GLASSBORO SCHOOL DISTRICT

Monthly Board Items

Date Submitted:7/10/2024Proposed Effective Date:7/1/2024

Short description (title): 24-25 Contract- Para-Plus									
Submitted by:		Building:							
Michelle Edelst	ein	CST							
Proposed	ESY:	Funded through:	Grade(s) impacted if any:						
cost/amount:		District Funds							
Attachment	Y								

Board Action Requested:

Consideration to approve cost of Translation and Interpreting Services by Para-Plus Translations, inc. for the 2024-2025 School Year. Services to be provided on an as-needed basis.

Details and ramifications:

Positives:

Concerns:

Other Comments:

FOR OFFICE USE ONLY:

Board Date:

Index #:



INTERPRETATION RATE SCHEDULE 2024 ON-SITE SERVICES

(Assignments taking place within or south of Burlington and Ocean Counties)

Language	Price/Hr	Language	Price/Hr		Language	Price/Hr	Language	Price/Hr
SPANISH	\$72.00	ALBANIAN	\$94.00		BULGARIAN	\$105.00	BENGALI	\$131.00
		ARABIC	\$94.00		BURMESE	\$105.00	CAMBODIAN	\$131.00
		CREOLE / HAITIAN	\$94.00		CHINESE (All dialects)	\$105.00	FARSI	\$131.00
		CZECHOSLOVAKIAN	\$94.00		GUJARATI	\$105.00	FILIPINO	\$131.00
		DANISH	\$94.00		HINDI	\$105.00	FINNISH	\$131.00
		FRENCH	\$94.00		HUNGARIAN	\$105.00	INDONESIAN	\$131.00
		GERMAN	\$94.00		ITALIAN	\$105.00	PASHTO	\$131.00
		GREEK	\$94.00		LEBANESE	\$105.00		
		HEBREW	\$94.00		LITHUANIAN	\$105.00	Rare (To be Quoted)	
		KOREAN	\$94.00		PUNJABI	\$105.00	ARAMAIC	
		POLISH	\$94.00		SERBO-CROATIAN	\$105.00	BERBER	
		PORTUGUESE	\$94.00		SWEDISH	\$105.00	ETHIOPIAN	
		RUMANIAN	\$94.00		URDU	\$105.00	GHANA	
		RUSSIAN	\$94.00		VIETNAMESE	\$105.00	HAUSA	
		TURKISH	\$94.00				JAMAICAN / PATOIS	
		UKRAINIAN	\$94.00				LAOTIAN	
							MALAYALAM	
							MANDINGO	
							NIGERIAN	
							SWAHILI	
	*	Other Languages to be quoted upon request						
			· · ·					

Policy Statements

YOUR OFFICE WILL BE CONTACTED FOR PRIOR APPROVAL IF ANY RATES AND/OR POLICIES NEED TO BE MODIFIED

MINIMUM CHARGE

All languages subject to a two (2) hour minimum charge

TRAVEL EXPENSES:

\$0.67 per mile traveled (or current Federal Mileage Rate) Tolls, parking, plus transportation (as incurred) \$25.00 per hour travel time, with the exception of Spanish

CANCELLATION POLICY:

The hourly minimum or the number of hours requested (whichever is greater) will be charged if an assignment cancels after 5:00pm the business day before the scheduled assignment. A 24 to 48 hour cancellation charge may apply for some languages.

SCHEDULING / RESCHEDULING:

Scheduling or rescheduling of interpreters can be completed on a last minute / emergency basis; however, it is in the best interest of the assignment requirements to provide Para-Plus with ample notice (over 24 hours) to ensure that we can provide the best interpreter for your needs.

LATE SCHEDULING FEE:

Customers who request an interpreter within 24 hours of the scheduled assignment shall incurr a \$25.00 late scheduling fee. This fee is utilized to offset the administrative costs related to adjusting the set schedule of assignments and interpreters last minute.

	America		
Language	Price/Hr		
AMERICAN SIGN LANGUAGE (Medical & Schools)	\$110.00		
AMERICAN SIGN LANGUAGE (Legal)	\$126.00		
AMERICAN SIGN LANGUAGE (After Hours*)	\$140.00		

* Any assignment called in after office hours (5:00 PM - 8:00 AM or during Saturday and Sunday all day and needs immediate interpreting services for the after hours time frame.

merican Sign Language

<u>CANCELLATION POLICY - ASL:</u> Cancellation notice for Sign Language is TWO (2) full business days excluding the date of the request. Policy excludes weekends and holidays.

The hourly minimum or number of hours requested (<u>whichever is</u> <u>greater</u>) will be charged if an assignment cancels with less than 2 full business days notice.

ASL Interpretation: Two (2) interpreters may be required depending on the length of the request or type of assignment.

Client Confidental:

This document is intended for the internal use of recipients and may not be distributed externally without the express consent of Para-Plus Translatioans, Inc.