staff	Hours Daily	Hours Weekly	Total Hours (excluding holidays)	Per hour rate	Duration (weeks)	Weekly (per teacher)	Total Program Cost (per teacher)	Total Program Cost (Per Building)
Bullock	3	1	4	48	\$37	12	\$ 148	\$ 1,776	\$ 5,328
Bowe	3	1	4	48	\$37	12	\$ 148	\$ 1,776	\$ 5,328
GIS	3	1	4	48	\$37	12	\$ 148	\$ 1,776	\$ 5,328
GHS*	3	1	4	48	\$37	12	\$ 148	\$ 1,776	\$ 5,328
Coordinators	4	1.5	6	72	\$37	12	\$ 222	2,664	10,656
Teacher Prep	16			2	\$37			1,184	1,184
Program will run from March 1 to May 27								*GHS Mileage	400
								FICA costs 7.65%	2,536
								Total cost of Programs	36,088
Coordinator will also teach a class (paid 2 additional hours weekly) and serve as follows:									
Coordinator 1	1st-3rd								
Coordinator 2	4th-6th								
Coordinator 3	7th-8th								
Coordinator 4	9th-12th								
Coordinator will collect time sheets, lesson plans, contact logs and submit to Masso at end of each week.									
Teachers will be given 2 hours of prep time prior to start to prepare for the program.									