

## MacMichael, Mary

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**From:** Silverstein, Mark  
**Sent:** Thursday, November 18, 2021 2:00 PM  
**To:** Dunn, Marian  
**Cc:** MacMichael, Mary  
**Subject:** RE: [EXTERNAL EMAIL] K-12 SIC Module Weekly Reporting

ok

**From:** Dunn, Marian <mdunn@gpsd.us>  
**Sent:** Thursday, November 18, 2021 12:12 PM  
**To:** Silverstein, Mark <msilverstein@gpsd.us>  
**Cc:** MacMichael, Mary <mmacmichael@gpsd.us>  
**Subject:** FW: [EXTERNAL EMAIL] K-12 SIC Module Weekly Reporting

Good afternoon,

I would like to request approval for school nurses to be paid for one hour at per diem rate of pay related to requirement imposed by the state (see red section below). They are requiring that this weekly report be completed when we are on winter break.

Please approve 4 nurses to be paid for 1 hour at their per diem rate- Marian Dunn, Erin Perewiznyk, Donna Begolly, Catherine Straube

Christa Taylor to be paid for 1 hour at sub nurse rate of pay.

Thank you for your consideration to this request. If you need me to complete the Board Action Item, just let me know.

Marian

**From:** [Communicator@njlincs.net](mailto:Communicator@njlincs.net) <[Communicator@njlincs.net](mailto:Communicator@njlincs.net)>  
**Sent:** Tuesday, November 16, 2021 8:31 AM  
**Subject:** [EXTERNAL EMAIL] K-12 SIC Module Weekly Reporting

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**\*\* EXTERNAL EMAIL -->> BEFORE opening attachments, clicking on links, or providing any information, PLEASE STOP and VERIFY the sending source \*\***

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Dear K-12 SIC Module Users:

This is a reminder to report your school(s)' data into the module this week. The reporting period is now open, and will close on **Wednesday at 5pm.**

We would like to clarify some points about weekly reporting. As mentioned, SIC module reporting is required every week, even when your school is closed. If your school is closed Tuesday, please enter "0" for your absenteeism counts, rather than using Monday's absenteeism counts.

If your school is closed all week (winter break, etc), you are still required to report on the Tuesday-Wednesday of the week that your school is closed, as you will be reporting COVID surveillance and screening data for the prior week (when your school was open). When you return to school the following week, you will report your weekly data for the prior week when your school was closed- these counts are usually 0.

Also, as children ages 5-11 are COVID vaccine eligible, please enter counts of students vaccinated, even for elementary school children.

Let [CDS.COVRPT@doh.nj.gov](mailto:CDS.COVRPT@doh.nj.gov) know if you have any questions on COVID-19 surveillance or screening testing reporting for your school(s), and we'll do our best to get back to you as quickly as we can.

Thank you for your continued participation and patience as we get schools onboarded!

Regards,  
COVID-19 Surveillance Reporting