

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools
From: Danielle M. Sochor, Interim Director of Curriculum and Instruction
Date: April 15, 2020
Re: Action Memo - April 29, 2020 Board Meeting

During MP3 of the 2019-2020 school year, Mr. Maccarone and Mr. Belh were asked to present an SEL workshop based on best practice at which time they were under the assumption that they would receive compensation for planning and presenting. The teachers had verbal confirmation from the high school interim principal at the time.

When the vouchers were submitted to Mrs. Stowman-Burke, she followed up regarding the matter and confirmed the verbal agreement that was given by Mr. Ken Silver. Due to the verbal agreement and the fact that the teachers had already presented the workshop in good faith, the GEA stepped in to ensure the teachers were paid. Due to the information provided, we are respectfully requesting that Mr. Belh and Mr. Maccarone receive retroactive payment for their presentations.

Mrs. Stowman-Burke did let both the GEA and teachers know that moving forward all presentations and payments must first be board approved and that the necessary procedures must be adhered to.

At this time, we are requesting board approval to compensate the two staff members listed below. Funds will be allocated from district. Thank you for consideration is this request.

Name	Hours	Rate Per Hour	Total Amount
Michael Belh	3 hours	\$34.00	\$102.00
Gregory Maccarone	3 Hours	\$34.00	\$102.00

*Please see the contract language listed below for your reference.

K. Workshop Presenter

Workshop Presenter pay shall be \$34 per hour in 2017-2018, \$34 in 2018-2019 and 2019-2020 including two (2) hour preparation time for each one (1) hour of presenting.