

PUPIL TRANSPORTATION VEHICLES AND SCHOOL BUSES

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All pupil transportation vehicles and school buses will be scheduled to maximize their use while ensuring all routes are scheduled in a safe manner for drivers and passengers.

Pupil transportation vehicles and school buses will have time periods during the day between scheduled bus routes when they are not in use. These time periods may vary from route to route and vehicle to vehicle depending on issues such as a school's opening and ending times and the location of pupils transported to and from the school. Based on scheduling issues and the amount of time between transportation routes, the school bus driver **shall** be required to return the school vehicle/bus to the school district transportation facility during the school day. In the event the schedule does not provide adequate time or it is not practical for the vehicle/bus to be returned to the school district's transportation facility between routes during the school day, the school bus driver may be required to park the vehicle/bus at another school building or location in the school district designated by the Pupil Transportation and Fleet Maintenance Supervisor.

If the transportation route is for pupil transportation to and from a school building out-of-district, the driver **shall** be required to return the transportation vehicle/bus to the district's transportation facility or to a school building or location designated by the Pupil Transportation and Fleet Maintenance Supervisor for the time period between routes. In the event there is not adequate time or it is not practical for a vehicle/bus to return to the school district between out-of-district transportation routes, the Pupil Transportation and Fleet Maintenance Supervisor will authorize the vehicle/bus remain at an approved location between such routes. The Pupil Transportation and Fleet Maintenance Supervisor, in consultation with the driver and the out-of-district school, will designate a location for the driver to maintain the vehicle/bus in between the scheduled routes.

The safety and security of the transportation staff and the school vehicle/bus will be the most important consideration in designating an out-of-district location for vehicles that may not return to the transportation facility during the school day.

Adopted: 24 February 2010

