

Glassboro Public Schools



MEMO

Date: May 29, 2020

To: Dr. Mark Silverstein, Superintendent of Schools

From: Christine Williams, Supervisor of Special Services

Re: Action Memo
June 18, 2020, Board Meeting

Recommend Board approval of Kelly Yanek for contracted services, which may include case management responsibilities, initial planning meetings, conducting evaluations (if possible), IEP meetings, and planning for the 2020-2021 school year. Many of these responsibilities will occur virtually. However, in-person work may be completed if the Governor's mandates change. Dr. Yanek's resignation from the district is June 30, 2020. She will be provided with hours on an as needed basis not to exceed 70 hours between June 15, 2020 and the start date of Christine Williams as School Psychologist, which will be determined when the new CST Director, Nanci Moore, starts. Once Ms. Williams returns to the role of School Psychologist, she will receive per diem rate for summer work. Approval of the Supervisor of Special Services is required prior to work completion. Cost to the district is \$56.20 per hour.

CW/mp