

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
March 23, 2016

|   |  |
|---|--|
| Call to Order:  | Vice President Longley called the meeting of the Glassboro Board of Education to order at 6:23 p.m. at the Glassboro High School.  |
| Executive Session:  | <p>Mr. Keith moved, seconded by Ms. Volz for the Board to convene in Executive Session at 6:28 p.m.<br/>The motion was approved by unanimous roll call vote.</p> <p>Ms. Volz moved, seconded by Mr. Fanfarillo that the Executive Session be adjourned at 6:55 p.m.<br/>The motion was approved by unanimous roll call vote.</p> |
| Public Session:   | Vice President Longley reconvened the Glassboro Board of Education at 7:00 p.m. at the Glassboro High School.  |
| Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: | <p>Vice President Longley announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.</p> <p>Notice included the time, date and place of the meeting and to extent known, the agenda.</p>   |
| Members Present:  | Mr. Fanfarillo, Mrs. Jones, Mr. Keith, Mrs. Longley, Mr. Redondo, Ms. Volz, Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, Business Administrator Scott Henry, and Mr. Frank Cavallo, Solicitor  |
| Members Absent:   | Mr. Calvo, Mr. Halter, Mr. Stephens  |
| Visitors:   | 36   |
| Flag Salute:  | The Flag Salute was given by all present.  |
| Approval of Minutes:  | Mrs. Longley asked if there were any additions or corrections to the minutes. Ms. Volz moved, seconded by Mr. Keith that the minutes of the Executive Session, February 24, 2016 and the minutes of the Public Session, February 24, 2016 be approved. The motion was approved by roll call vote with Mrs. Longley abstaining.   |
| Opportunity for Public to Address the Board:  | None at this time  |
| Superintendent's Report:  | <p>Superintendent Silverstein reported on the following:</p> <ul style="list-style-type: none"><li>- Attended Equity Meeting with County NAACP</li><li>- Attended Seussical the Musical at Glassboro High School</li></ul>   |

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- Labor Negotiations have begun in a proactive manner
- School Calendar will be approved in April
- Strategic Plan complete
- Thanks to the Athletic Department and Mr. Jeff Cusack for finding tennis courts at RCGC for the tennis team.
- Attended the 8<sup>th</sup> Grade Dialogue at Clearview Regional High School on March 7, 2016.
- Announced the retirement of Joyce Calzonetti, Glassboro High School Teacher
- Attended the Minority Recruitment Fair
- Glassboro has the highest number of minority hiring's in Gloucester County.
- Planning to bring Sustainable Gardens to all our schools
- Students having Unit Lunch infractions will be restricted as to where they can eat lunch.
- No HIB cases for this month
- New Hire:  
Carrie Keating, Cafeteria Aide, Bullock School

Presentations:

Dr. Danielle Sneathen, Principal, Glassboro High School, and John Cino, Teacher, recognized the Glassboro High School Mock Trial Team Gloucester County Champions:

| <u>Lawyers:</u> | <u>Witnesses:</u> | <u>Jury Members:</u> |
|-----------------|-------------------|----------------------|
| Alyssa Kurke    | Julia Fisher      | JaZahn Hicks         |
| NyAsia Brackett | Emily Provine     | Harleigh Burke       |
| William Mintz   | Henry Ottenthal   | Gabby Ruiz           |
|                 | Peter Hodson      | Vanessa Ruiz         |
|                 | Isiah Eila        | Pariti Sutaria       |
|                 |                   | Leo Rodriquez        |

Dr. Danielle Sneathen, Principal, Glassboro High School, recognized Barbara Jones, Teacher, Glassboro High School, as the recipient of "The Friend of Education" Award.

Mrs. Wanda Pichardo, Principal, recognized the Thomas E. Bowe School All South Jersey Band/Orchestra Students:

All South Jersey Elementary String Ensemble:

Joanna Crispin – Grade 6 (Violin)  
Madison Griffin – Grade 6 (Cello)  
Angel Keifner – Grade 6 (Viola)  
Tristan Kopp – Grade 5 (Double Bass)

All South Jersey Elementary Band:

Douglas Tranz, Jr. – Grade 6 (Trumpet)  
Jamie Walton, Jr. – Grade 6 (Trumpet)  
Logan Stockl – Grade 6 (Bassoon)  
Alyson Fornes – Grade 6 (Oboe)  
Anna Holland – Grade 6 (Alto Saxophone)  
Zac Redondo – Grade 5 (Tenor Saxophone)  
Brenna Somdahl-Sands – Grade 6 (Clarinet)

Olympic Conference Junior High School Honors Band:

Anna Holland – Grade 6 (Alto Saxophone)

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Brenna Somdahl-Sands – Grade 6 (Clarinet)  
Douglas Tranz, Jr. – Grade 6 (Trumpet)  
Logan Stockl – Grade 6 (Bassoon)

All South Jersey Junior High School String Ensemble:  
Jillian Smith – Grade 6 (Viola)

Dr. Danielle Sneathen, Mr. Kriston Matthews and Mr. Arthur Myers recognized the Glassboro Intermediate School and Glassboro High School's Student Musicians:

All South Jersey Chorus:  
Mykah Hutton  
Tiara Horne  
JaZahn Hicks  
Henry Ottenthal  
Cassie Ferrara  
Matthew Owens

All South Jersey Junior High School Orchestra:  
Meghan Holman – Grade 7 (Viola)  
Emma O'Brien - Grade 8 (Viola)  
Jillian Smith – Grade 6 (Viola)

All South Jersey High School Orchestra:  
Eric Gilbert – Grade 10 (Cello)

All South Jersey High School Band:  
Veronica Menna – Grade 12 (Clarinet)

All South Jersey Junior High School Band:  
Mayooran Mohanakanthan – Grade 7 (Tenor Saxophone)  
Virginia Tamburello – Grade 8 (Flute)

Olympic Conference Honors Band – Senior High:  
Veronica Menna – Grade 12 (Clarinet)  
Bianca Jurek – Grade 11 (Clarinet)  
Peter Hodson – Grade 12 (Euphonium)

Olympic Conference Honors Band – Junior High:  
Mayooran Mohanakanthan – Grade 7 (Tenor Saxophone)

Mr. Kriston Matthews, Principal, Intermediate School, spoke briefly regarding the present climate between the Board of Education and the Community.

Ms. Volz moved, seconded by Mr. Keith that the Superintendent's Report be accepted.  
The motion was approved by unanimous roll call vote.

Operations  
Report:

Donations:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the acceptance of a \$100.00 donation from the Glassboro

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Fraternal Order of Police Lodge #108 for the Class of 2018.

(Attachment O:1)

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the acceptance of donations made to the Gloria Lisa Library & Media Center at Dorothy L. Bullock School on behalf of the late Gloria J. Lisa for the purchase of books. (Attachment O:2)

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the acceptance of \$50.00 from a parent for the Class of 2018.

(Attachment O:3)

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the acceptance of \$3,030.34 from the Rowan University Chapter of Phi Kappa Psi. These funds will be used to pay for the Friends of Rachel Assembly. (Attachment O:4)

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the acceptance of \$500.00 from the Glassboro Municipal Alliance to the Friend of Rachel Club to help fund the upcoming Rachel's Challenge Assembly. (Attachment O:5)

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the acceptance of \$100.00 from an anonymous donor to the Interact Club to help fund a student attendee to the Rotary Youth Leadership Conference. (Attachment O:6)

The motion was approved by unanimous roll call vote.

Joint Transportation  
Agreement:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the Joint Transportation Agreement with Delsea Regional High School (as the Host District) and Glassboro Public Schools (as the Joiner District) for transportation of one (1) to Thomas E. Bowe School, Route SP09, in the amount of \$1,460.20 for the 2015-2016 school year. (Attachment O:7)

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – March 2016 (Attach. O:8)
- Capital Projects Bill List – March 2016 (Attachment O:9)
- Handwritten Check List – February 1-29, 2016 (Attachment O:10)
- Board Secretary's Report – February 2016 (Attach. O:11)
- Revenue Report – February 2016 (Attachment O:12)
- Treasurer's Report – February 2016 (Attachment O:13)
- Food Service Profit & Loss – February 2016 (Attach. O:14)

The motion was approved by unanimous roll call vote.

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Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2016. The Treasurer's Reports and Secretary's Reports are in agreement for the months of January 2016.

Board Secretary in accordance with N.J.A.C. 6A:232A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer  
Authorization:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the authorized transfers for February 2016.  
(Attachment O:15)  
The motion was approved by unanimous roll call vote.

Telecommunication  
Vendor:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the following Telecommunication Vendor for the 2016-2017 school year for the district to qualify for e-rate funds.

Category 2:

Internal Wiring – replace cabinets in wiring closets for \$13,478.00 to EIRC

The motion was approved by unanimous roll call vote.

Board  
Policies:

First  
Reading:

The following Policy and Regulation were presented to the Board of Education for a First Reading:

- a. Policy 5330.01 – Administration of Medical Marijuana  
(Attachment O:16)
- b. Regulation 5330.01 – Administration of Medical Marijuana  
(Attachment O:17)

Architect's  
Invoices:

Ms. Volz moved, seconded by Mrs. Jones that Board approval be given for payment to Fraytak Veisz Hopkins Duthie for architectural services pursuant to a contact rate of \$1,293,900.00 and for invoices totaling \$54,782.00.  
The motion was approved by unanimous roll call vote.

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Sustainable Jersey for Schools  
Certification Program:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the attached Resolution for Participation in the Sustainable Jersey for Schools Certification Program. (Attachment O:18)  
The motion was approved by unanimous roll call vote.

Summer School  
Proposal:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the 2016-2017 Summer School Program. The program will take place at the Dorothy L. Bullock School to accommodate referendum work at the High School. (Attachments O:19 & O:20)  
The motion was approved by unanimous roll call vote.

Summer Feeding  
Program:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve to enter into an Agreement with the Food Bank of South Jersey to participate in the 2016 Summer Food Program at Dorothy L. Bullock School. (Attachment O:21)  
The motion was approved by unanimous roll call vote.

Referendum Video Surveillance  
System Project Bids:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the attached Referendum Video Surveillance System Project Bids for purchase of equipment, software and licenses for Video Surveillance not to exceed \$730,000.00. (Attachment O:22)

- Purchase of Genetic System upgrade to Omnicast Enterprise including all hardware, software, cameras, wiring, installation and maintenance from SH1 and LTW in the amount of \$668,921.98.
- Purchase of additional network switches from NWN in the amount of \$58,435.00.

Note: There is an additional discount that will be applied to SH1/LTW if approved in March.

The motion was approved by unanimous roll call vote.

Budget Submission  
Resolution:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve the attached Budget Submission Resolution for the 2016-2017 school year. (Attachment O:23)  
The motion was approved by unanimous roll call vote.

Bid  
Rejection:

Ms. Volz moved, seconded by Mrs. Jones that the Board reject all bids received on March 16, 2016 for the various roofing projects. All bids exceeded the budget estimate or did not meet required specifications. (Attachment O:24)  
The motion was approved by unanimous roll call vote.

Bid  
Acceptance:

Ms. Volz moved, seconded by Mrs. Jones that the Board accept the base bid as submitted by Newport Construction in the amount of \$14,387.00 for various Rehabilitation Projects throughout the district.

Security Drill  
Report:

Ms. Volz moved, seconded by Mrs. Jones that the Board approve to accept the Security Drill Report for February 2016. (Attachment O:25)

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The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mrs. Jones that the Board accept the Operations Report.

The motion was approved by unanimous roll call vote.

Administration  
Report:

Suspension:

Mrs. Longley moved, seconded by Mr. Keith that the Board ratify the suspension, with pay, of Employee #4028, pending investigation effective March 3, 2016. Anticipated return date is April 4, 2016.

The motion was approved by unanimous roll call vote.

Leaves of  
Absence:

- a. Beth Torbik has requested FMLA effective April 4, 2016 with an anticipated return date of June 20, 2016.
- b. Holly Conaway has requested FMLA effective March 1, 2016 with an anticipated return date to be determined.
- c. Sonya Harris has requested intermittent FMLA effective February 26, 2016.
- d. Allison Medora has requested an intermittent Leave of Absence effective March 8, 2016.
- e. Donna Highley has requested intermittent NJFLA effective February 19, 2016.
- f. Herbert Neilio has requested intermittent NJFLA effective March 10, 2016.
- g. William Gatchell, III has requested FMLA effective April 18, 2016 with an anticipated return date of May 19, 2016.
- h. Deborah Kersey has requested to extend her FMLA to April 6, 2016.

Retirement:

Mrs. Longley moved, seconded by Mr. Keith that the Board approve the retirement of Joyce Calzonetti effective June 30, 2016.

The motion was approved by unanimous roll call vote.

Increment  
Withholding:

Mrs. Longley moved, seconded by Mr. Keith that the Board approve the Resolution to withhold the 2016-2017 employment and adjustment increment for Employee #4076.

The motion was approved by roll call vote with Mrs. Longley abstaining.

Cafeteria Aide,  
Dorothy L. Bullock School:

Mrs. Longley moved, seconded by Mr. Keith that the Board approve Ruth Carrie Keating, pending receipt of a positive criminal history background check, as a General/Credential Aide at the Dorothy L. Bullock School in the position of Cafeteria Aide for the 2015-2016 school year, 2 hours per day, 5 days per week, at a salary rate of \$13.57 per hour.

The motion was approved by unanimous roll call vote.

Assistant Girls Track and  
Field Coach:

Mrs. Longley moved, seconded by Mr. Keith that the Board ratify Mia Bailey as Assistant Girls Track and Field Coach for the 2015-2016 school year, Step 1, at a salary of \$3,021.65 effective

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Source4Teachers  
Substitutes:

Substitute School  
Social Worker:

Substitute School  
Nurse:

Co-Curricular/  
Class of 2017:

Event  
Staff:

STEAM Team  
Coaches:

March 4, 2016. (Attachment A:1)

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Board approve the March 2016 Source4Teachers Substitute List. (Attachment A:2)

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Board approve Tracey Huster, pending receipt of a positive criminal history background check, as a Substitute School Social Worker for the Child Study Team for the 2015-2016 school year, on an as-needed basis due to leave of absence, at a daily rate of \$450 per day. Start date to be determined. (Attachment A:3)

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Board approve Nicole Bruno as a Substitute Nurse, on an as-needed basis, for the 2015-2016 school year at a rate of \$175.00 per day. All required paperwork has been received. (Attachment A:4)

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Board rescind approval of Lynlee Phillips as Class of 2017 Co-Advisor for the 2015-2016 school year effective February 28, 2016 due to resignation, and ratify Bruce Farquhar as Class of 2017 Co-Advisor for the 2015-2016 school year effective February 28, 2016. Ms. Phillips and Mr. Farquhar will receive a split stipend amount of \$768.00 each.

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Board ratify the following staff members to work home athletic events as chain crew, ticket seller, ticket taker, security, site manager, clock/timer, field marker (track), videotaping, scoreboard operator and announcing, effective March 1, 2016. Payment is as follows:

Krista Twardziak  
Jennie Hara

|                                   |                              |
|-----------------------------------|------------------------------|
| Videotaping football games        | \$90.00 per event            |
| Security for high school events   | \$50.00 per event            |
| Chain Crew                        | \$45.00 per game             |
| Football clock operators          | \$45.00                      |
| Basketball clock operators/timers | \$36.00 per varsity/JV Games |
| Track & field timers/markers      | \$50.00                      |
| Announcer                         | \$50.00 per game             |
| Site Managers                     | \$100.00 per event           |

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Board ratify payment to the following staff members as afterschool STEAM Team Coaches, 2 hours per week at \$36.00 per hour effective

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October 6, 2015 through June 9, 2016:

|                  |                           |
|------------------|---------------------------|
| Kim Tursi        | Amanda Brice              |
| Bernadette Perry | Dionne Young              |
| Sonya Harris     | Sandra Debes (Substitute) |
| Katie Evans      |                           |

The motion was approved by unanimous roll call vote.

Truancy  
Officer:

Mrs. Longley moved, seconded by Mr. Keith that the Board approve James Sheridan to serve as Truancy Officer for Glassboro High School up to 5 hours per month, or as-needed, throughout the school year. Upon the request of High School Administration, he will visit homes to encourage and notify parents of the importance of going to school on a regular basis. (Attachment A:5)

The motion was approved by unanimous roll call vote.

Boys Tennis Practice/  
Match Facility:

Mrs. Longley moved, seconded by Mr. Keith that the Board ratify the use of Rowan College at Gloucester County's tennis courts for practices and matches during the Boys Tennis Season effective March 4, 2016. Cost to the district is for transportation only at approximately \$2,204.00. (Attachment A:6)

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Keith that the Administration Report be accepted.

The motion was approved by unanimous roll call vote.

Instruction  
Report:

Professional Development/  
Workshops:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve the attached Professional Development/Workshop List. (Attachment I:1)

The motion was approved by unanimous roll call vote.

Rowan University Shadow  
Practicum Student:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve Rowan University Graduate student, Jessica Johnson, to be placed as a School Psychologist Shadow Practicum Student with Helen Craig. The practicum in-school Psychology is a 60-hour shadowing field experience under the supervision of an appropriately credentialed School Psychologist.

The motion was approved by unanimous roll call vote.

Enrollment  
Report:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve the attached Enrollment/ADA Report for February, 2016. (Attachment I:2)

The motion was approved by unanimous roll call vote.

Out-of-District  
Placements:

Mrs. Jones moved, seconded by Mr. Keith that the Board ratify placement of Student ID #16-20 at Archway School District for the remainder of the 2015-2016 school year effective January 29, 2016. Tuition is the responsibility of the Newark Public Schools. (Attachment I:3)

The motion was approved by unanimous roll call vote.

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Mrs. Jones moved, seconded by Mr. Keith that the Board ratify permission for Student ID #41899 and #45174 to remain enrolled in the Glassboro Schools without payment of tuition for the remainder of the 2015-2016 school year pursuant to Policy 5111. The students will be moving outside the district after April 1, 2016. (Attachment I:4)  
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Keith that the Board rescind placement of Student ID #05-08 at Clearview High School effective March 24, 2016. Cost to the district is \$16,698.42. (Attachment I:5)  
The motion was approved by unanimous roll call vote.

Glassboro Intermediate School  
Delayed Opening – PARCC Testing:

Mrs. Jones moved, seconded by Mr. Keith that Board approval be given for a delayed opening on the following dates at Glassboro Intermediate School due to PARCC Testing. (Attachment I:6)

April 11-19, 2016  
7<sup>th</sup> Grade will come in regular time and test;  
8<sup>th</sup> Grade will come in at 9:28 am.

April 20-28, 2016  
8<sup>th</sup> Grade will come in regular time and test;  
7<sup>th</sup> Grade will come in at 9:28 am.  
The motion was approved by unanimous roll call vote.

Comprehensive  
Equity Plan:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve the Comprehensive Equity Plan and Statement of Assurance for the 2016-2017 school year. The full document with supporting attachments will be placed on the Board of Education table made available for review. (Partial Attachment: I:7)  
The motion was approved by unanimous roll call vote.

Opera Philadelphia  
Endorsement:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve the endorsement of Intermediate School's participation in the Opera Philadelphia Sounds of Learning™ Education Program. Participation exposes district students to a professional opera which is a new and different cultural experience for most of them. (Attachment I:8)  
The motion was approved by unanimous roll call vote.

Harassment, Intimidation and  
Bullying (HIB) Report:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve the attached Harassment, Intimidation and Bullying (HIB) Report for February 2016. (Attachment I:9)  
The motion was approved by unanimous roll call vote.

Suspension  
Report:

Mrs. Jones moved, seconded by Mr. Keith that the Board approve the attached Suspension Report for February 2016. (Attachment I:10)  
The motion was approved by unanimous roll call vote.

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Mrs. Jones moved, seconded by Mr. Keith that the Instruction Report be accepted.

The motion was approved by unanimous roll call vote.

Old  
Business:

None at this time

New  
Business:

None at this time

Opportunity for Public to  
Address the Board:

A resident questioned why the Gloucester County Equity Meeting on March 15, 2016 can't be held after instruction hours.

A resident asked if a copy of the Equity Plan is available and was told it is on the Glassboro Public Schools' website.

A resident commended Mr. Kriston Matthews for his comments, however he is concerned about the Board Members who never attend the meetings, come late or leave early.

A resident commented that it is nice to see that Glassboro residents are being hired for positions in the district.

A resident stated that there was an article in the Gloucester County Times that Clayton School District is expanding their goals for higher education for their students. He stated that Glassboro School District should be doing the same.

A resident commented on the Superintendent's five-year contract and bonus.

A resident stated that he believes the hiring of the Glassboro High School principal was a bad decision. Mr. Cavallo reminded resident that personnel attacks are not allowed during Board Meetings.

A resident commented on having a Chief of Police on the Board of Education. Mr. Cavallo stated that there is absolutely no problem with the Chief of Police serving on the Board of Education.

A resident questioned why the district stopped printing football programs. The program is a good recruiting tool.

A resident inquired as to why a teacher of over forty years of service was escorted out of the building by a police officer.

A resident stated that she has confidence in the Board of Education and all staff in our schools and these assaults are directed to the entire staff not just one person.

Adjournment:

Mrs. Jones moved, seconded by Mr. Keith that the meeting be adjourned (8:08 p.m.).

The motion was approved by unanimous roll call vote.

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Respectfully submitted,

Scott D. Henry  
School Business Administrator/  
Board Secretary