

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: August 24, 2021

Re: Action Memo
August 25, 2021 Board Meeting

Request Board approval for 2021-2022 Rowan University/Glassboro PDS Memorandum of Understanding. (see attachment)

**ROWAN UNIVERSITY COLLEGE OF EDUCATION
PROFESSIONAL DEVELOPMENT SCHOOL
2021-2022 MEMORANDUM OF UNDERSTANDING**

Partners: Rowan University and (Name of School District) and (Name of Partner School(s))

Mission: Professional Development Schools (PDS) are innovative institutions formed through partnerships between professional education programs and P-12 schools that **aim to advance equity, antiracism, social justice, and inclusion**. Their mission is raising student achievement, professional preparation of teacher candidates, faculty development, and inquiry directed at the improvement of practice and enhanced student learning. Like teaching hospitals, PDSs provide sites for state-of-the-art practice, organized to foster training for new professionals, extend the professional development of veteran teachers, and sponsor collaborative research and inquiry.

The Rowan PDS University Network follows the **Nine Essentials of the National Professional Development Schools** which are:

1. A Comprehensive Mission
2. Clinical Preparation
3. Professional Learning and Leading
4. Reflection and Innovation
5. Research and Results
6. Articulated Agreements
7. Shared Government Structures
8. Boundary-Spanning Roles
9. Resources and Recognition

Description of Core PDS Activities:

- To partner in the preparation of highly skilled culturally responsive teacher candidates
- To partner in the Professional Development of culturally responsive teachers in academic priorities as determined by the district
- Integrate initiatives within the Site Learning Community
- Collect data on the effectiveness of the collaboration including the impact of specific initiatives
- Support the (Name of School District) graduation initiatives

School/district Agrees to:

- Accept/support a minimum of (10) educator preparation candidates during the academic year based on school capacity of mentor teachers
- Coordinate an on-site course(s) before and/or after school hours
- Allow access to student achievement data
- Create a Site-Based Leadership Team to meet monthly to oversee all PDS activities
- Provide funding to support necessary resources and materials for PD initiatives. Districts will pay \$ per year per school site. (Name of School District) agrees to pay \$ per school site for the fall semester and \$ per school site for the spring semester. Total

**ROWAN UNIVERSITY COLLEGE OF EDUCATION
PROFESSIONAL DEVELOPMENT SCHOOL
2021-2022 MEMORANDUM OF UNDERSTANDING**

Due: \$ for the (20XX-20XX) academic year. This agreed upon funding source will be paid directly to the Office of Educator Supports and Partnerships (OESP).

- Funds remaining, at the end of the academic year will either be returned to the district or carried over into the following year.
- Provide access to the district's Wi-Fi for PIRs to conduct professional development, observations, research, etc.
- Provide access to the district's Wi-Fi for clinical interns to conduct and/or prepare lesson presentations
- Contribute to the periodic self-evaluation in alignment with NAPDS Nine Essentials
- Conduct mid and end of the year Professor in Residence evaluations
- Provide a district representative(s) (school principal, PDS site coordinator and/or identified designee) to participate in 4 PDS Network meetings.
- Consider hosting 1 PDS Network quarterly meeting.

Rowan University Agrees to:

- Act as lead agency, administering and coordinating activities through the Office of Clinical Experiences (OCE)
- Fund a Professor-in-Residence who will
 - Facilitate P-12 professional development opportunities
 - Coordinate field and clinical experiences with school personnel and Rowan Office of Clinical Experiences
 - Work with school partners to examine the effectiveness of the partnership as it relates to student achievement
- Identify a Professor in Residence (PIR) who will spend at least one day per week or its equivalent at the school
- Plan professional development workshops with qualified presenters in person or in virtual field opportunities as well as provide the resources and opportunities for professional learning collaborations among participants through school-based planning teams
- The OESP will distribute the funds provided by the district to support resources and materials for PD initiatives in the district's PDS(s).
- The OESP will provide an end of the year report, detailing how funds had been distributed to the district's PDS(s).
- Provide team planning and communication meetings for collaborating teacher and teacher candidates
- Furnish a copy of the PDS initial and end of the year school report
- Plan and/or lead PDS Network Council Meetings (at least 1, but up to 4 if needed per year)

Participating Teachers/Staff Expectations

- Become participating members of the professional learning community.
- Participate in periodic self-evaluation.

**ROWAN UNIVERSITY COLLEGE OF EDUCATION
PROFESSIONAL DEVELOPMENT SCHOOL
2021-2022 MEMORANDUM OF UNDERSTANDING**

- Participate in the professional development workshops for teachers and teacher candidates as well as share resources and opportunities for professional learning collaborations through school-based planning teams.
- Participate in the team planning and communication meetings for collaborating teacher and teacher candidates.
- The PIR will assist district in accomplishing each of the following:
 - Gather and disseminating data
 - Student achievement
 - Teacher perceptions of the partnership
 - Completing and disseminating the PDS Initial and End of the Year School Report

Dr. Gaetane Jean-Marie
Dean, College of Education

Signature

Date

Dr./Mr./Ms. (Name of Superintendent)
Superintendent, (Name of School District)

Signature

Date

Dr./Mr./Ms. (Name of Business Administrator)
Business Administrator, (Name of School District)

Signature

Date