

GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

Monthly Board Items

Date Submitted: **2.28.14**

Proposed Effective Date: **April, 2014**

Grade(s) impacted: 9-12

Name: Dr. Danielle F. Sneathen	Position/Item: GHS Principal	Submitted By: Dr. Danielle F. Sneathen	Building: GHS
-----------------------------------	---------------------------------	---	------------------

Proposed cost/amount:
\$752.00

Sub: \$45 x 8 = \$360.00	Funded through: Substitute Budget	Hours/Days per week:	Benefits: Y or N (circle one)
Prep: \$49 x 8 = \$392.00			

Is candidate currently employed by District: ____ No <u>X</u> Yes (if yes, what position) <u>Teacher</u>	Is candidate a former employee: ____ No ____ Yes
If yes, <u>part time</u> or full time (circle one)	Check references/review district personnel file? ____ No ____ Yes

Board Action Requested:
Seeking Board of Education approval to allow Ms. Melissa Callahan to cover the 3 social studies classes (Blocks 1 & 3- Honors American History II and Block 4 American History I), taught by Mr. John Cino while he is away on the trip to Spain from April 11-26, 2014. Due to the calendar changes caused by the weather more of the trip dates are now falling on school days that were previously scheduled Spring Break days.

Details and ramifications:
Ms. Callahan is excited about the prospect of teaching these additional classes, as she only has one block this semester.
She would need to be paid for the ½ day sub rate and the loss of prep cost for each of the 8 school days.

Positives:
The students will have a certified social studies teacher for their classes while Mr. Cino is unable to be there due to the trip to Spain.
The students would have the same substitute over the course of Mr. Cino's absence which might not otherwise occur. This would provide consistency to them in his absence.

Concerns:
Ms. Callahan would be teaching all 4 blocks, but only for 8 days, and she has stated that she would be fine with this temporary coverage arrangement. In the future, Ms. Callahan could be used to cover for Mr. Cino if he needs to take additional personal/sick days for the remainder of the year.

Other Comments:

FOR OFFICE USE ONLY:

Board Date: _____ Approved: Y or N Index #: _____