

REGULATION GUIDE

File

OPERATIONS

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Reporting Violence, Vandalism, Harassment,
Intimidation, Bullying, Alcohol,
and Other Drug **Offenses Abuse**

Jan 19

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[See **POLICY ALERT** Nos. 179, 180, 193 and 217]

R 8461 REPORTING VIOLENCE, VANDALISM, HARASSMENT,
INTIMIDATION, BULLYING, ALCOHOL,
AND OTHER DRUG **OFFENSES ABUSE**

Any school employee who observes or has direct knowledge from a participant or victim of an act of violence; **including harassment, intimidation, and bullying;** vandalism; or the possession or distribution of alcohol or other drugs on school grounds, and any school employee who reports a student for being under the influence of alcohol or other drugs, according to the requirements of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, shall file a report describing the incident to the school Principal, in accordance with N.J.S.A. 18A:17-46. The report shall be on a form to include all of the incident detail and offender and victim information that are reported on the ~~Electronic Violence and Vandalism Reporting System (EVVRS)~~ **Student Safety Data System (SSDS)**. A report alleging an incident of harassment, intimidation, or bullying shall be made in accordance with the provisions of N.J.S.A. 18A:37-13.1 and Policy 5512.

- A. Reporting Violence; **Including Harassment, Intimidation, and Bullying;** Vandalism; **and Alcohol and or Other Drug Offenses Use**
1. For each incident report of violence; **including harassment, intimidation, and bullying;** vandalism; ~~or and~~ alcohol ~~or and~~ other drug **offenses abuse**, the Principal shall:
 - a. Review the incident report for accuracy in indicating the incident type, offender information, victim information, student demographics, and incident location;
 - b. Forward a copy of the incident report to the Superintendent; and
 - c. Notify the Superintendent of the action taken regarding the incident.
 2. The Board shall not discharge or subject to any manner of discrimination any school employee who files a report pursuant to N.J.A.C. 6A:16-5.3.



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- (3) **The grade regarding the harassment, intimidation, and bullying efforts of each school and each school district shall be posted on the homepage of the school district's website, in accordance with the guidelines promulgated by the Commissioner of Education pursuant to N.J.S.A. 18A:17-46.**

- b.(3) Provide for the annual training of staff to prepare them to fulfill the reporting requirements set forth in N.J.A.C. 6A:16-5.3.

C. Hearing Requirements

The Superintendent shall report to the Board all acts of violence, **including vandalism, harassment, intimidation, and bullying, vandalism, and incidents of alcohol and other drug offenses abuse** that occurred during the previous reporting period, in accordance with the provisions of N.J.S.A. 18A:17-46.

D. Knowingly Falsifying ~~t~~The Annual **Report on Violence and Vandalism** ~~Report~~ Required Under N.J.S.A. 18A:17-46

1. Whenever it is alleged that a school employee has knowingly falsified ~~the reported~~ **information on acts of violence or vandalism, or any incident included in the annual report on violence and vandalism**, the Board shall make a determination regarding whether the employee committed the act.
2. Any employee alleged to have knowingly falsified ~~the reported~~ **information** shall be notified in writing of such allegation and shall be entitled to a hearing before the Board.
 - a. ~~The hearing shall take place within thirty business days of the date on which the employee is notified of the allegation;~~
 - b. ~~The employee shall be entitled to be represented by a person of his or her choosing and to present witnesses on his or her behalf; and~~



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5. ~~Any employee having been found responsible for the falsification of the report by the Board shall have the right to:~~
 - a. ~~File a grievance under their respective bargaining agreements;~~
 - b. ~~Appeal the Board's determination to the Commissioner of Education in accordance with N.J.A.C. 6A:3-1.3 through 1.17 and subsequently to the State Board of Education; or~~
 - c. ~~Appeal the decision to the Superior Court of New Jersey.~~
6. ~~The availability of appeal options shall be based upon the action taken by the Board.~~

The A Board of Education shall submit and implement corrective action plans for high incidences of violence, vandalism, or alcohol or other drug abuse upon notification by the Commissioner of Education.

Issued:

