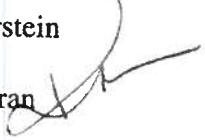


GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

TO: Mark Silverstein
FROM: Kathy Mastran 
DATE: June 22, 2016
RE: Agenda Item for July 27, 2016

First and Second Reading – Board Policy

The following Board Policy is being submitted to the Board for a First and Second Reading:

Policy 8613 – Waiver of Pupil Transportation

KM/b

Attachments

WAIVER OF PUPIL TRANSPORTATION

8613 WAIVER OF PUPIL TRANSPORTATION

The Board of Education is required to provide transportation services for the school year to an elementary pupil living more than two miles from the public school of attendance or to a secondary school pupil living more than two and one-half miles from the public school of attendance in accordance with the provisions of N.J.S.A. 18A:39-1 et seq.

The Board shall determine pupil transportation needs and approve pupil transportation routes based on all pupils eligible for transportation in accordance with the provisions of N.J.S.A. 18A:39-1 et seq. and any less than remote, courtesy busing, and/or hazardous route transportation determined by the Board of Education. However, while providing school bus seats for those pupils eligible for transportation each school year, the Board recognizes certain pupils eligible for transportation services voluntarily elect not to use the transportation services offered by the Board resulting in empty seats on school buses going to and from school.

To assist the Board in operating the school district's transportation system in the most cost-effective manner, the Board may provide a pupil's parent/guardian the option of waiving transportation services for that school year in accordance with the provisions of N.J.S.A. 18A:39-1c.

In the event the Board provides this option, a pupil's parent/guardian will be required to sign a written statement indicating the pupil waives transportation services for that school year. The written statement shall be in such form as determined by the New Jersey Department of Education. **Waiver of transportation services shall be subject to Board approval.**

In the event a parent/guardian of a pupil eligible for transportation services waives transportation services for that school year and circumstances change during that school year due to a family or economic hardship, the school district will reinstate the pupil's eligibility for transportation to and from school **upon submission of proof of family or economic hardship. The Superintendent and/or the Superintendent's delegate shall consider the submitted proof of family or economic hardship and make a recommendation as to the request for reinstatement of transportation services. Reinstatement of transportation services shall be subject to Board approval and shall not be denied for arbitrary or capricious reasons. Transportation services for the pupil, if the pupil lives along an existing transportation route, will be reinstated within three (3) days of Board approval of the reinstatement.**



POLICY

GLASSBORO BOARD OF EDUCATION

Operations
8613/Page 2 of 2
WAIVER OF PUPIL TRANSPORTATION

N.J.S.A. 18A:39-1; 18A:39-1c

Adopted: May 23, 2012



WAIVER OF PUPIL TRANSPORTATION

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The Board shall determine pupil transportation needs and approve pupil transportation routes based on all pupils eligible for transportation in accordance with the provisions of N.J.S.A. 18A:39-1 et seq. and any less than remote, courtesy busing, and/or hazardous route transportation determined by the Board of Education. However, while providing school bus seats for those pupils eligible for transportation each school year, the Board recognizes that certain pupils eligible for transportation services may voluntarily elect not to use the transportation services offered by the Board resulting in empty seats on school buses going to and from school.

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N.J.S.A. 18A:39-1

N.J.S.A. 18A:39-1c

Adopted:



*Glassboro Public Schools Transportation Department
560 Joseph Bowe Boulevard Glassboro, New Jersey 08028
(856) 652-2677 Fax (856) 652-2675
sspence@glassboroschools.us
Susan Spence, Supervisor of Transportation*

TO: Parents/Guardians

On July 27, 2016, the Glassboro Board of Education adopted a new policy that allows parents/guardians to waive transportation for their children. This allows the transportation department to more efficiently schedule buses and eliminate any unnecessary stops.

The policy allows for the possibility to reinstate transportation if circumstances arise that a student would require transportation.

Please notify our office immediately if you wish to waive transportation. The "Alternate Transportation Form" can be found on the Glassboro Public Schools webpage and/or may be picked up at any of the schools and the transportation office. There is a box on the page to waive transportation.

Thank you in advance for your cooperation.

Susan Spence

**Glassboro Public Schools
TRANSPORTATION DEPARTMENT
856-652-2700 EXT 6701**

ALTERNATE TRANSPORTATION FORM

All requests for students to be transported to and/or from school to one (1) location other than home **MUST** be submitted in writing on a **YEARLY** basis. Students must go to/from that location every day with **no exceptions.**

PLEASE NOTE: THIS FORM MUST BE SUBMITTED TO THE TRANSPORTATION DEPARTMENT BY AUGUST 1st PRIOR TO THE CURRENT SCHOOL YEAR. NO REQUESTS SUBMITTED AFTER AUGUST 1st WILL BE CONSIDERED UNTIL TWO (2) WEEKS AFTER THE FIRST DAY OF SCHOOL.

Student Name: _____ Grade: _____ School: _____

Home Address: _____ Phone: _____

☐

MY CHILD WILL NOT REQUIRE TRANSPORTATION FOR THE ENTIRE SCHOOL YEAR (Please check box)

Alternate Stop Requested

AM: _____

PM: _____

Effective Date of Change _____ School Year _____

PARENT/GUARDIAN SIGNATURE: _____

Adult Supervisor at Stop: _____ Telephone # _____

ANY CHANGES MUST BE SUBMITTED FIVE (5) BUSINESS DAYS PRIOR.

Please return form to:

Susan Spence, Transportation Supervisor
Glassboro Public Schools
Transportation Department
560 Joseph Bowe Blvd.
Glassboro, New Jersey 08028
FAX #: 856-652-2675
EMAIL: sspence@glassboroschools.us

Date received: _____

Revised 6-30-16