


GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

TO: Mark Silverstein  
FROM: Scott Henry   
DATE: January 13, 2016  
RE: Agenda Item for January 27, 2016

First Reading – Board Policies and Regulations

The following Board Policies and Regulations are being submitted to the Board for a First Reading:

1. Policy 5200 – Attendance
2. Regulation 5200 – Attendance
3. Regulation 8600 – Pupil Transportation

SDH/b

Attachments

# POLICY GUIDE

PUPILS  
5200/page 1 of 2  
Attendance

## 5200 ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

In accordance with the provisions of N.J.A.C. 6A:16-7.6 **and for the purposes of this Policy and Regulation 5200**, a student's absence from school **will** be excused; or unexcused that counts toward truancy. **Specifically, a student shall be recorded as present or absent in the school register when not in attendance at school.**

**Due to the importance of student attendance, there are only a few recognized permissible absences where a student will be counted as excused. Those recognized excused absences include:**

1. **Student illness supported by notification to the school by the student's parent along with a physician's note if the absences exceed three consecutive days;**
2. **Student required attendance in court;**
3. **Family illness or death supported by a notification to the school by the student's parent;**
4. **Visits to post-secondary education institutions;**
5. **Interviews with a prospective employer or with an admissions officer of an institution of higher education;**
6. **Examination for driver's license;**
7. **Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day;**
8. **Take Our Children to Work Day as recognized by the New Jersey Department of Education;**
9. **Any absence considered excused by a New Jersey Department of Education rule or State Board of Education resolution.**

**The recognized excused absence list is all-inclusive and absences will only be excused for the reasons set forth above. To be clear, all other absences will be considered unexcused absences and will count towards truancy. This includes but is not limited to:**



# POLICY GUIDE

1. **Family travel or vacations;**
2. **Performance of household duties, babysitting or other familial obligations;**
3. **Leaving school without permission while school is in session;**
4. **Leaving class for illness and not reporting to the school nurse or the main office;**
5. **Cutting class.**

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. A student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.

Students shall be subjected to the school district's response for unexcused absences that **count** toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of this Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements, the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:38-35

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; 6A:32-8.3

Revised:

