

# Glassboro Intermediate School Code of Conduct

## PUPIL DISCIPLINE/CODE OF CONDUCT

[Glassboro School District Board of Education – Policy #5600](#)

The discipline code is intended as a guideline for interpreting the possible disciplinary action to be taken by faculty and/or administration for various disciplinary offenses. This discipline code is not all-inclusive and may be altered, modified, or applied in response to student conduct or events at any time deemed by the administration.

The discipline code can be applied progressively or at the discretion of the administration and may result in placement in the district's alternative program. It must be emphasized that actions taken by teachers and/or administrators are intended to remediate problems and provide a safe and secure environment for learning. Teachers are urged to contact parents about student disciplinary issues in the classroom in conjunction with teacher warnings, teacher detentions, and administrative referrals.

## GLASSBORO INTERMEDIATE SCHOOL CODE OF CONDUCT

<b>CONSEQUENCES, HOURS, AND LOCATIONS</b>	
<b>ALD</b> - Administrative Lunch Detention: (30 min.) <b>ASD</b> - After School Detention: 2:30-3:30 (1 hr.) <b>ESD</b> - Extended School Day: 2:30-5:30 (3 hrs.) <b>FTS</b> - Failure to Serve/Appear <b>OSS</b> - Out of School Suspension	
<b>PRINCIPALS PROBATION</b>	
Once a student reaches twenty-five (25) points, he/she will become ineligible for athletics, extra-curricular activities, parking, early release, and all school related functions until the student's point total reduces to fifteen points and the student has gone thirty days without earning any additional points/discipline.	
<b>VIOLATIONS BEYOND THE CODE</b>	
Unfortunately, violations can occur in the high school setting beyond what is described above. When these violations occur, they need to be dealt with more severely because of the implications they can have and for the safe, orderly operation of our school. Discipline will begin at a minimum of the third offense.	
<b>Tier I – INFRACTIONS RELATING TO ATTENDANCE and SCHOOL RULES &amp; PROCEDURES</b>	
<b>Points – 5 pts per infraction</b>	
	<b>Number of Offenses</b>

REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE	1	2	3
A. Improper use of a Hall Pass	Warning	Five (5) Pts. Per Infraction	
B. Dress Code Violation	Warning	Five (5) Pts. Per Infraction	
C. Littering	Warning	Five (5) Pts. Per Infraction	
D. Unauthorized use of Earbuds/Headphones (Hallway, assemblies, etc.) <i>Note - Classroom violations see Tier I.P</i>	Warning	Five (5) Pts. Per Infraction	
E. Riding an Unauthorized Bus without Administrative Approval.	Warning	Five (5) Pts. Per Infraction	
F. Solicitation/Sale of Goods and Services without Administrative Approval. <i>Note – For Drugs and Alcohol see Tier IV.E</i>	Warning	Five (5) Pts. Per Infraction	
G. Eating in Non-Designated Areas.	Warning	Five (5) Pts. Per Infraction	
Tier I – INFRACTIONS RELATING TO ATTENDANCE and SCHOOL RULES & PROCEDURES Points – 5 pts. per infraction			
REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE	Number of Offenses		
	1	2	3
H. Academic Integrity (See Plagiarism/Academic Integrity Code) <i>Pursuant to District Policy 5701.</i>	Zero on an assignment + Five (5) pts per infraction <i>Note - Students who distribute copies of assessment/assessment questions and/or answers will warrant a heightened response of two (2) ESD and ten (10) points per infraction.</i>		
I. Late to School (LTS)	Five (5) Pts. Per Infraction As a reminder 25 pts. = Loss of Privileges		
J. Late to Class (LTC) <i>Note – A student is referred to administration after he/she has been LTC on three (3) occasions, and their teacher of record has already addressed the issue.</i>	ALD (2)	ASD (2)	ESD (2)
K Cutting Class (leaving without permission & lateness/missing from class for over ten minutes.	ASD (1)	ASD (2)	ESD (2)
L. Teacher Detention - Failure to Serve	ALD (2)	ASD (1)	
M. ALD - Failure to Serve	ASD (1)	ESD (1)	
N. ASD - Failure to Serve	ESD (1)	OSS (1)	
O. ESD - Failure to Serve	OSS (1)	OSS (2)	
P. Inappropriate Use of Technology - Including but not limited to use of cell phones, smart watches, etc.	ALD (2)	ASD (2)	
	DEVICES MAY BE CONFISCATED BY FACULTY AND/OR ADMINISTRATION AND PARENTAL PICKUP MAY BE REQUIRED		
Q. Failure to Follow Rules and/or General Misconduct on School Transportation	ALD (2)	ASD (2)	
R. General Misconduct [Including, but not limited to: profanity, loitering, running in the halls, and public	ALD (2)	ASD (2)	

display of affection (intimate touching and/or kissing)]			
<b>Tier II – INFRACTIONS RELATING TO SAFETY AND SECURITY</b>			
<b>Points – 10 pts. per infraction</b>			
<i>* Level of discipline may vary depending on the nature of the offense.</i>			
<i>**Possibility of police charges, restitution for loss, and board action.</i>			
<b>REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE</b>	<b>Number of Offenses</b>		
	<b>1</b>	<b>2</b>	<b>3</b>
A. Restricted Area/Unauthorized Entry – Including, but not limited to failure to report to the attendance office upon arrival after the bell and/ or in an unauthorized area without permission/supervision.	ASD (2)*	ESD (2)*	OSS (2)
B. Disturbance to the School and/or Learning Environment - Larger Population; Ex – Hallway Misconduct, Lunchrooms, Assemblies, Etc...)	ASD (2)*	ESD (2)*	OSS (2)
<b>Tier II – INFRACTIONS RELATING TO SAFETY AND SECURITY</b>			
<b>Points – 10 pts. per infraction</b>			
<i>* Level of discipline may vary depending on the nature of the offense.</i>			
<i>**Possibility of police charges, restitution for loss, and board action.</i>			
<b>REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE</b>	<b>Number of Offenses</b>		
	<b>1</b>	<b>2</b>	<b>3</b>
C. Defiance/Insubordination - Failure to follow directives and/or rules and expectations including, but not limited to the academic environment/classroom, after school activities, school sponsored events, ALD, ASD and ESD).	ASD (2)	ESD (2)	OSS (2)
D. Falsification of Records/Alerting of Documents	ASD (2)*	ESD (2)*	OSS (2)
E. Leaving School Grounds without Proper Authorization/Cutting School	ASD (2)*	ESD (2)*	OSS (2)*

F. Inappropriate language, Rude, and/or Disrespectful Comments that cause a disruption to the school or learning environment and/or impedes the learning of a student.  <b>Comments related to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical, or sensory disability, or any distinguishing characteristic or sexually remarks are not applicable. See Tier III.C Violating the Rights of Others</b>	ESD (2)*	OSS (2)*		
G. Gambling **	ESD (2)*	OSS (2)*		
H. Breach of Security – Violation of regulations, requirements, procedures or guidelines that comprise the safety and security of staff and students. <i>Ex - Opening perimeter doors without authorization</i>	ESD (2)*	OSS (2)*		
I. Tampering with Locks and/or Magnetic Strips - Including, but not limited to theft of lockdown magnet.	ESD (2)*	OSS (2)*		
J. Trespassing **	ESD (2)*	OSS (2)*		
<b>Tier II – INFRACTIONS RELATING TO SAFETY AND SECURITY</b> <b>Points – 10 pts. per infraction</b>				
<i>* Level of discipline may vary depending on the nature of the offense.</i> <i>**Possibility of police charges, restitution for loss, and board action.</i>				
<b>REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE</b>	<b>Number of Offenses</b>			
	<b>1</b>	<b>2</b>	<b>3</b>	
K. Distribution/Possession of Pornographic Material. <i>For incidents relating to child pornography see Tier IV F.</i>	ESD (2)*	OSS (2)*		
L. Theft and/or Possession of Stolen Goods ** <b>(Less than \$10 in value)</b>	ESD (2)*	OSS (2)*		
<b>Tier III -MISDEMEANORS</b> <b>Points - 25 pts. per infraction</b>				
<i>* Level of discipline may vary depending on the nature of the offense.</i> <i>**Possibility of police charges, restitution for loss, and board action.</i>				
<b>REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE</b>	<b>Disciplinary Action</b>		<b>Complaint filed with Glassboro Police Department.</b>	<b>Principal’s Hearing &amp; Probation</b>
	<b>Number of Offenses</b>			
	<b>1</b>	<b>2</b>		
A. Theft, Distribution, and/or Possession of Stolen Goods or Counterfeit Funds** <b>(More than \$10 in value)</b>	OSS (2)*	OSS (4)*	X	X
B. Jeopardizing the Safety of Others and/or Hazardous,	OSS (2)	OSS (4)	X	X

Reckless, or Physically Dangerous Conduct; Including, but not limited to misuse of staff and security, administrative resources, putting others in danger of harm, or failure to report hazardous/reckless conduct	INCIDENTS THAT CAUSE A DISRUPTION TO THE SCHOOL AND/OR COMMUNITY WARRANT A HEIGHTENED RESPONSE OF EIGHT (8) DAYS OSS AT MINIMUM			
C. Violating the Rights of Others [physically, sexually, and verbally (spoken, written or electronic)], including but not limited to hazing, harassment, ridicule, embarrassment, inflammatory statements, hate speech, slurs, and derogatory comments.	OSS (2)	OSS (4)	X	X
	INCIDENTS THAT CAUSE A DISRUPTION TO THE SCHOOL AND/OR COMMUNITY WARRANT A HEIGHTENED RESPONSE OF EIGHT (8) DAYS OSS AT MINIMUM			
D. Refusal to Comply with Administration	OSS (2)	OSS (4)	N/A	X
E. Physically Resisting Detainment	OSS (2)	OSS (4)	X	X
F. Failure to Disperse –refusal to disperse when ordered to do so by staff due to engagement in behaviors that are disrupting, inappropriate and/or likely to cause alarm and/or harm. Including, but not limited to failure to follow directives during a fight/riot or safety drill.	OSS (2)	OSS (4)	X	X
G. Tampering with Fire Alarms or Cameras and/or False Public Alarm	OSS (2)		X	X
H. Inappropriate Language and/or Gestures Directed at Faculty & Staff and/or Gross Disrespect to Faculty & Staff	OSS (2)	OSS (4)	X	X
Tier III -MISDEMEANORS Points - 25 pts. per infraction				
* Level of discipline may vary depending on the nature of the offense. **Possibility of police charges, restitution for loss, and board action.				
REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE	Disciplinary Action		Complaint filed with Glassboro Police Department	Principal's Hearing & Probation
	Number of Offenses			
	1	2		
I. Incitement to Fight - verbal or electronic threats and/or battery (unwanted physical contact). (ie., One-sided pushing/shoving of another student)	OSS (2)	OSS (4)	X	X
J. False Accusations. <u>Pursuant to District Policy 5512.01., Section J. Consequences and Appropriate Remedial Action for False Accusation</u>	OSS (2)	OSS (4)	X	X
K. Possession of a knife, Look-a-Like Weapon (ie., paintball gun, water gun), Fireworks or Hazardous Materials	OSS (2)	OSS (4)	X	X
	INCIDENTS THAT CAUSE A DISRUPTION TO THE SCHOOL AND/OR COMMUNITY WARRANT A HEIGHTENED RESPONSE OF EIGHT (8) DAYS OSS AT MINIMUM			
L. Fighting (Physical or Verbal Altercation)	OSS (4)	OSS (8)	X	X
M. Distribution of Over the Counter Medicine	OSS (4)	OSS (8)	N/A	X

<b><i>Note: Over-the-counter medications that are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.</i></b>	<b><i>Mandatory counseling sessions will be scheduled for students struggling with substance abuse.</i></b>			
N. Unauthorized Social Media Posting (Including but not limited to, images taken within the school and/or of the staff and student body. Additionally, unauthorized postings include but are not limited to, posting commentary, content, video or images that are defamatory, harassing, or misrepresent/slander the district, school, staff or student body and/ or create a hostile environment)	OSS (4)	OSS (8)	X	X
	INCIDENTS THAT CAUSE A DISRUPTION TO THE SCHOOL AND/OR COMMUNITY WARRANT A HEIGHTENED RESPONSE OF EIGHT (8) DAYS OSS AT MINIMUM			
O. Vandalism **	OSS (4)	OSS (8)	X	X
P - Smoking on School Grounds - Included, but not limited to electronic devices (vaporizers/e-cigarettes) and/or possession of cigarettes. <b>Note - The possession of two or more electronic cigarettes/vapes and/or a bottle of e-juice will be classified as intent to distribute. Tier IV. E.</b> <i>Pursuant to the “New Jersey Smoke-Free Air Act (Act), N.J.S.A. 26:3d-55, et. seq., Persons found to be in violation of the Act are subject to fines and penalties established by the act of \$250 for a first offense, \$500 for a second offense, and \$1,000 for each subsequent offense.”</i>	OSS (4)	OSS (8)	X	X
<b>Tier III -MISDEMEANORS</b> <b>Points - 25 pts. per infraction</b>				
<b><i>* Level of discipline may vary depending on the nature of the offense.</i></b> <b><i>**Possibility of police charges, restitution for loss, and board action.</i></b>				
<b><i>REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE</i></b>	<b>Disciplinary Action</b>		<b>Complaint filed with Glassboro Police Department</b>	<b>Principal’s Hearing &amp; Probation</b>
	<b>Number of Offenses</b>			
	<b>1</b>	<b>2</b>		
Q. Under the Influence of Alcohol or a Controlled Dangerous Substance - Including, but not limited to cocaine, heroin, PCP, methamphetamines, LSD, marijuana, and ecstasy. <a href="#"><u>Pursuant to District Policy 5530. Section C – Substance Abuse.</u></a>  <b>Note - The possession of two or more electronic cigarettes/vapes and/or a bottle of e-juice will be classified as intent to distribute. Tier IV. E.</b>	OSS (4)	OSS (8)	N/A	X
	<ul style="list-style-type: none"><li>• Min. of three (3) sessions with the SAC</li><li>• Confiscated devices/product turned over to law enforcement.</li><li>• Mandatory drug screening. <i>Note - Positive results will require mandatory enrollment in an appropriately recognized and certified prevention/education program or a drug/alcohol rehabilitation program within seven calendar days of the confirmed positive test result. Refusal to test will be recorded as a positive test.</i></li></ul>			
<b>Tier IV – MAJOR OFFENSES</b> <b>Points - 40 pts. per infraction</b>				
<b><i>Tier IV Offenses will result in mandatory counseling sessions with the Student Assistant Counselor.</i></b>				



REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE	Disciplinary Action	Complaint filed with Glassboro Police Department.	Principal's Hearing & Probation
A. Assault – knowingly and purposely intending to cause <u>serious</u> bodily injury.	OSS -Minimum of Eight (8) Days	X	X
	Date of Return: Pending Safety Evaluation		
B. Act of Aggression and/or Threat towards a School Employee <i>Pursuant to NJ Rev Stat § 18A:37-2.1</i>	OSS -Minimum of Eight (8) Days	X	X
	Date of Return: Pending Safety Evaluation		
C. Possession of a Weapon or Weapon related Paraphernalia with the Intent to Threaten/Harm; Including but not limited to a pocketknife. <i>Pursuant to NJ Rev Stat § 18A:37-7</i>	OSS -Minimum of Eight (8) Days	X	X
	Date of Return: Pending Safety Evaluation		
D. Terroristic Threat (written, verbal or electronic) <i>Note: A threat having the purpose of terrorizing or acting with reckless disregard of a third party and is imminent and can potentially be carried out.</i>	OSS -Minimum of Eight (8) Days	X	X
	Date of Return: Pending Safety Evaluation		
E. Solicitation/Distribution or Possession of Alcohol, Prescription Medicine, Drugs, and/or Paraphernalia. (Paraphernalia includes any equipment, product, accessory, or material that is modified for making, using, or concealing drugs or alcohol. <b>In addition, the possession of two or more electronic cigarettes/vapes and/or a bottle of e-juice.)</b> <u>Pursuant to District Policy 5530. Section C – Substance Abuse.</u>  <i>Refusal to test will be recorded as a positive test.</i>	OSS (8)	X	X
	• Vapes, e-juice, drugs, alcohol and/or paraphernalia will be confiscated and turned over to law enforcement. • Min. of three (3) sessions with the SAC • Mandatory drug screening. <i>Note - Positive results will require mandatory enrollment in an appropriately recognized and certified prevention/education program or a drug/alcohol rehabilitation program within seven calendar days of the confirmed positive test result.</i>		
Tier IV – MAJOR OFFENSES Points - 40 pts. per infraction			
Tier IV Offenses will result in mandatory counseling sessions with the Student Assistant Counselor.			
REPEAT OFFENDERS WARRANT A HEIGHTENED RESPONSE	Disciplinary Action	Complaint filed with Glassboro Police Department.	Principal's Hearing & Probation
F. Distribution/Possession of Child Pornography	OSS (8)	X	X

### DUE PROCESS/APPEAL PROCEDURES

A student has the right to appeal the discipline decision of a school administrator for any infraction resulting in an Out of School Suspension (OSS), and has the right to an advocate during the appeal process. Every effort is made to reach an agreement at the lowest level possible.

1. **Informal Conference:** Within three days of the incident, the student will discuss the problem with the person involved, e.g. staff member, at a time agreed upon by both parties.

2. **Appeal to the Assistant Principal:** Within three days of the informal conference, the student may request a review of the complaint and appeal the decision to the assistant principal.
3. **Appeal to the Principal:** If the problem is still unresolved, the student may appeal to the principal. The student may meet with the principal to seek an informal resolution. If, after fifteen school days, the problem is still unresolved; the student may file a written request for a formal review of the complaint by the principal. The student will be provided with the opportunity to present witnesses and evidence in support of his/her cause. The principal will render a written decision, forwarding a copy to the student, within ten school days of receipt of the written complaint.
4. **Appeal to the Superintendent:** If a student is not satisfied with the written decision rendered by the principal for consequences resulting in out-of-school suspensions (OSS) only, the student may submit a written appeal to the Superintendent's Office within ten school days of receiving the principal's written decision. The appeal must request a review of the complaint, include the principal's decision and all pertinent factual information, and state the remedy requested. Within ten school days of the receipt of the appeal, the Superintendent or his/her designee will render a written decision and send it to the student and principal.
5. **Appeal to the Board of Education:** A student/parent may initiate an appeal of the Superintendent's decision by writing the Board of Education. The appeal must request a review of the complaint, include the decision of the Superintendent/Designee and include all pertinent factual information, and state the remedy requested. The Board of Education will hear the appeal at the next scheduled Board meeting.

## STUDENTS WITH DISABILITIES

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C.

§ 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), student discipline and the Code of Conduct shall be implemented in accordance with the components of the applicable plans.

## SUBSTANCE ABUSE

### [Glassboro School District Board of Education – Policy #5530](#)

The Board of Education recognizes that a student's abuse of harmful substances seriously impedes that student's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances.



## SMOKING/USE OF TOBACCO AND/OR ELECTRONIC SMOKING DEVICES

Laws and/or Board of Education Policy do not allow smoking on school property. This also includes while a student is participating in a school-sponsored event/field trip. The use of tobacco and tobacco products (of any form) is prohibited. On January 11, 2010, New Jersey Governor Corzine signed into law A4227/4228, which bans the use of “electronic smoking devices” in public places and workplaces. (Amended the 2006 NJ Smoke-free Air Act). **Students found in violation of this policy will be administered discipline according to the Student Code of Conduct and are subject to a fine of not less than \$250 for the first offense, \$500 for the second offense and \$1,000 for each subsequent offense.**

## SEARCH AND SEIZURE

### Glassboro School District Board of Education – Policy #5570

School officials maintain the right to search a student’s person and/or personal effects or vehicle whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. Examples of items subject to this regulation include, but are not limited to drugs, drug paraphernalia, weapons, pornography, stolen goods, firearms, explosives, alcohol, tobacco, electronic cigarette devices, or cigarette lighters. Under no circumstances shall a search be conducted based solely upon an anonymous tip and /or a rumor that contraband is present. The extent or scope of the search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the pupil and the nature of the infraction.

As a reminder, student lockers are school property and remain at all times under the control of the school. School authorities may conduct periodic general inspections or searches of lockers at any time without notice, without student consent and/or without a search warrant. To aid in maintaining the safety and well-being of our students, and the safety of our campus, K-9 officers (drug dogs) may be used to sweep hall lockers or cars parked on school property.

## REASONABLE SUSPICION

### Alcoholic Beverages and Controlled Dangerous Substances

#### Procedures:

1. If there is reasonable suspicion that a student may possibly be under the influence or impaired, (slurred speech, excessive sleepiness, erratic behavior, decreased motor skills, etc.), that student is referred immediately to the school principal or designee.
2. Pursuant to *NJSA 18A:40A-12 and NJAC 6A: 16-4.3(a)2ii*, the student is given a brief examination by the school nurse to ensure he or she is not in immediate danger. Refusing the required medical examination will be considered admission of use.
3. Upon examination, if reasonable suspicion exists,
  - i) Administration has the right to require a student to undergo a drug screening and to search the student as well as his or her belongings.
  - ii) The parent/guardian will be contacted and must transport the student to the District's contracted vendor for a drug test and full examination immediately

following pick up from school. Note - The parent/guardian may choose to use his or her own physician to conduct the test and examination at parent/guardian expense.

(a) **The test and complete examination must be conducted within 24 hours of notification.**

4. **A positive screening will result in a four (4) day external suspension and principal's probation. Refusal to comply, a diluted result, inconclusive outcome, or untestable specimen will be treated as a positive result.**
5. If a student is suspected of being under the influence and admits use, the above procedures will continue to be carried out to ensure the health and well-being of the student. As a result of admission, the student will be disciplined according to District policy and procedures.
6. **Failure to comply with district policy and procedures will result in immediate suspension according to Board Policy and Student Code of Conduct.**
7. A Principal's Meeting will be scheduled upon reentry to school to discuss further expectations and actions.

#### HARASSMENT, INTIMIDATION AND BULLYING (HIB)

[Glassboro School District Board of Education – Policy #5512](#)

[Glassboro School District Board of Education – Policy #5512.02](#)

Glassboro Public Schools strives to provide students with the highest conditions for learning by preserving a school community where each student is treated with respect and no one is physically or emotionally harmed. In order to ensure respect and prevent harm, it is a violation of district policy for a student to be harassed, intimidated or bullied by others in the school community, at school sponsored events, on a school bus or when such actions create a substantial disruption in or interference with the orderly operation of the school.

To report an incident of Harassment, Intimidation, and Bullying, or if you have questions or concerns regarding an HIB case or the district policy, please contact:

**Mr. Davenport @ [ddavenport@gpsd.us](mailto:ddavenport@gpsd.us)**  
**or Ms. Garcia @ [bgarcia@gpsd.us](mailto:bgarcia@gpsd.us)**

"Harassment, intimidation or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as **race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory [handicap] disability, or by any other distinguishing characteristic**, that takes place on school property, at any school-sponsored function [or], on a school bus, or off school grounds as provided for in section 16 of P.L.2010, CHAPTER 122, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:

- a) a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property; [or]
- b) has the effect of insulting or demeaning any student or group of students [in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school]; or
- c) creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

## PLAGIARISM/ACADEMIC INTEGRITY CODE

### Glassboro School District Board of Education – Policy #5701

Pupils are expected to be honest in all of their academic work. It is the intent of the administration and staff to preserve the integrity of all curricular and co-curricular programs. The basis for all integrity is honesty, honor, and truthfulness. Every student is expected to observe the highest standards of integrity in meeting the course requirements of his/her educational program. **Violations of academic honesty such as cheating, or plagiarism will result in a grade of zero for the work in question and counselor and parent notification.** In addition, a disciplinary referral will be submitted to the student's assistant principal. When patterns of academic dishonesty emerge, administration reserves the right to apply disciplinary action pursuant to the code of conduct.

Academic dishonesty includes, but is not limited to:

1. Obtaining help from or giving help to another student during an assessment.
2. Submitting or knowingly participating in the submission of a report, paper, essay, homework assignment, or any other product that is not an honest representation of the individual's effort.
3. Using books, notes, or any other unauthorized sources of information during an assessment.
4. Obtaining, receiving, or giving, without authorization, information concerning an assessment that is to be administered, including but not limited to social media, group chats, e-mails or any form of electronic communication.
5. Altering any answers on any assessment or assignment after it has been submitted for grading.
6. Reproducing and distributing copies of assignments, quizzes, or assessments.
7. Unauthorized use of Internet translators.
8. Willfully withholding information (lying).
9. Deliberate erasure or damage to computer software/hardware.
10. Computer tampering, usage, and/or printing unauthorized materials and documents.

Infractions that compromise the educational process will result in further disciplinary action, which may include withholding of credit, detention, suspension, restriction from school activities, disqualification from awards eligibility, and/or scholarship eligibility, and exclusion from honorary society.

NOTE: Students who are members of the National Junior Honor Society who violate the Plagiarism/Academic Integrity Policy will be granted a hearing before the Faculty Council, at which point a decision will be made regarding whether or not their membership will be revoked.

### **COVID-19 ADDENDUM TO THE CODE OF CONDUCT**

**Refusal to comply** - In the event of a pandemic, medical emergency, or if needed to ensure the safety of staff and students, the wearing of face masks can be required and enforced by the school. Students refusing to comply will face disciplinary action, including but not limited to, removal from school property and transportation (N.J.S.A. 18A:40-9). **After a student's third offense, whether it occurs in one day, or over several days, will result in the student being transferred to the fully online cohort.**

**Face mask requirements** - Masks are required at all times. Including, but not limited to, school buses, classrooms, hallways, bathrooms, and when entering/ exiting the building during dismissal. Additionally, students must adhere to social distancing guidelines and follow directions to ensure proper spacing is occurring in said areas.

The design of the mask must adhere to the school dress code and cannot have offensive or obscene graphics that would disrupt the school or learning environment. Masks found to be in violation will be handled according to the code of conduct

Face masks must fit snugly but comfortably against the side of the face, be secured with ties or ear loops, include multiple layers of fabric, and allow for breathing without restriction. Note – Homemade cloth face coverings and scarves are acceptable. Traditional paisley bandanas are not acceptable.