


GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

TO: Mark Silverstein
FROM: Scott Henry 
DATE: February 8, 2017
RE: Agenda Item for February 22, 2017

Attached is the grant agreement and the Grant Acceptance Certificate for the Glassboro Intermediate School-School Improvement Grant Program(SIG)(COHORTY 4R). The award amount for the period 1/1/17 thru 8/31/17 is \$287,418.

I am requesting the board accept the above noted grant in the amount of \$287,418.



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

KIMBERLEY HARRINGTON
Acting Commissioner

February 7, 2017

Dr. Mark Silverstein, Superintendent
Glassboro Public School District
Glassboro Intermediate School
560 Joseph L. Bowe Blvd.
Glassboro, NJ 08028

NGO #: 17-SG11-H03

Program Title: School Improvement Grant Program (SIG) (Cohort 4R)

Agreement Start Date: 1/01/2017 Grant Agreement End Date: 08/31/2017

CO/LEA Code: 15-1730-078 SEQ#: 0 Grant Agreement #: 17000532 Amount: \$ 287,418

Dear Dr. Silverstein:

Congratulations! The application submitted by your agency for the School Improvement grant program (Cohort 4R) has been approved by the New Jersey Department of Education (NJDOE). We are pleased to offer your agency a grant award for this grant program. As part of this intent to award notice, a complete grant agreement package is attached which includes: the New Jersey Department of Education's Grant Agreement (pages 1 through 6), Grant Acceptance Certificate, Terms and Conditions (Attachments A and B, and, when appropriate, Attachment C), and a copy of the final approved application. Please review the documents carefully with the awareness that acceptance of the award constitutes a binding agreement with the NJDOE. **The Terms and Conditions (Attachments A and B, and, when appropriate, Attachment C) and the final approved application are provided for your reference and are not to be returned to us.** We suggest that you share these documents with your project director and staff who are important to the effective management of the grant program.

To proceed with acceptance of this grant award please complete the information as instructed and return, in their entirety, pages 1 through 6 of the signed grant agreement and the completed Grant Acceptance Certificate by **03/15/2017** to the following address:

Application Control Center (ACC)
New Jersey Department of Education
100 River View Executive Plaza
P.O. Box 500
Trenton, NJ 08625-0500

www.nj.gov/education

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The NJDOE, upon receipt of the grant agreement, will return to you an award notice with the fully executed copy of the grant agreement. Please do not separate the multi-part grant agreement form or modify the grant agreement document in any way. If you have any questions regarding the content of this correspondence, please contact Selina Foreman, ACC Coordinator, at 609-633-6974. Thank you for your cooperation and we look forward to working with you on a successful project.

Sincerely,



Anne Corwell, Director
Office of Grants Management

AC/rj

Attachments

c: Grant Agreement # 17000532
Eileen Burch, Program Officer

Instructions

Grant Agreement, Page One:

- Complete item #1 - insert the telephone number in the space provided below the agency name.
- Complete item #2 - insert the name of the agency's chief financial officer.
- Complete item #3 - insert the agency federal employer I.D. # or Social Security #, if that number has not already been entered.
- Sign and date page one (1) in the lower left-hand corner (item #14) where indicated and, in the space provided, print the name and title of the chief executive officer signing the grant agreement. (NOTE: Page one (1) is the only location where a signature is being requested.)

Grant Agreement, Page Two:

- Complete item #18 - insert grantee's fiscal year-end date.

Grant Acceptance Certificate:

- Complete the Grant Acceptance Certificate and have the certificate authorized by your agency's governing body indicating the agency's acceptance of the grant agreement for the purpose, amount, terms and conditions set forth.

NOTE: If you cannot submit the completed Grant Acceptance Certificate by the due date, please submit with the signed grant agreement a letter indicating the date by which the Grant Acceptance Certificate will be submitted.

**State of New Jersey
Department of Education
GRANT AGREEMENT**

CountyCode: 15 Sequence: 0
DistrictCode: 1730

17-SG11-H03
FY - NGO# - WKL
Agreement No: 17000532

GRANTEE		DEPARTMENT	
ORGANIZATION NAME AND ADDRESS: Glassboro School District George Beach Adm Bldg 560 Joseph L. Bowe Blvd Glassboro, NJ 08028 TELEPHONE: (856) 652-2700		DEPARTMENT NAME AND ADDRESS: New Jersey Department of Education PO Box 500 Trenton, New Jersey 08625-0500	
CHIEF FINANCIAL OFFICER: SCOTT D. HENRY		DIVISION: Learning Supports and Specialized Services	
FEDERAL EMPLOYER I.D. # OR SSN: 21-6000195		PROGRAM OFFICER: Michelle Dupree-Wigfall	TELEPHONE: (609) 633-1715

SOURCE OF FUNDS			
	AMOUNT	ACCOUNT NUMBER	ACCOUNT TITLE
Federal	\$29,398,624	15-100-034-5064-189-H060-6130-D005	School Improvement Grant (SIA-G)
	\$287,418	TOTAL GRANT AMOUNT	FEDERAL CFDA NO. <u>84.377A</u>

GRANT TIME FRAME	
STARTING DATE <u>1/1/2017</u>	ENDING DATE <u>8/31/2017</u>

PURPOSE
GRANT PROGRAM: <u>N.J. SIG Cohort 4R-Year 1 of 5 PBESS</u>

DEPARTMENT AND GRANTEE AGREEMENT SIGNATURES

If this Grant Agreement, including all applicable attachments annexed hereto, correctly sets forth your understanding of the terms of the agreement, please indicate your organization's concurrence with such terms by having the Grant Agreement signed by an appropriate officer of your organization and returned to the Department. Attachment A, Grant Agreement Terms and Conditions, Attachment B, the regulations entitled Administration of Grants (34 CFR, Part 74, et. seq.), the Public School Contracts Law (NJSA-18A: 18A), Executive Order No. 189, the Notice of Grant Opportunity, and the approved application are hereby made a part of this Grant Agreement.

Further, the Grantee, in accepting this Grant agreement, agrees to comply with all applicable audit requirements, as set forth in the following documents:
Federal Circulars A-102, A-110, A-133 and New Jersey Treasury Circular Letter 98-07.
The Grantee also agrees to be responsible for obtaining the services of a CPA, PSA, RMA or equivalent to perform any necessary audit in compliance with the aforementioned documents.

ACCEPTED AND AGREED:		COUNTERSIGNED:	
GRANTEE / ORGANIZATION		DEPARTMENT OFFICE	EDUCATION / Regional Achievement Centers
PRINT NAME AND TITLE		PRINT NAME AND TITLE	Katherine Gallagher Director
SIGNATURE		SIGNATURE	DATE

**State of New Jersey
Department of Education**

Glassboro Intermediate

**GRANT AGREEMENT
ADDITIONAL PROVISIONS**

17-SG11-H03 FY - NGO# - WKL Agreement No: <u>17000532</u>
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1. Method of Payment

(16) Progress payments shall be made by the Department on the following basis:

(17) Five percent (5%) of the total Grant amount _____ be withheld from the last scheduled payment.

will will not

Payment of 5% will be made upon receipt and approval of final fiscal and program performance reports as indicated below.

(18) Grantee's fiscal year ends on: 06 30 2017
 Mo. Day Yr.

2. Financial and Performance Reporting

(19) FISCAL REPORT

(20) PROGRAM/PERFORMANCE REPORT

	<u>DUE DATE</u> <small>Mo./Day/Yr.</small>	<u>Progress</u>	<u>Final</u>	<u>Other</u>		<u>DUE DATE</u> <small>Mo./Day/Yr.</small>	<u>Progress</u>	<u>Final</u>	<u>Other</u>
1.	<u>3/31/2017</u>	_____	_____	_____	1.	<u>3/31/2017</u>	_____	_____	_____
2.	<u>6/30/2017</u>	_____	_____	_____	2.	<u>6/30/2017</u>	_____	_____	_____
3.	_____	_____	_____	_____	3.	_____	_____	_____	_____
4.	_____	_____	_____	_____	4.	_____	_____	_____	_____
5.	_____	_____	_____	_____	5.	_____	_____	_____	_____
6.	_____	_____	_____	_____	6.	_____	_____	_____	_____
7.	_____	_____	_____	_____	7.	_____	_____	_____	_____
8.	_____	_____	_____	_____	8.	_____	_____	_____	_____
9.	_____	_____	_____	_____	9.	_____	_____	_____	_____
10.	_____	_____	_____	_____	10.	_____	_____	_____	_____
11.	_____	_____	_____	_____	11.	_____	_____	_____	_____
12.	<u>10/31/2017</u>	_____	_____	_____	12.	<u>10/31/2017</u>	_____	_____	_____

State of New Jersey
Department of Education
GRANT AGREEMENT
PROGRAM SPECIFICATIONS

Page 3 of 6

Glassboro Intermediate

17-SG11-H03

FY - NGO# - WKL

Agreement No: 17000532

(21) Your approved application describes the goals, objectives and activities your agency will implement under the agreement.

SEE ATTACHMENTS

CODE OF ETHICS:

The Department of Education is committed to the highest ethical standards and expects the same of all recipient agencies. Any person having concerns or questions regarding the propriety of any act involved in this grant is advised to call an appropriate office such as the Department's Office of Compliance or the Office of the Attorney General.

**State of New Jersey
Department of Education
GRANT AGREEMENT BUDGET**

Grantee Name: Glassboro School District *Glassboro Intermediate*
 Address: George Beach Adm Bldg 560 Joseph L. Bowe Blvd
Glassboro, NJ 08028
 City /State/ Zip

Check one:
 ORIGINAL
 or
 REVISION

17-SG11-H03
 FY - NGO# - WKL
 Agreement No: 17000532

BUDGET CATEGORY	FUNCTION & OBJECT CODE	STATE (6)	FEDERAL (7)	OTHER (8)
INSTRUCTION				
Personal Services - Salaries	100-100	\$0	\$0	\$0
Purchased Professional & Technical Services	100-300	\$0	\$0	\$0
Other Purchased Services	100-500	\$0	\$0	\$0
Supplies and Materials	100-600	\$0	\$116,500	\$0
Other Objects	100-800	\$0	\$0	\$0
SUBTOTAL - INSTRUCTION		\$0	\$116,500	\$0
SUPPORT SERVICES				
Personal Services - Salaries	200-100	\$0	\$60,680	\$0
Personal Services - Employee Benefits	200-200	\$0	\$1,926	\$0
Purchased Professional & Technical Services	200-300	\$0	\$24,558	\$0
Purchased Professional Education Services Subgrant Cost Summary	200-320	\$0	\$0	\$0
Purchased Property Services	200-400	\$0	\$0	\$0
Other Purchased Services	200-500	\$0	\$4,752	\$0
Travel	200-580	\$0	\$0	\$0
Supplies and Materials	200-600	\$0	\$27,815	\$0
Other Objects	200-800	\$0	\$0	\$0
Indirect Costs	200-860	\$0	\$13,687	\$0
SUBTOTAL - SUPPORT SERVICES		\$0	\$133,418	\$0
FACILITIES ACQUISITION & CONSTRUCTION SERVICES				
Buildings	400-720	\$0	\$0	\$0
Instructional Equipment	400-731	\$0	\$37,500	\$0
Non-Instructional Equipment	400-732	\$0	\$0	\$0
SUBTOTAL - FACILITIES		\$0	\$37,500	\$0
TOTAL COST*		\$0	\$287,418	\$0

* Totals must equal "Source of Funds" amount(s) on page 1.

**State of New Jersey
Department of Education
GRANT AGREEMENT BUDGET**

17-SG11-H03
FY - NGO# - WKL
Agreement No: **17000532**

(24) Glassboro School District Glassboro Intermediate

Grantee Name
George Beach Adm Bldg 560 Joseph L Rowe Blvd
Address

Glassboro NJ 08028
City/State/ Zip

(25) NJ SIG Cohort 4R-Year 1 of 5 PRESS

FINAL REPORT
(check if final)

(26) Reporting Period:

From _____ To _____

(27) Basis of Report

- Cash
- Accrued Expenditures
- Other (Explain on separate sheet of paper)

BUDGET CATEGORY	OBJ. CODE	(28) APPROVED BUDGET			(29) CUMULATIVE EXPENDITURES			
		State	Federal	Other	State	Federal	Other	Special Purpose
INSTRUCTION	100 Series							
Personal Services - Salaries	100	\$0	\$0	\$0				
Purchased Prof. & Tech. Svcs.	300	\$0	\$0	\$0				
Other Purchased Services	500	\$0	\$0	\$0				
Supplies and Materials	600	\$0	\$116,500	\$0				
Other Objects	800	\$0	\$0	\$0				
SUBTOTAL - INSTRUCTION		\$0	\$116,500	\$0				
SUPPORT SERVICES	200 Series							
Personal Services - Salaries	100	\$0	\$60,680	\$0				
Personal Svcs - Emp. Benefits	200	\$0	\$1,926	\$0				
Purchased Prof. & Tech. Svcs.	300	\$0	\$24,558	\$0				
Purchased Prof. Ed. Svcs. Subgrant Cost Summary	320	\$0	\$0	\$0				
Purchased Property Services	400	\$0	\$0	\$0				
Other Purchased Services	500	\$0	\$4,752	\$0				
Travel	580	\$0	\$0	\$0				
Supplies and Materials	600	\$0	\$27,815	\$0				
Other Objects	800	\$0	\$0	\$0				
Indirect Costs	860	\$0	\$13,687	\$0				
SUBTOTAL - SUPPORT SERVICES		\$0	\$133,418	\$0				
FACILITIES ACQUISITION & CONSTRUCTION SERVICES	400 Series							
Buildings	720	\$0	\$0	\$0				
Instructional Equipment	731	\$0	\$37,500	\$0				
Non-Instructional Equipment	732	\$0	\$0	\$0				
SUBTOTAL - FACILITIES		\$0	\$37,500	\$0				
TOTAL COST		\$0	\$287,418	\$0				
LESS PROGRAM INCOME								
NET TOTAL COST								

This form must be used when submitting interim or final fiscal reports. The report must be signed by the grant recipient agency's chief fiscal officer.

I hereby certify that this report is true and correct to the best of my knowledge and that all expenditures reported herein have been in accordance with the terms and conditions of this grant agreement.

(30)

PRINT NAME and TITLE

SIGNATURE

DATE

**State of New Jersey
Department of Education
BUDGET MODIFICATION REQUEST
WORKSHEET**

17-SG11-H03
FY - NGO# - WKL
Agreement No: 17000532

Agency Name: Glassboro School District *Glassboro Intermid County / District* Code: 15-1730
 NGO Title: NJ SIG Cohort 4R-Year 1 of 5 PRESS

BUDGET CATEGORIES	OBJECT CODES	SECTION I: Approved Budget			SECTION II: Requested Change (+) or (-)			SECTION III: Revised Budget		
		State	Federal	Other	State	Federal	Other	State	Federal	Other
INSTRUCTION										
Personal Services - Salaries	100-100	\$0	\$0	\$0						
Purchased Prof. & Technical Svcs.	100-300	\$0	\$0	\$0						
Other Purchased Services	100-500	\$0	\$0	\$0						
Supplies and Materials	100-600	\$0	\$116,500	\$0						
Other Objects	100-800	\$0	\$0	\$0						
SUBTOTAL - INSTRUCTION		\$0	\$116,500	\$0						
SUPPORT SERVICES										
Personal Services - Salaries	200-100	\$0	\$60,680	\$0						
Personal Services - Employee Benefits	200-200	\$0	\$1,926	\$0						
Purchased Professional & Tech. Svcs.	200-300	\$0	\$24,558	\$0						
Purchased Professional Education Svcs.	200-320	\$0	\$0	\$0						
Subgrant Cost Summary										
Purchased Property Services	200-400	\$0	\$0	\$0						
Other Purchased Services	200-500	\$0	\$4,752	\$0						
Travel	200-580	\$0	\$0	\$0						
Supplies and Materials	200-600	\$0	\$27,815	\$0						
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FACILITIES ACQUISITION & CONSTRUCTION SERVICES										
Buildings	400-720	\$0	\$0	\$0						
Instructional Equipment	400-731	\$0	\$37,500	\$0						
Non-Instructional Equipment	400-732	\$0	\$0	\$0						
SUBTOTAL - FACILITIES		\$0	\$37,500	\$0						
TOTAL COST		\$0	\$287,418	\$0						
FOR STATE USE ONLY	<input type="checkbox"/> CHECK IF TYPE I MOD. - DOES NOT REQUIRE COMMITTEE APPROVAL	Signature: Addenda Committee Date _____			Signature: Addenda Committee Date _____			Signature: Addenda Committee Date _____		
	CMD Initials _____									



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

KIMBERLEY HARRINGTON
Acting Commissioner

GRANT ACCEPTANCE CERTIFICATE

LEA AGENCY: Glassboro *Intermediate* 15-1730 County: GLOUCESTER

NGO #: 17-SG11-H03

NJ SIG Cohort 4R-Year 1 of 5 PRESS

DATE: _____ CONTRACT #: 17000532 AWARD AMOUNT: \$287,418

I, _____, of the Glassboro

Board of Education* certify that:

1. The grant allocated by the above referenced NGO in the award amount specified, has been accepted by the Board of Education* on its meeting of (Date) _____.
2. The said grant shall be used for the purposes described in the application filed with the New Jersey State Department of Education which was used as the basis for awarding the grant.
3. The grant shall be administered and monitored in accordance with the appropriate State and Federal Regulations.
4. Wherever the project supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the LEA* and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of N.J.S.A. 18A-1, et seq.
5. No changes in the project supported with these funds shall be made without the expressed written consent of the SEA.

Secretary
Board of Education*

*or equivalent officer/governing body for non-LEAs