

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
February 24, 2021

Call to Order	President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 pm. at the Glassboro High School.
Executive Session	President Calvo moved, seconded by Mr. Esgro for the Board to convene in Executive Session at 6:01 pm.
Roll Call Vote	YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.  Motion Carried 9-0-0  President Calvo moved, seconded by Mr. Esgro, for the Board to close Executive Session at 7:00 p.m.
Roll Call Vote	YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Public Session	President Calvo reconvened the Glassboro Board of Education at 7:02 p.m. Conducted as a virtual/hybrid meeting. A WebEx link to the meeting was posted on the website one hour prior to the start of the meeting, accessible by video and audio.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act	President Calvo announced that the public notice of the meeting has been made in accordance with the New Jersey Open Meeting Act, Chapter 231, Laws of 1975.  Notice included the time, date and place of the meeting and to extent know, the agenda.
Flag Salute	The Flag Salute was given by all present.
Members Present	Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Vice President Volz and President Calvo.  Also present, Superintendent Mark Silverstein, School Business Administrator Lisa Ridgway, Dr. Rob Preston, Chief Academic Officer, Ms. Susan Hodges, Solicitor
Members Absent	none
Visitors	84
Approval of Minutes	President Calvo asked if they were any additions or corrections to the minutes. Mr. Esgro moved, seconded by Mr. Calvo That the minutes to January 20, 2021 Public meeting and the January 20, 2021 Executive meeting be approved.
Roll Call Vote	YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth

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Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Opportunity for the Public to Address the Board

President Calvo moved, seconded by Mr. Esgro that the floor be open to the public to address the Board regarding specific items.

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Matt Schwartz, Vice President Glassboro GEA, commented on the swift conclusion in implementing the new vision plan for employees enrolled in the Ch. 44 EHB plan.

Quay Foster and Marie Altieri, GESPA, thanked the board for the new four-year contract.

Close Opportunity for Public to Address

President Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board regarding the Board specific agenda items.

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Presidents Report

*(attachment 0.07C)*

Resolution-COVID Vaccination Priority-February 2021*(attachment 0.07A)*

Letter to Governor Murphy from the Gloucester County Association of School Administrators *(attachment 0.07B)*

President Calvo moved, seconded by Mr. Esgro that the board approve the attached Resolution requesting Governor Murphy to Include Public School District Personnel in the Official Expert Vaccine Allotment Panel's Definition of Frontline Workers.

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Report of the Superintendent of Schools

Dr. Silverstein Presented the following:

- Strategic Plan Report, Terri Lewis *(attachment 0.08A)*

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President Calvo moved, seconded by Mr. Stephens that the board approve the strategic plan.

Roll Call Vote YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Mr. Calvo moved, seconded by Ms. Volz that the Board approve the Superintendent's report.

Roll Call Vote YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

**Instruction**

Ms. Volz moved, seconded by Mr. Hughes to approve the Superintendents recommendations to

Rowan University-Site Visits Board approval of Rowan University student, Christian Kelly, Biology Major, for site visits with Cameron Youngblood and Paul Albert at Glassboro High School to observe science classes in action. (*attachment 1.B01a*)

BCBA Consultation Services Board ratify up to 50 additional hours of BCBA consultation services through Gloucester County Special Services (CRESS) at the rate of \$115.00 per hour for a total of \$5,750.00 for the 2020-2021 school year. These services are needed for teacher training and behavioral consultation/student supports as indicated in EIP's. (*attachment 1.D01*)

OOD Placement-Student ID#20-14 Board ratify placement of Student ID #20-14 at West Deptford Public Schools for the 2020-2021 school year effective September 8, 2020. Placement is based on McKinney-Vento status. Cost to the district is \$12,218.40.

OOD Placement-Student ID#20-15 Board ratify placement of Student ID #20-15 at West Deptford Public Schools for the 2020-2021 school year effective September 8, 2020. Placement is based on McKinney-Vento status. Cost to the district is \$18,945.00.

Homebound Instruction Board approval for District certificated staff members to provide homebound instruction to students as needed for the 2020-2021 school year at the rate of \$37.00 per hour, pending settlement of the GEA Agreement. (*attachment 1.F01*)

Title I Basic Skills Extended School Day Board approval for a Title I Basic Skills Extended School Day (ESD) program that will run from March 1, 2021 through May 27, 2021. The program will run 4 days per week for 1 hour each day for 3 teachers in each building (Gr 1-12) and 1.5 hours 4 days per week for an additional teacher in each building to function as the program coordinator. The coordinator will both teach and be responsible for collecting time sheets, lesson plans, and contact logs that will be submitted to Amy Masso on a weekly basis (4 total in each building.) (*attachment 1.F02*)

Informational

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HIB Report  
Suspensions (*attachment 1.G02*)  
Board Reports  
a. Rodgers (*attachment 1.G03a*)  
b. Bullock (*attachment 1.G03b*)  
c. Bowe (*attachment 1.G03c*)  
d. GIS (*attachment 1.G03d*)  
e. GHS/GHS Guidance/Athletics (*attachment 1.G03e*)  
f. AEHS (*attachment 1.G03f*)  
g. Bullock Guidance (*attachment 1.G03g*)  
h. Bowe Guidance (*attachment 1.G03h*)  
i. GIS Guidance (*attachment 1.G03i*)  
j. CST (*attachment 1.G03j*)  
Chief Academic Officer Report (*attachment 1.G04*)  
Student Achievement Data Presentation

Roll Call Vote YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

## Operations

Mr. Esgro moved, seconded by Mr. Hughes to approve the Superintendents recommendations to

TransFinder Software Upgrade Board approval for the upgrade of transportation software, cleaning up of corrupted files and re-establishing direct communication between the district's SIS PowerSchool and TransFinder. The program will allow parent access to view routes, delays and other issues through the PowerSchool parent portal. Cost to the district is \$9,250.00 which includes training and weekly meetings. (*attachment 2.C01*)

## Budget Recommendations/ Grants

Board approval of the following Reports per attachments:  
a. Warrant Account Bill List February 2021 (*attachment 2.D01a*)  
b. Capital Projects Bill List February 2021 (*none at this time*)  
c. Handwritten Check List November 1-30, 2020 (*attachment 2.D01c*)  
d. Handwritten Check List December 1-31, 2020(*attachment 2.D01d*)  
e. Handwritten Check List January 1-31, 2021(*attachment 2.D01e*)  
f. Board Secretary's Report November 2020 (*attachment 2.D01f*)  
g. Board Secretary's Report December 2020 (*attachment 2.D01g*)  
h. Board Secretary's Report January 2021(*attachment 2.D01h*)  
i. Revenue Report November 2020(*attachment 2.D01i*)  
j. Revenue Report December 2020(*attachment 2.D01j*)  
k. Revenue Report January 2021(*attachment 2.D01k*)  
l. Treasurer's Report November 2020 (*attachment 2.D01l*)  
m. Treasurer's Report December 2020 (*attachment 2.D01m*)  
n. Treasurer's Report January 2021(*attachment 2.D01n*)  
o. Food Service Profit & Loss December 2020(*attachment 2.D01o*)

Board Secretary

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Report Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020, December 2020, and January 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020, December 2020, and January 2021. The Treasurer's Reports and Secretary's Reports are in agreement for the month of November 2020, December 2020, and January 2021.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer Authorization Approve the authorized transfers for December 2020 and January 2021. *(attachment 2.D02a1-2)*

Maintenance Equipment Lease Purchase Board approval to enter into a three-year lease purchase of necessary equipment with Hillyard / Mid-Atlantic for the maintenance of flooring districtwide. A three-year lease purchase allows for the purchase of equipment with a lesser impact on the budget. Cost to the district is \$44,684.24. *(attachment 2.E01)*

CSI Smart Software Board approval for the purchase of CSI Financial/Payroll/HR software effective March 1, 2021 to be implemented by a target date of July 1, 2021. Starting on this date will allow the firm to begin pulling data and creating a sandbox for stakeholders to utilize. The program will allow multiple programs to communicate and also allows for ease of use, financial integrity and cyber security. Cost to the district is \$58,334.00 to purchase with annual fees in the amount of \$14,988.00. *(attachment 2.E02)*

Policies/Regulations Board approval of the first of the following Policies/Regulations. *(attachment 2.E03a-h)*

Bylaw 0164.6	Remote Public Board Meetings During a Declared Emergency
Policy 2415.02	Title-I Fiscal Responsibilities
Policy 2415.05	Student Surveys, Analysis, and/or Evaluations
Policy 2415.20	Every Student Succeeds Act Complaints
Regulation 2415.20	Every Student Succeeds Act Complaints
Policy 4125	Employment of Support Staff Members

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Policy 6360	Political Contributions
Policy 9713	Recruitment by Special Interest Groups

Voice Data Contract/  
eRate 470 Board approval of a 3-year contract with Telesystem for Data Circuit and 5GB Internet access and Voice Service via SIP trunks (local & LD phone service) and POTS (alarms) effective July 1, 2021. This is a 2.5 times increase in bandwidth and an annual savings of \$7,900.00. (*attachment 2.E04*)

SJ Safety Group-  
Utica Dividend Board approval for the receipt of the South Jersey Safety Group for Utica Insurance dividend for the 2019-20 policy year. The dividend is in total \$66,512.02. (*attachment 2.E05*)

Informational –  
Reports/Articles/  
Miscellaneous

Reports

- a. Maintenance Report (*attachment 2.F01a*)
- b. Security Drill Report (*attachment 2.F01b*)
- c. Facility Request Report (*none at this time*)
- d. IT Report (*attachment 2.F01d*)

Roll Call Vote YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

**Administration**

Ms. Longley moved, seconded by Mr. Stephens to approve the Superintendents recommendations to

Resignations Board approval for the resignation of Nanci Moore effective April 5, 2021.  
Board approval for the resignation of Arthur Payne effective February 4, 2021.  
Board Approval for the resignation of Mary Payne effective February 4, 2021.  
Board Approval for the resignation of Lynn McConnell effective April 15, 2021.

Retirement Board approval for the retirement of Cathy McDonald effective June 30, 2021.  
Board approval for the retirement of Lillian Bachman effective April 1, 2021.  
Board approval for the retirement of Warner Galloway effective February 28, 2021.  
Board approval for the retirement of Patricia Schmus effective July 1, 2021.

New Employees Based on the recommendation of the Superintendent, the following personnel recommendations are submitted as follows.

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- Secretary-GHS Board approval, pending receipt of a positive criminal history background check, of Amy Foxhill as Secretary 10-Mo "B", Step 1, at GHS for the 2020-2021 school year at an annual prorated salary of \$25,532.00, pending settlement of the GEA Agreement. Start date to be determined. Ms. Foxhill is replacing Elizabeth Hoopes due to resignation.
- Part-Time Data Clerk Board approval, pending receipt of a positive criminal history background check, of Erica Simmons as Part-Time Data Clerk at Central Office for the 2020-2021 school year at the rate of \$19.15 per hour up to 22.5 hours per week, 156 days per year. Start date to be determined. This is a new position.
- Television Technology Teacher-GHS Board approval of Timothy O'Sullivan, pending receipt of a positive criminal history background check and completion of 50 hours of a CE Education Preparation Program, as Television Technology Teacher, BA Step 1, at Glassboro High School, for the 2020-2021 school year at an annual prorated salary of \$50,040.00, pending settlement of the GEA Agreement. Mr. O'Sullivan will work as a Long-Term Substitute pending completion of the required 50 hours. Start date to be determined. Mr. O'Sullivan is replacing Kendall Appleby due to resignation.
- Director of Special Education Board approval of Catherine Torbik, pending receipt of a positive criminal history background check, as Director of Special Education for the 2020-2021 school year at a prorated annual salary of \$120,000.00. Ms. Torbik will be banking 20 sick days. Start date to be determined. Ms. Torbik is replacing Nanci Moore due to resignation.
- ESS Substitutes Board approval of the February 2021 ESS Substitute list. (*attachment 3.B01h*)
- Public Relations Community Affairs Secretary Report – January 2021 (*attachment 3.D01*)
- Miscellaneous
- 3 or More Preps-GHS Board approval for payment to the following staff members for 3 or more preps for the Spring 2021 semesters at the rate of \$500 per staff member at Glassboro High School. (*attachment 3.E01*)

Kendall Appleby	Virginia Keefer
Jordan Armstrong	Gregory Maccarone
Michael Belh	Rebecca Metelow
Nancy Brown	Richard Morrison
Jamie Cleary	Wayne Rulon
Caitlin Clements	Andrea Serra
Elisa Contrevo	Amy Stewart
Caterina Dawson	

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Course  
Reimbursement-  
Fall 2020

Board approval for tuition reimbursement to the following staff members for courses taken during the Fall 2020 semester. All required paperwork has been submitted. (*attachment 3.E02*)

Staff Member	Amount
Lori Kaszupski	\$1,833.95
Andrianna Fennimore	\$2,055.00
Heather Stewart	\$2,100.00
Nicole Werner-Pidgeon	\$2,100.00
Janae Dockins	\$ 323.00

Head Teacher-  
Rodgers

Board ratify Christine Williams and Erica Sloan as Co-Head Teachers at J. Harvey Rodgers School for the 2020-2021 school year at a stipend amount of \$1,408.00 (\$704.00 each), pending settlement of the 2020-2021 GEA Agreement. (*attachment 3.E03*)

AEHS Assignments

Board approval of the following staff members as Alternative Evening High School teachers for the 2020-2021 school year, 2 hours per week each at the current Miscellaneous Pay Rate of \$37.00 per hour. (*attachment 3.E04*)

Nicholas Tarasevich  
Brittany Cox

Stand Alone Vision  
Plan

Board approval for the purchase of a Stand Alone Vision Plan for employees in the Ch. 44 Health Benefits Plan. In order to provide the same level of vision coverage to staff in the Ch. 44 HBP, this would provide a Stand Alone Plan for those staff members only, as state law does not allow for the modification of the Ch. 44 HBP. Cost to the district is \$6,534.16 for the employer and \$1,643.60 for the employee. (*attachment 3.E05*)

Superintendent's  
2020-2021 Mid-  
Year

Board approval of the Superintendent's Mid-Year Evaluation for the 2020-2021 school year.

Roll Call Vote

YES: Mr. Esgro (abstain 3.E06), Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo (abstain 3.E06),

Motion Carried 9-0-0

Old Business

The GHS Sports Hall of Fame Committee is accepting nominations for induction. The deadline is April 1, 2021. The committee is also seeking volunteers.

New Business

Tickets are available for the Glassboro High School's production of Godspell Jr., which will be streamed on Saturday, February 27 and Sunday, February 28 at 7 p.m.



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On March 15, the New Jersey Department of Education (NJDOE) will release applications for \$1.2 billion in federal funds (Federal Coronavirus Response and Relief Supplemental Appropriations Act, 2021, Elementary and Secondary School Emergency Relief Fund). These additional federal funds will support targeted initiatives to enhance academic enrichment and mental health interventions for all students and educators.

Opportunity for  
Public to  
Address the Board

President Calvo moved, seconded by Ms. Ricci that the floor and (chat box) be to the Public to address the board.

Matt Schwartz, Vice President Glassboro GEA, Congratulated the GESPA on contract settlement and reminded everyone of the expired guide for GEA. No meeting for negotiation since July 2020 and are ready to meet with the board. Susan Hodges reported there is a scheduled meeting on March 11, 2021.

Heather Stewart, staff member, commented that there needs to be a Spring Break for the well-being of staff and students. Dr. Silverstein responded that a survey would go out to staff and parents. That no decision has been made yet.

Laura Profico, parent, asked what is the federal funding going towards and if graduation will be deferred. President Calvo responded the application will be released on March 15<sup>th</sup>. Dr. Silverstein addressed graduation.

Roll Call Vote

YES: Mr. Esagro, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Adjournment

President Calvo moved, seconded by Mr. Stephens that the meeting be adjourned (8:26).

Respectfully submitted,

*Lisa Ridgway*

Lisa Ridgway  
School Business Administrator/Board Secretary