

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
January 28, 2015

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Beach Administration Building.

Executive Session: Mrs. Kane moved, seconded by Mrs. Jones for the Board to convene in Executive Session at 6:00 p.m.
The motion was approved by unanimous roll call vote.

Mrs. Kane moved, seconded by Mrs. Jones that the Executive Session be adjourned.
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Beach Administration Building.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.

Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mrs. Jones, Mrs. Kane, Mr. Keith, Mrs. Longley, Mr. Marino, Superintendent Silverstein, Curriculum Director Sochor, and Business Administrator/Board Secretary Pudelko.

Members Absent: Mr. McDonald, Mr. Stephens, Ms. Volz

Visitors: 17

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: President Calvo asked if there were any additions or corrections to the minutes. Mrs. Jones moved, seconded by Mrs. Kane that the minutes of the Executive Session, December 17, 2014, and the minutes of the Public Session, December 17, 2014 be approved.
The motion was approved by unanimous roll call vote.

Opportunity for Public to Address the Board: None at this time

Administration of Oath: Mr. Calvo administered the Oath of Office to recently elected Board Member Susette Jones.

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Superintendent's
Report:

Superintendent Silverstein reported on the following:

- Congratulations to newly elected Board of Education members Susette Jones, June Longley and Elizabeth Volz.
- Thanked the Board of Education for his mid-year Evaluation.
- The 2014-2015 School Calendar has been revised. Friday, February 13 will now be a school day and early dismissal day for students and an afternoon in-service day for teachers.
- Attended the Multicultural Festival at Glassboro High School on January 15, 2015.
- Attended School Choice Summit
- The Bond Referendum will consist of three questions and details are being finalized.
- Only 1 HIB Case (Bowe School) in December 2014
- New Hires:
Jennifer Roberts – Special Ed/Math Teacher at GHS
Carolina Giunta – Long-Term Substitute at Bowe School
Dionne Young – Long-Term Substitute at Bullock School
Danielle Curran – Long-Term Substitute at Bullock School
Trenay Parker – NutriServe Food Service Director

Mrs. Kane moved, seconded by Mr. Marino that the Superintendent's Report be accepted.
The motion was approved by unanimous roll call vote.

Presentations:

Dr. Danielle Sneathen, Principal, presented the Glassboro High School Annual Report to the Board of Education and residents in attendance.

Mrs. Danielle Sochor and Building Principals presented the K-8 Benchmarks to the Board of Education and residents in attendance.

Operations
Report:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – January 2015
(Attachment O:1)
- Handwritten Check List – December 1-31, 2014
(Attachment O:2)
- Board Secretary's Report – December 2014 (Attachment O:3)
- Revenue Report – December 2014 (Attachment O:4)
- Treasurer's Report – December 2014 (Attachment O:5)

The motion was approved by unanimous roll call vote.

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014. The Board

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Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2. 11(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014. The Treasurer's Reports and Secretary's Reports are in agreement for the month of December 2014.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23-2.11 (c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer
Authorization:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the authorized transfers for December 2014.

(Attachment O:6)

The motion was approved by unanimous roll call vote.

Joint Transportation
Agreement:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the Joint Transportation Agreement with Jersey City Board of Education for one student to Bankbridge Developmental Center, Route BDC-1, in the amount of \$4,841.10. (Attachment O:7)

The motion was approved by unanimous roll call vote.

Roadway Access
Easement Resolution:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the Roadway Easement Resolution provided by the Grantor Aura Development Group, LLC. (Attachment O:8)

The motion was approved by unanimous roll call vote.

Board Policy and
Regulation:

The following Board Policy and Regulation is being presented to the Board of Education for a First Reading:

a) Policy 8690 – Monitoring Devices on School Vehicles
(Attachment O:9)

b) Regulation 8690 – Monitoring Devices on School Vehicles
(Attachment O:10)

Security Drill
Report:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Security Drill Report for December 2014.

(Attachment O:11)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board accept the Operations Report.

The motion was approved by unanimous roll call vote.

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Administration
Report:

Leaves of
Absence:

Sharon Ricketts-McInnis will be on Workers Compensation Leave effective December 11, 2014 with an anticipated return date of February 2, 2015.

Joann Wirchansky will be utilizing FMLA beginning January 7, 2015. Her previously approved retirement is still effective February 1, 2015.

Wanda Chudzinski will be on Workers Compensation Leave effective January 6, 2015 with an anticipated return date of February 4, 2015.

Sonya Harris will be utilizing FMLA beginning January 13, 2015 with an anticipated return date of January 29, 2015.

Richard Todd will be utilizing FMLA beginning January 12, 2015 with an anticipated return date of January 26, 2015.

Paula Moss has requested a Leave of Absence to begin on January 12, 2015 with an anticipated return date of February 6, 2015.

Retirements:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the retirement of Legistrean Purvis-Chapman effective April 1, 2015. (Attachment A:1)
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the retirement of Susan Sawyer effective July 1, 2015. (Attachment A:2)
The motion was approved by unanimous roll call vote.

Special Education
Math Teacher,
Glassboro High School:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Jennifer Roberts as Special Education Math Teacher, Glassboro High School, at a prorated annual salary of \$46,855.00, B.A., Step 1, for the 2014-2015 school year. Anticipated start date is January 29, 2015.
The motion was approved by unanimous roll call vote.

Bus Driver,
2014-2015:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Mary Clark as Bus Driver for the 2014-2015 school year, 4.5 hours per day, Step L1Y1, at a salary of \$19.44 per hour, without benefits, effective January 29, 2015. Ms. Clark is currently a substitute bus driver and will be replacing the route vacated by Patricia Hagenberg.
The motion was approved by unanimous roll call vote.

Substitute
Bus Driver:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Marie Harris, pending completion of all required paperwork, as a Substitute Bus Driver for the 2014-2015 school year, on an as-

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needed basis, at the Miscellaneous Pay Rate of \$17.50 per hour. Ms. Harris is currently a 1:1 Bus Aide. Start date to be determined.

The motion was approved by unanimous roll call vote.

Spring Season
Coaches – 2015:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following 2015 Spring Season Coaches effective March 6, 2015:

Baseball			
Head Coach	Dan Brown	Step 4	\$6,438.12
Varsity Asst. Coach	Keith Wittstock	Step 4	\$4,023.83
JV Asst. Coach	William Schweim	Step 2	\$3,487.32
Boys Tennis			
Head Coach	Greg Maccarone	Step 2	\$2,682.55
Boys Track & Field			
Head Coach	Bruce Farquhar	Step 4	\$6,438.12
Asst. Coach	James Screven	Step 2	\$3,487.32
Girls Track & Field			
Head Coach	Lynlee Phillips	Step 4	\$6,438.12
Asst. Coach	Jamie Cleary	Step 4	\$4,023.83
Girls Softball			
Head Coach	Caitlyn Troilo	Step 2	\$4,828.59
Asst. Coach	Rebecca Peterson	Step 2	\$3,487.32

The motion was approved by unanimous roll call vote.

Source4Teachers
Substitutes:

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify the Source4Teachers Substitutes list for the 2014-2015 school year as of January 2015. (Attachment A:3)

The motion was approved by unanimous roll call vote.

Substitute School
Psychologist:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve, pending meeting with Superintendent, of Laura Williams Monahan as Substitute School Psychologist at Glassboro High School on an as-needed basis due to an intermittent leave of absence, effective January 29, 2015. Rate of pay will be \$325.00 per evaluation and \$75.00 per evaluation planning meeting until completion of assignment.

The motion was approved by unanimous roll call vote.

Part-Time Social Studies Teacher,
Glassboro High School:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to extend the offer of employment to Megan Jones as Part-Time Social Studies Teacher at Glassboro High School, at a per diem salary of \$128.47 pending receipt of Psychology Certificate.

The motion was approved by unanimous roll call vote.

Statement of Assurance –
Paraprofessional Staff:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2014-2015 school year. (Attachment A:4)

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The motion was approved by unanimous roll call vote.

Band/Chorus/Jazz
Ensemble Auditions:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following staff members to be compensated for accompanying students to auditions/rehearsals as required for the 2014-2015 school year at a rate of \$32.00 per hour. The events include All South Jersey and All State Band and Orchestra Auditions, All South Jersey and All State Chorus, Regional and All State Jazz Ensemble Auditions, and Olympic Conference Honors Band Auditions. (Attachment A:5)

Mary Greening
Arthur Myers
Lionor Thomas

The motion was approved by unanimous roll call vote.

Spring Musical
Choreographer:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Laura Holman as Spring Musical Choreographer for the 2014-2015 school year, effective January 29, 2015, at a prorated stipend amount of \$1,250.00. Ms. Holman will be replacing Dana Teague who resigned in December.

The motion was approved by unanimous roll call vote.

Superintendent's Mid-Year
Evaluation:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the Superintendent's Mid-Year Evaluation for the 2014-2015 school year.

The motion was approved by roll call vote with Mr. Calvo and Mr. Keith abstaining. (4 yes votes, 0 no votes and 2 abstaining)

Change of Degree and/or
Salary Status:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the request for a change of degree and/or salary status for the staff members listed below. After reviewing their records, it is recommended that the change of degree and/or salary status be effective February 1, 2015.

<u>Staff Member</u>	<u>From</u>	<u>To:</u>
Richard Wisniewski	M.A.+15	M.A.+30
Lynlee Phillips	M.A.+15	M.A.+30
Karmin Humes *	M.A.+30	M.A.+60
Christopher Wood	B.A.	B.A.+15
Ian Miller	B.A.	B.A.+15
Katie Evans	B.A.	B.A.+15
* Pending receipt of official transcripts		

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Administration Report be accepted.

The motion was approved by unanimous roll call vote.

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Instruction
Report:

Glassboro Education
Foundation Grant:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the submission of the following Glassboro Education Foundation Grant for the 2014-2015 school year (Attachment I:1):

Danielle Fiscella and Monique Stowman-Burke –
Black History Laser Light Show Tribute and Assembly
The motion was approved by unanimous roll call vote.

Inclusive School Climate
Initiative (ISCI) Grant:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to accept Inclusive School Climate Initiative Grant Funds in the amount of \$2,500.00 from the New Jersey Department of Education, Office of Special Education Programs, in collaboration with the Center for Applied Psychology at Rutgers University funded by IDEA Part B. Funds will be disbursed after proofs of purchase and stipend tracking chart(s) are submitted. (Attachment I:2)
The motion was approved by unanimous roll call vote.

READ 180
Materials:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the purchase of READ 180 materials at the Intermediate School at the cost of \$54,840.00. Funding is provided by Title I.
The motion was approved by unanimous roll call vote.

Curriculum
Writing:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to transfer 10 unused hours from Mary Lou LeMaster to Michael Sharkey for Curriculum Writing from July 1, 2014 until May 1, 2015 at the Miscellaneous Pay Rate of \$35.84 per hour. This is included in the 2014-2015 budget.
The motion was approved by unanimous roll call vote.

Professional Development/
Workshops:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Professional Development/Workshop list. (Attachment I:3)
The motion was approved by unanimous roll call vote.

Field
Experience:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following Rowan University students to conduct a Clinical Practice Request for Health and Physical Education:

March 16, 2015 to May 11, 2015

Student	Staff Member	Location
Jennifer Ross	Jeneen Sperratore-Callahan	Glassboro High School
Sara DeBenedetto	Richard Brattelli	Bowe School

The motion was approved by unanimous roll call vote.

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Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify the following Rutgers student to conduct Practicum Placement:

Student	Staff Member	Location
Meghan Youngblood	Erin Pimpinella	Rodgers School

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify online university student, Elizabeth Johnson, to conduct 60 hours of observation with Aileen Matias-Castro at the Dorothy L. Bullock School from January 28, 2015 to March 12, 2015. The motion was approved by unanimous roll call vote.

Enrollment
Report:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Enrollment Report for December 2014. (Attach. I:4) The motion was approved by unanimous roll call vote.

Out-of-District
Placements:

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify placement of Student ID #15-20 at Gloucester County Special Services School District Child Development Center effective January 13, 2015. Cost to the district is \$19,594.00. (Attachment I:5)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify home schooling of the students listed on the attached for the 2014-2015 school year. (Attachments I:6, I:7, I:8) The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify placement of Student ID #15-B at Elk Township School District effective September 3, 2014. Cost to the district is \$12,702.00. (Attachment I:9)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify placement of Student ID #15-C at Elk Township School District effective September 3, 2014. Cost to the district is \$12,702.00. (Attachment I:10)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify placement of Student ID #15-21 at Bankbridge Elementary School effective January 12, 2015. Tuition and transportation costs are the responsibility of the state. There is no cost to the district. (Attachment I:11)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify placement of Student ID #15-22 at Bankbridge North School effective January 28, 2015. Cost to the district is \$17,940.00. (Attachment I:12)

The motion was approved by unanimous roll call vote.

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Mr. Calvo moved, seconded by Mrs. Kane that the Board approve a tuition student from Clayton Public Schools to attend a district self-contained LLD Program for the 2014-2015 school year effective February 1, 2015. The student will be receiving an Aide from Source4Teachers for 30 days and will have Speech weekly. The amount of tuition is \$18,529.00; per diem cost for the Aide is \$100.78 for a minimum of 30 days and a maximum of 89 days, not to exceed \$8,969.42. Cost of speech is included in the tuition. Busing is the responsibility of Clayton Public Schools. The motion was approved by unanimous roll call vote.

Co-op Tennis
Teams:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve a Co-op Boys and Girls Tennis Team with Clayton High School for the 2015-2016 school year effective August 1, 2015. Glassboro School District will be the Local Educational Agency (LEA). Clayton School District will provide their own transportation. (Attachment I:13)
The motion was approved by unanimous roll call vote.

Extended School Day Program,
Intermediate School:

Mr. Calvo moved, seconded by Mrs. Kane that the Board rescind the approval of Eileen Miller as Literacy Teacher in the Extended School Day Program at the Glassboro Intermediate School from January 2015 to June 2015 and approve Carol Sharp, 4 hours per day, for 40 days, at a rate of \$36.00 per hour. Funding is provided through No Child Left Behind Title I Grant (RAC Funds). (Attachment I:14)

Anticipated Days

January 6, 8, 13, 15, 20, 22, 27, 29
February 3, 5, 10, 12, 17, 19, 24, 26
March 3, 5, 10, 12, 17, 19, 24, 26, 31
April 14, 16, 21, 23, 28, 30
May 5, 7, 12, 14, 19, 21, 26, 28
June 2

Additionally requesting Board approval for the following teachers to serve as Substitutes, on an as needed basis, in the GIS Extended School Day Program:

Charla Blum-Zeck (Language Arts)
Mark Bridges (Math)
Michelle Demery (Math)

The motion was approved by unanimous roll call vote.

Amended 2014-2015
School Calendar:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to amend the attached 2014-2015 School Calendar as noted. (Attachment I:15)
The motion was approved by unanimous roll call vote.

Dorothy L. Bullock School
Garden Project:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve, pending receipt of grant, the Dorothy L. Bullock School Garden Project effective in the Spring 2015. (Attach. I:16 & I:17)
The motion was approved by unanimous roll call vote.

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Harassment, Intimidation and Bullying (HIB) Report:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Harassment, Intimidation and Bullying (HIB) Report for December 2014. (Attachment I:18)
The motion was approved by unanimous roll call vote.

Suspension Report:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Suspension Report for December 2014. (Attach. I:19)
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Instruction Report be accepted.
The motion was approved by unanimous roll call vote.

Old Business:

None at this time

New Business:

None at this time

Opportunity for Public to Address the Board:

None at this time

Adjournment:

Mr. Keith moved, seconded by Mr. Calvo that the meeting be adjourned (8:55 p.m.).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko
Business Administrator/
Board Secretary