

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: April 21, 2021

Re: Action Memo

April 28, 2021 Board Meeting

Recommend board ratify the approval of a partnership between Glassboro Public Schools and Rowan University for the Strengthening Teaching for English Language and Literacy Achievement at Rowan University (STELLAR) National Professional Development Program. Attached are the partnership expectations.

**Strengthening Teaching for English Language and Literacy Achievement
at Rowan University (STELLAR) National Professional Development Program**

Local Education Agencies (LEA) Partnership Expectations

District Name: Glassboro Public Schools

District Contact Name: Dr. Mark J. Silverstein, Superintendent

The district's involvement will consist of:

1. Identify a district-based liaison to oversee program activities during non-contracted hours. A yearly stipend for the coordinator will be funded by the grant. This individual will also serve on the STELLAR Advisory Board; virtual meetings will take place 3-4 times during each year of the grant.
2. Provide school placements for a 24-hour (structure TBD, e.g., 4, 6-hour days or 8, 3-hour days) for approximately 5-10 of undergraduate preservice teachers currently seeking ESL or Bilingual certification during January or May of each academic year from May 2022 through the 5-year grant period.
3. Help us to recruit approximately 7-8 inservice teachers to take a grant-funded, tuition-paid graduate course on Literacy for Bilingual Students over years 2-5 of the grant.
4. Support the annual, USDOE-required program evaluation, as needed, over the years of the grant through participant feedback, documentation of any grant-related activities, etc.
5. Provide a letter of support for the Institutional Review Board (IRB) application submitted to Rowan University for Human Subjects research related to the program outcomes.

By signing below, I acknowledge that my school district is committed to a meaningful partnership during the 5-year project and that we will support the activities listed above.

Signature:  Date: 04/16/2021