



January 31, 2018

**Glassboro School District
560 Joseph Bowe Boulevard
Glassboro, New Jersey 08028**

**Attn: Mr. Scott D. Henry
School Business Administrator**

PO# 16-8026, 17-8011, 17-8036

Invoice # 2395

Construction Management Services

Close Out Phase Extension \$ 25,200.00

Close out phase services for January 2018
General CM services 12 hours per week at \$100/hr.
S Lenhart 27.5 hrs@\$100/hour \$ 2,750.00

Principal CM services 5 hours per week at \$120/hr.
C Romanoli 29 hours logged - billing only 23 hours as per agreed rate.
23.0 hrs@\$120/hour 2,760.00
5 510.00

Total Invoice Due \$ 5,510.00

NEW ROAD sincerely appreciates this opportunity to serve as your Construction Project Manager.

NEW YORK

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February 20, 2018

**Glassboro School District
560 Joseph Bowe Boulevard
Glassboro, New Jersey 08028**

**Attn: Mr. Scott D. Henry
School Business Administrator**

PO# 16-8026, 17-8011, 17-8036

Back up for Invoice # 2395 – January 2018
Close Out Phase Extension - Construction Management Services

CM/EPM	Date	Hours	Activity
			Punch list follow-up, evaluate source of roof leaks, new work assessment and follow up., emails, phone calls, documentation, close out - renovations
S. Lenhart	1/02/18	6.0	
	1/03/18	6.0	
	1/10/18	3.5	
	1/19/18	6.0	
	1/22/18	6.0	
Total		27.5	
C. Romanoli	1/02/18	1.0	
	1/03/18	4.0	
	1/04/18	2.0	
	1/05/18	3.0	
	1/08/18	2.0	
	1/09/18	2.0	
	1/11/18	2.0	
	1/15/18	2.0	
	1/16/18	2.0	
	1/17/18	2.0	
	1/19/18	2.0	
	1/22/18	1.0	
	1/23/18	1.0	
	1/24/18	1.0	
	1/30/18	2.0	
Total		29.0	

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Henry, Scott

From: Stephen Lenhart <SLenhart@newroadconstruction.com>
Sent: Tuesday, January 30, 2018 7:53 AM
To: Chuck Romanoli; George R. Duthie, AIA, PP
Cc: Sole, Drew; Henry, Scott
Subject: ADA Compliance

Chuck,

We have six bathrooms with single sinks with exposed piping at HS, and two bathrooms with four single sinks with exposed piping at Bowe. I believe that Newport should have ADA in their contract, according to code. Please have George review, and if required, send Kevin something in writing for him to comply.

I had three hours in today with reviewing drawings in Drews office, reviewing work that was completed at HS and reviewing the bathrooms sink issues at HS and Bowe along with some computer work from the house. If you have any questions please give me a call.

Steve

ADA Compliance

- [View current](#)
- [Edit current](#)
- [Webform](#)

ADA Compliance

Laws and Regulations:
Federal Register
Americans with Disabilities Act
Friday, July 26, 1991.

In July of 1991, the Federal Government of the United States of America enacted the Americans with Disabilities Act. This landmark law passed by Congress, focused on accessibility standards needed to protect people with disabilities in public and commercial areas. The information below is not the entire Americans with Disabilities Act, but excerpts which pertain to restroom design and the protection of the legs and feet of wheelchaired individuals when using sinks and lavatories. This important area of protection is where we at TRUEBRO focus our engineering efforts and product design.

ADA Requirements:

4.19.1 Lavatories.

4.19.1 General.

The requirements of 4.19 shall apply to lavatory fixtures, vanities, and built-in lavatories.

4.19.4 Heights and Clearances.

Lavatories shall be mounted with the rim or counter surface no higher than 34 inches (865 mm) above the finish floor. Provide a clearance of at least 29 inches (735 mm) above the finish floor to the bottom of the apron. Knee and toe clearance shall comply with Fig. 31 (right).

4.19.4 Exposed Pipes and Surfaces.

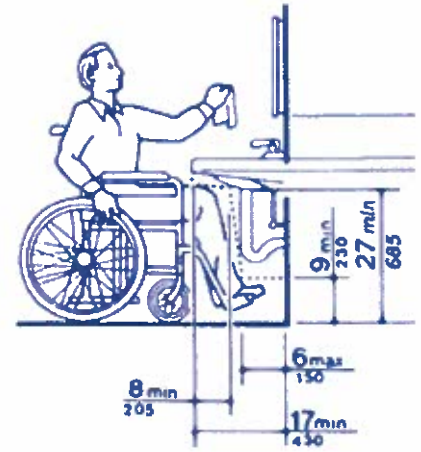
Hot water and drain pipes under lavatories shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories.

606 Lavatories and Sinks

606.5 Exposed Pipes and Surfaces. Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories and sinks.

Stephen Lenhart, Project Manager
Cell: 856.834.6787

New Road Construction Management





LICENSE #10396

January 6, 2017

Newport Construction Management Corporation
5032 Marlton Pike
Pennsauken, NJ 08109

Reference: Glassboro Schools – Various Rehabs at Six School District Buildings
Subject: Phase 1, Equipment Warrantees 2016 – High School

Attention: Mr. Kevin MacDonald

Dear Mr. MacDonald:

This firm has completed the Mechanical and Plumbing work associated with the following equipment in accordance with the specifications.

- Unit Ventilators UV-1, 5, 6, 11, 12, 13, 14A, 14B, 15, 16, 17, 18, 19, 20, 21, 22, 23, 28, 29, 30
- Air Handling Units AHU-2, 3, 5, 6, 7
- VAV Boxes VAV-1, 2, 3, 4, 5, 6, 7, 8, 9
- Fan Coil Units FC-1, 2, 3, 4, 6, 7, 8
- Rooftop Units RTU-1, 2, 3, 4, 5
- Duct Coils DC-1, 2, 3, 4, 5
- Exhaust Fans 1, 10, 11, 12, 13, 14, 15, 16, 17, 18, 21, 22, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 37, 41, 42, 43, 44
- Boilers B-1, B-2, B-3
- Pumps P-1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- Cooling Tower CT-1
- Domestic Hot Water Heaters, GWH-1, 2,
- Domestic Hot Water Pumps, CP-1, DWCP-1, DWCP-2



We hereby guarantee to repair or replace any defective mechanical materials or workmanship for a period of one (1) year commencing on November 1, 2016 and ending October 31, 2017.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daniel Sikking', written over a light blue horizontal line.

Daniel Sikking
Project Manager



LICENSE #10396

January 6, 2017

Newport Construction Management Corporation
5032 Marlton Pike
Pennsauken, NJ 08109

Reference: Glassboro Schools – Various Rehabs at Six School District Buildings
Subject: Phase 1, Equipment Warrantees 2016 – Bowe Elementary School

Attention: Mr. Kevin MacDonald

Dear Mr. MacDonald:

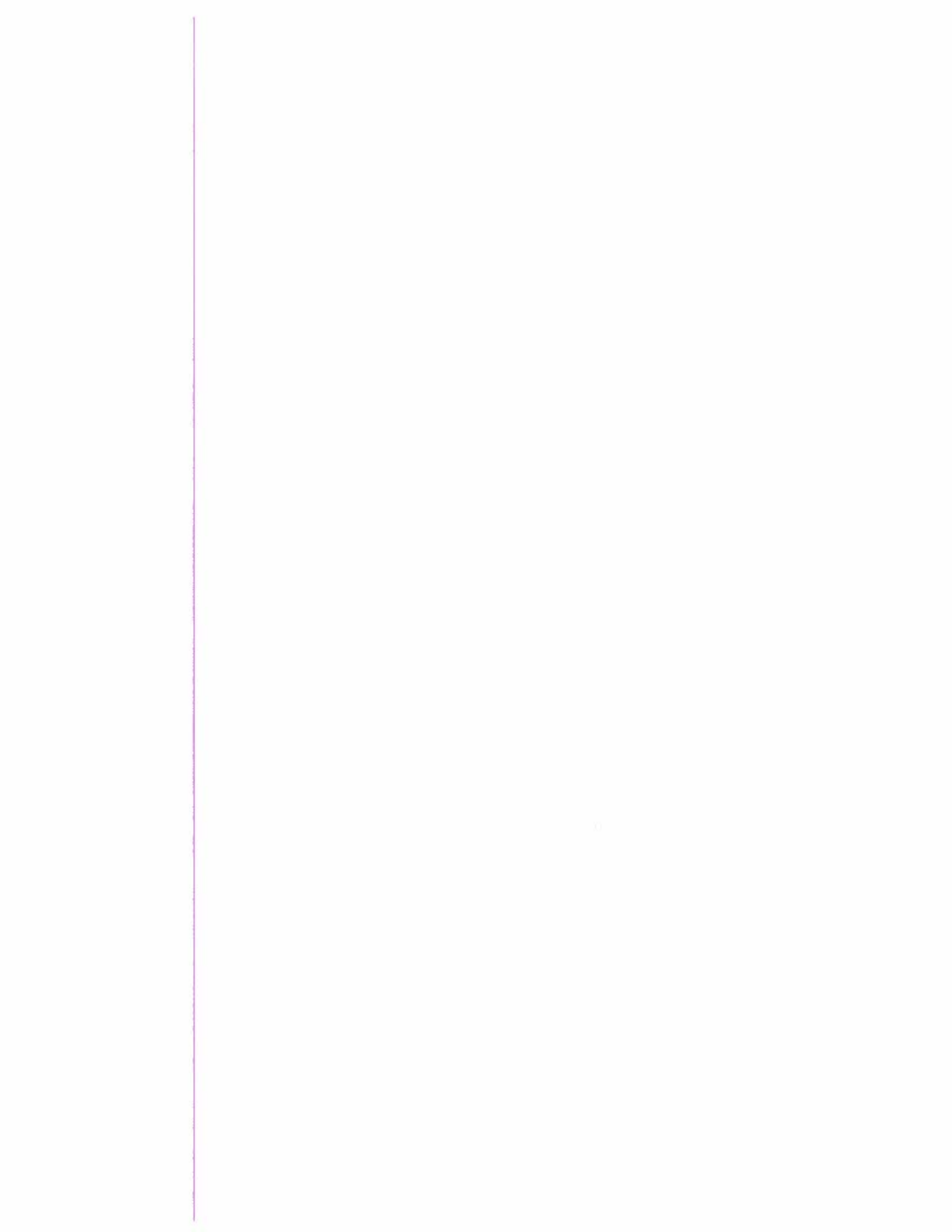
This firm has completed the Mechanical and Plumbing work associated with the following equipment in accordance with the specifications.

- Rooftop Units RTU-7A, 7B
- Exhaust Fans 1, 2, 3
- Domestic Hot Water Heaters GWH-3, 4
- Domestic Hot Water Pumps DWCP-4, DWCP-5

We hereby guarantee to repair or replace any defective mechanical materials or workmanship for a period of one (1) year commencing on November 1, 2016 and ending October 31, 2017.

Sincerely,

Daniel Sikking
Project Manager





LICENSE #10396

January 6, 2017

Newport Construction Management Corporation
5032 Marlton Pike
Pennsauken, NJ 08109

Reference: Glassboro Schools – Various Rehabs at Six School District Buildings
Subject: Phase 1, Equipment Warrantees 2016 – Glassboro Intermediate

Attention: Mr. Kevin MacDonald

Dear Mr. MacDonald:

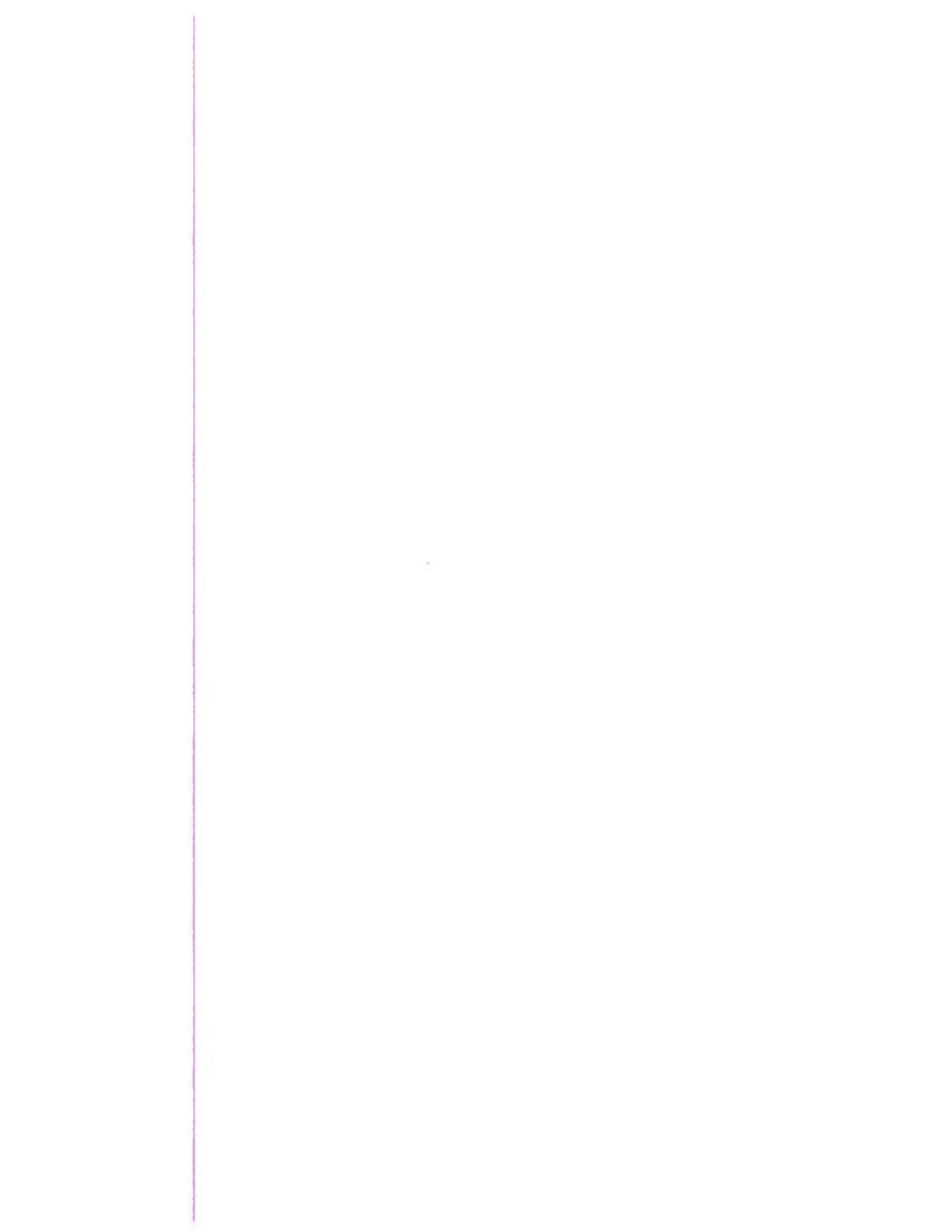
This firm has completed the Mechanical and Plumbing work associated with the following equipment in accordance with the specifications.

- Domestic Hot Water Heaters GWH-5
- Domestic Hot Water Pumps DWCP-6

We hereby guarantee to repair or replace any defective mechanical materials or workmanship for a period of one (1) year commencing on November 1, 2016 and ending October 31, 2017.

Sincerely,

Daniel Sikking
Project Manager



Henry, Scott

From: Kevin MacDonald <kevin@newportconstruction.com>
Sent: Tuesday, January 23, 2018 2:58 PM
To: Chuck Romanoli
Cc: Sole, Drew; Stephen Lenhart; George R. Duthie, AIA, PP; Henry, Scott; Gregg Cooke; Glenn Davis; 'Mike Vizzard (mike@gmwhite.net)'; 'DSikking@FalascaMechanical.com'
Subject: RE: Updated and consolidated punchlist as of 1/4/18
Attachments: GB Punchlist memo of 1-5 Update 1-23-18.docx

Please see attached update

Kevin Mac Donald
Newport Construction Management Corporation
5032 Marlton Pike, Pennsauken, NJ 08109
Freehold Field Office 856.661.7105
Pennsauken Office Phone 856.662.9500

From: Kevin MacDonald
Sent: Tuesday, January 09, 2018 2:30 PM
To: 'Chuck Romanoli' <CRomanoli@newroadconstruction.com>
Cc: Sole, Drew <dsole@gpsd.us>; Stephen Lenhart <SLenhart@newroadconstruction.com>; George R. Duthie, AIA, PP <gduthie@fvhdpc.com>; Henry, Scott <shenry@gpsd.us>; 'Gregg Cooke (Gregg@NewportConstruction.com)' <Gregg@NewportConstruction.com>; Glenn Davis <glenn@newportconstruction.com>; 'Mike Vizzard (mike@gmwhite.net)' <mike@gmwhite.net>; 'DSikking@FalascaMechanical.com' <DSikking@FalascaMechanical.com>
Subject: RE: Updated and consolidated punchlist as of 1/4/18

Chuck, please see attached update,

Kevin Mac Donald
Newport Construction Management Corporation
5032 Marlton Pike, Pennsauken, NJ 08109
Freehold Field Office 856.661.7105
Pennsauken Office Phone 856.662.9500

From: Chuck Romanoli [<mailto:CRomanoli@newroadconstruction.com>]
Sent: Friday, January 05, 2018 11:31 AM
To: Kevin MacDonald <kevin@newportconstruction.com>
Cc: Sole, Drew <dsole@gpsd.us>; Stephen Lenhart <SLenhart@newroadconstruction.com>; George R. Duthie, AIA, PP <gduthie@fvhdpc.com>; Henry, Scott <shenry@gpsd.us>; Chuck Romanoli <CRomanoli@newroadconstruction.com>
Subject: Updated and consolidated punchlist as of 1/4/18

Please see attached list of lingering punchlist issues that we believe are currently outstanding – we encourage you to complete this list ASAP and respond with an update.

For the record - The Architect has previously issued a 7 day notice to complete the outstanding punchlist items so it is our position that the Owner may, at their discretion, have appropriate items completed/attic stock purchased and deduct those costs from remaining funds.

Chuck Romanoli, CCM
Principal



1876 Greentree Road
Cherry Hill, New Jersey 08003
609-760-1787 Mobile
856-424-8888 Phone
856-424-1688 Fax
www.newroadconstruction.com

The Finest Compliment We Can Receive is a Referral from our Past Clients and Friends! Thank you for Remembering us!

Henry, Scott

From: Stephen Lenhart <SLenhart@newroadconstruction.com>
Sent: Sunday, January 21, 2018 12:06 PM
To: Chuck Romanoli
Cc: Sole, Drew; Henry, Scott
Subject: Working at HS Friday 1/19/18 2PM - 8PM

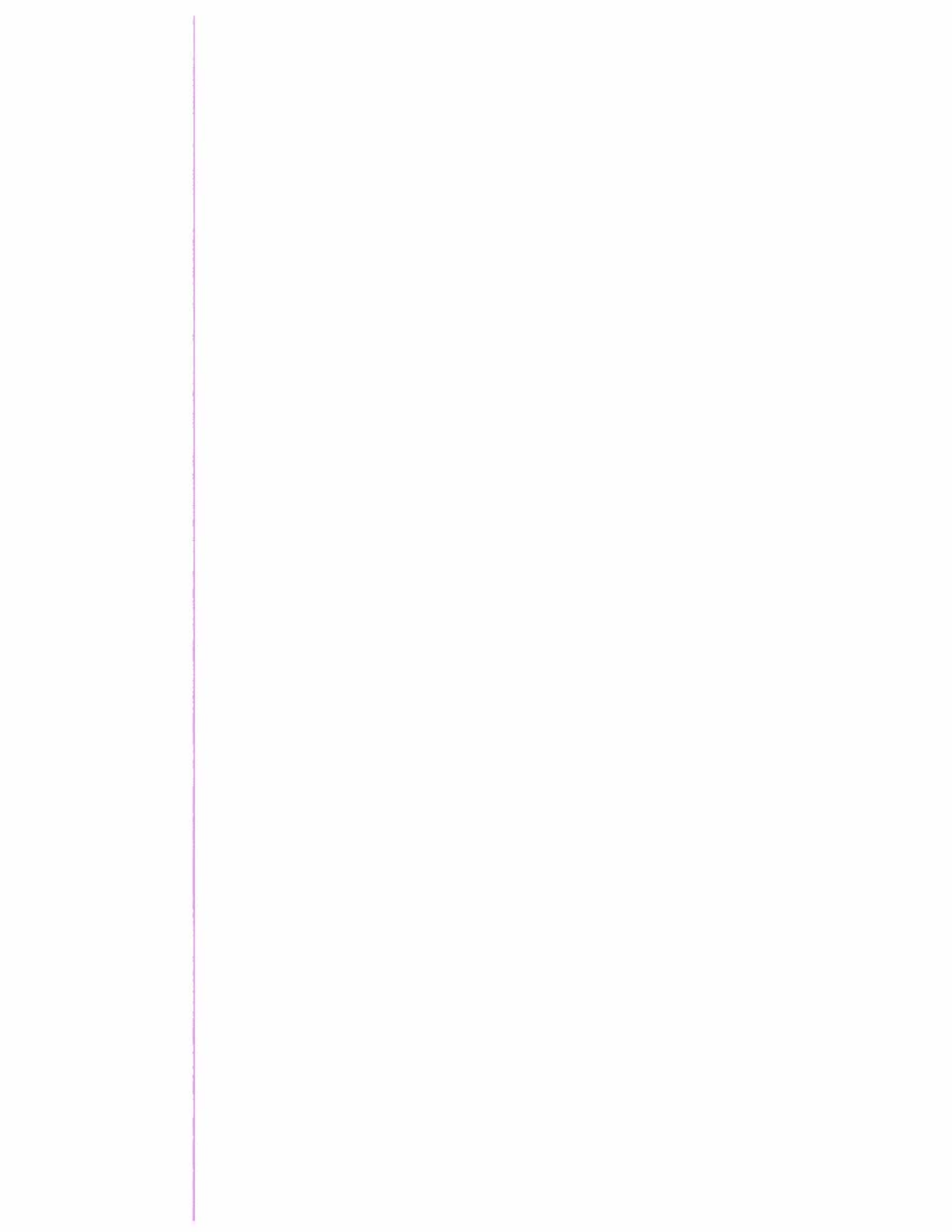
Chuck,

I had Marlyn Sheet Metal on site at HS installing closure trim around gaps on Bard units. He finished three; the Art room, A112 and A136, & he will be back on site 2:30pm on Monday to try and finish. I also reviewed completed punch list items and took pictures of incomplete items that still need addressed. I will be charging 6hrs for my time for Friday, Jan 19, and any additional hours for Monday.

Steve

Stephen Lenhart, Project Manager
Cell: 856.834.6787

New Road Construction Management



Henry, Scott

From: Chuck Romanoli <CRomanoli@newroadconstruction.com>
Sent: Wednesday, February 21, 2018 9:45 AM
To: Henry, Scott
Cc: Cecilia Sparks
Subject: New Road Invoice for January with Back-up
Attachments: ADA Compliance; unit vent warranty; RE: Updated and consolidated punchlist as of 1/4/18; Working at HS Friday 1/19/18 2PM - 8PM; Glassboro Intermediate School leak investigation; Water Leak at IS; RE: meeting at glassboro h.s.; FW: Updated and consolidated punchlist as of 1/4/18; RE: Updated and consolidated punchlist as of 1/4/18; Updated and consolidated punchlist as of 1/4/18; Updated and consolidated punchlist as of 1/4/18; Re: Outstanding Punch & Extra Materials; RE: Glassboro MEP O&MS. G&H Job no 2015200-205; RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock; Glassboro Inv#2395 BU 02-20-18.docx; Glassboro Inv# 2395 01-31-18.docx

Good morning Scott –

Here is our invoice with back-up identifying each day we worked for Glassboro as well as a **sampling** of emails detailing some of the issues being addressed on a daily basis.

We will include this level of back-up for all future invoicing. If there is anything else we can provide to alleviate any concerns please let us know.

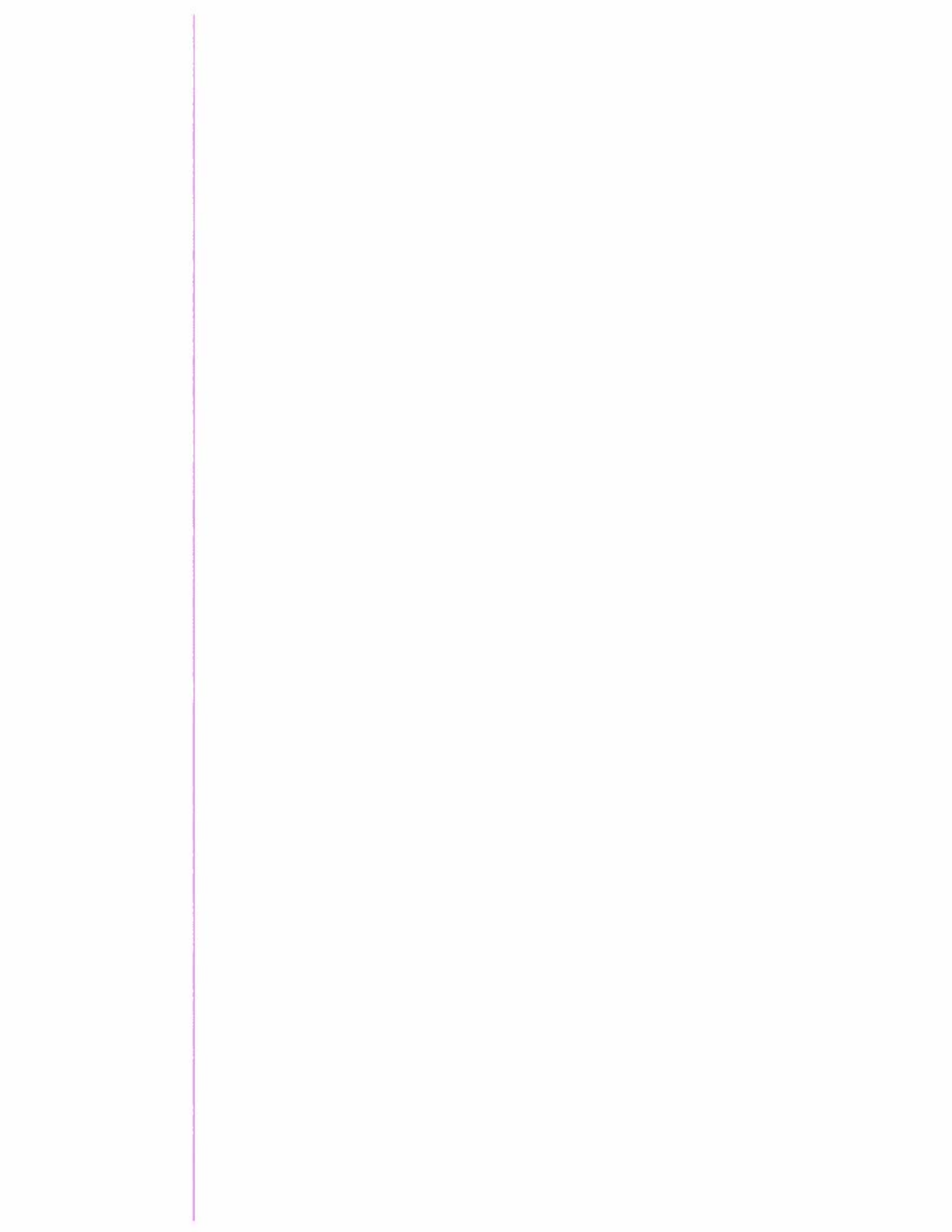
Thank-you,

Chuck Romanoli, CCM
Principal



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Henry, Scott

From: Stephen Lenhart <SLenhart@newroadconstruction.com>
Sent: Wednesday, January 10, 2018 10:39 AM
To: Chuck Romanoli
Subject: Water Leak at IS

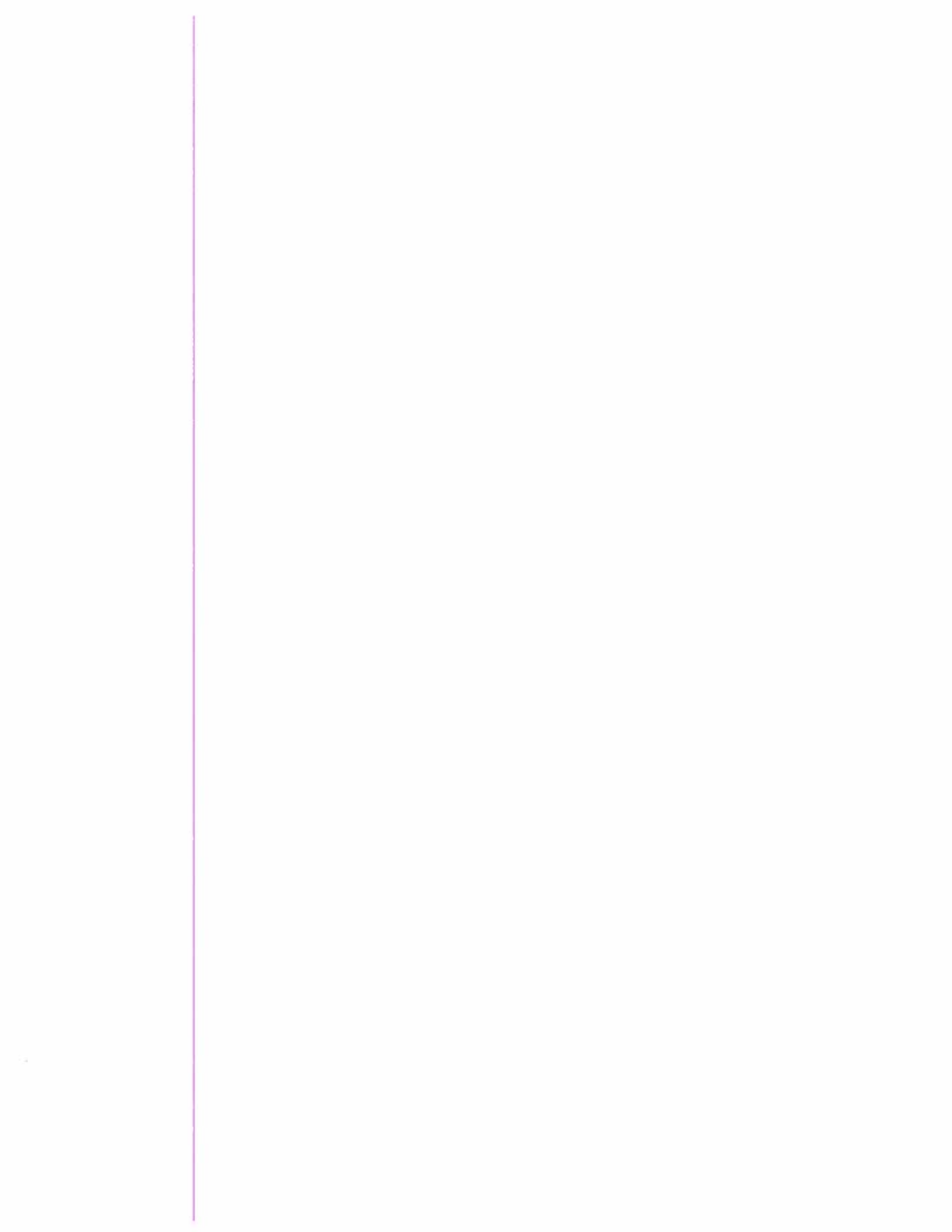
Chuck,

I went to IS at 9:30am to set up and look to see where the leak may be coming from expecting Noble and Garland at 10:00am when they did not show I called and Chase said he changed the time to 11:00am he claims he thought I was gone from the job, but Drew said he did not call him either and he thinks they should pay for my extra time. I sent Cecilia a revised time sheet, I sent in for two hours, but with the time changed it will be three. If you have questions give me a call. Don't forget I can not make the 9:30am meeting if you can have them change it to 2:00pm Let me know.

Steve

Stephen Lenhart, Project Manager
Cell: 856.834.6787

New Road Construction Management



Henry, Scott

From: Stephen Lenhart <SLenhart@newroadconstruction.com>
Sent: Wednesday, January 10, 2018 10:25 AM
To: Chuck Romanoli
Subject: RE: meeting at glassboro h.s.

Chuck,

I can't make the 9:30am meeting, If they can change it to 2:00pm I can. Let me know.

Steve

SWL

From: Chuck Romanoli
Sent: Monday, January 08, 2018 1:00 PM
To: Glenn Davis <glenn@newportconstruction.com>
Cc: Ryan Whalen <ryan@precisionflr.com>; dsole@glassboroschools.us; Gregg Cooke <gregg@newportconstruction.com>; Stephen Lenhart <SLenhart@newroadconstruction.com>
Subject: Re: meeting at glassboro h.s.

Ok - One of us will be there at 9:30 on Thursday.

Chuck Romanoli

Sent from my iPhone

On Jan 8, 2018, at 11:08 AM, Glenn Davis <glenn@newportconstruction.com> wrote:

Thursday seems to be the better day for the meeting, let me know if you are planning to attend.

Thursday 9:30 am high school

thanks Glenn

Henry, Scott

From: Sole, Drew <dsole@gpsd.us>
Sent: Wednesday, January 10, 2018 8:36 AM
To: Chuck Romanoli
Cc: Henry, Scott; George R. Duthie, AIA, PP
Subject: FW: Updated and consolidated punchlist as of 1/4/18
Attachments: image002.jpg; GB Punchlist memo of 1-5 w KMD comments.docx

Chuck,
We need to discuss the responses on this e-mail from Newport. There are inaccuracies.
Drew

-----Original Message-----

From: Kevin MacDonald [mailto:kevin@newportconstruction.com]
Sent: Tuesday, January 9, 2018 2:30 PM
To: Chuck Romanoli <CRomanoli@newroadconstruction.com>
Cc: Sole, Drew <dsole@gpsd.us>; Stephen Lenhart <SLenhart@newroadconstruction.com>; George R. Duthie, AIA, PP <gduthie@fvhdpc.com>; Henry, Scott <shenry@gpsd.us>; Gregg Cooke <gregg@newportconstruction.com>; Glenn Davis <glenn@newportconstruction.com>; 'Mike Vizzard (mike@gmwhite.net)' <mike@gmwhite.net>; 'DSikking@FalascaMechanical.com' <DSikking@FalascaMechanical.com>
Subject: RE: Updated and consolidated punchlist as of 1/4/18

Chuck, please see attached update,

Kevin Mac Donald

Newport Construction Management Corporation

5032 Marlton Pike, Pennsauken, NJ 08109

Freehold Field Office 856.661.7105

Pennsauken Office Phone 856.662.9500

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For the record - The Architect has previously issued a 7 day notice to complete the outstanding punchlist items so it is our position that the Owner may, at their discretion, have appropriate items completed/attic stock purchased and deduct those costs from remaining funds.

Chuck Romanoli, CCM

Principal

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Henry, Scott

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To: Chuck Romanoli
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Chuck, please see attached update,

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Henry, Scott

From: Chuck Romanoli <CRomanoli@newroadconstruction.com>
Sent: Friday, January 5, 2018 11:31 AM
To: 'Kevin MacDonald (kevin@newportconstruction.com)'
Cc: Sole, Drew; Stephen Lenhart; George R. Duthie, AIA, PP; Henry, Scott; Chuck Romanoli
Subject: Updated and consolidated punchlist as of 1/4/18
Attachments: Glassboro Contractor Punchlist Update 2018_01_04.docx

Please see attached list of lingering punchlist issues that we believe are currently outstanding – we encourage you to complete this list ASAP and respond with an update.

For the record - The Architect has previously issued a 7 day notice to complete the outstanding punchlist items so it is our position that the Owner may, at their discretion, have appropriate items completed/attic stock purchased and deduct those costs from remaining funds.

Chuck Romanoli, CCM
Principal



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January 5, 2018

MEMO:

From: Chuck Romanoli, NRCM

To: Kevin MacDonald, NCC

Copy: Steve Lenhard, Drew Sole, Scott Henry, George Duthie

Re. **Glassboro Public Schools - NEPWORT Construction
OUTSTANDING PUNCH LIST ITEMS & EXTRA MATERIALS**

Note: Glassboro Public Schools reserves the right to amend this punchlist if new missing/incomplete items are discovered

Electrical

1. Occupancy Sensors: Are still a work in progress. They have done two (2) schools, completed Bowe and IS still has an issue at Rodgers and needs to complete High School. They also owe a final commissioning report from their final inspection. Watt Stopper will not be back on site to finish the inspection until after January 12, 2018. NRCM has been escorting them around buildings at Owner's expense.
2. Fire Alarm: Follow up inspection is complete, but we need a final report from the inspection along with the extra materials package listed 1 thru 8 for the system required by the specifications.
3. GHS Parking lot light that was run over when demobilizing from the site.
4. 1.7 16231-3 EXTRA STOCK ITEMS
 - Fuses: One for every 10 of each type and rating, but not to be fewer than one of each.
 - Indicator Lamps: Two for every six of each type used, but no fewer two each.
 - Filters: One set each of lubricating oil, fuel, and combustion-air filters.

Mechanical/Plumbing

1. GHS - Exterior condensate drains need covers installed per detail H501.
2. GHS - Two exterior condensate drains were cut in the Art Room court yard. It appears the dry wells failed, and the water backed up through the unit, so they cut the lines and the water daylighted onto the ground at the base of the exterior wall.
3. GHS - We have a leak outside the staff bathroom in the library hallway, we identified this leak several times, I believe it is an insulation issue.
4. GHS - Provide closure trim around the gaps on Bard units A112, A136 and Art room.
5. GHS - Install Lav guards in Toilet rooms C115, C116.
6. GHS - Re-insulate pipes and restore ceiling in Trainers Room C106A.
7. GHS - Remove old Honeywell thermostat from Janitor office and patch and paint.
8. Bullock - Install missing thermostat security covers, install as specified.

9. Bullock - Remove old pneumatic devices, patch and paint all locations where removed. Please fix area in boiler room where devices were removed. Double check for old devices throughout the school.
10. Rodgers - Install missing thermostat security covers, install as specified.
11. Rodgers - All exterior condensate drains to have protective covering. See detail H501.
12. Bove - Install missing thermostat security covers, install as specified.
13. Bove - Provide Lav guards on single sinks in newly renovated bathrooms.
14. GIS - Install missing thermostat security covers as specified.

All Schools – See below – Remaining training to be scheduled and completed.

15. Provide framed valve tag chart in Boiler room and include copy in O & M.
16. Complete the installation of new dry wells. Rodgers See photo #6 on G&H Punch dated 9/21/17.
17. HVAC: Provide Automatic Temperature Control Commissioning report for all equipment installed to date. Include copy in O&M Manuals.
18. HVAC: Provide owner's training video on compact disc for all equipment installed to date. Include one copy in the O&M Manuals.
19. Plumbing: Provide owners training video on compact disc for equipment to date. Provide copy in O&M.
20. Plumbing: Provide video compact disc of all underground sanitary piping inspection performed in the Kitchen to the District. Include one copy in the O&M. HS
21. Plumbing: Submit domestic hot water balancing report. HS
22. Precision Tile along with Manufacture rep. to be on site 1/4/2018 at 10:00am to meet owner over tile issues in bathrooms. HS
23. FVHD to confirm signage requirements for new doors.

EXTRA MATERIALS OWED

1. Specification 1.7 15427-2 Maintenance Material
Filter Cartridges: Equal to 5 percent, but not fewer than 2 of each.
2. 1.8 15185-2 Mechanical Seals: One for each pump.
3. 1.8 15518-3 Tool Kit to include the following:
 - A tool Kit specially designed by the boiler manufacturer for use in servicing boilers
 - Special tools required to service boiler components not readily available to Owner to preform maintenance.
 - LOCKABLE CASE marked boiler tool kit.
 - A list of each tool furnished.
4. 4.1.7 15566-2
 - Filters: One set for each unit.
 - Fan Belts: One set for each unit.

5. 1.7 15720-2
 - Filters: One set for each unit.
 - Fan Belts: One set for each unit.
6. 1.6 15725-2
 - Filters: One set for each air-handling unit
 - Gaskets: One set for each access door
 - Fan Belts: One set for each air-handling unit fan.
7. 1.6 15730-2
 - Disposable Air Filters: One set for each air-handling unit.
 - Fan Belts: One set for each air-handling unit fan.
8. 1.7 15732-3
 - Fan Belts: One set for each belt-driven fan.
 - Filters: One set of filters for each unit.
9. 1.7 15733-2
 - Fan Belts: One set for each belt-driven fan.
 - Filters: One set for each unit.
10. 1.9 15738-2
 - Filters: One set for each indoor unit.
11. 1.5 15763-2
 - Maintenance schedules and repair part lists for motors, coils, integral controls, and filters.
12. 1.6 15763-2
 - Fan Coil Units: Furnish two spare filters for each filter installed.
 - Fan Belts: Furnish two spare fan belts for each unit installed.
13. 1.7 15769-3
 - Unit Ventilator Filters: Furnish one spare filter for each filter installed.
14. 1.7 15791
 - Cabinet Unit Heaters Filters: Furnish one spare filter for each filter installed.

END

January 5, 2018

MEMO:

From: Chuck Romanoli, NRCM

To: Kevin MacDonald, NCC

Copy: Steve Lenhard, Drew Sole, Scott Henry, George Duthie

**Re. Glassboro Public Schools - NEPWORT Construction
OUTSTANDING PUNCH LIST ITEMS & EXTRA MATERIALS**

Note: Glassboro Public Schools reserves the right to amend this punchlist if new missing/incomplete items are discovered

Electrical

1. Occupancy Sensors: Are still a work in progress. They have done two (2) schools, completed Bowe and IS still has an issue at Rodgers and needs to complete High School. They also owe a final commissioning report from their final inspection. Watt Stopper will not be back on site to finish the inspection until after January 12, 2018. NRCM has been escorting them around buildings at Owner's expense.
2. Fire Alarm: Follow up inspection is complete, but we need a final report from the inspection along with the extra materials package listed 1 thru 8 for the system required by the specifications.
3. GHS Parking lot light that was run over when demobilizing from the site.
4. 1.7 16231-3 EXTRA STOCK ITEMS
 - Fuses: One for every 10 of each type and rating, but not to be fewer than one of each.
 - Indicator Lamps: Two for every six of each type used, but no fewer two each.
 - Filters: One set each of lubricating oil, fuel, and combustion-air filters.

Mechanical/Plumbing

1. GHS - Exterior condensate drains need covers installed per detail H501.
2. GHS - Two exterior condensate drains were cut in the Art Room court yard. It appears the dry wells failed, and the water backed up through the unit, so they cut the lines and the water daylighted onto the ground at the base of the exterior wall.
3. GHS - We have a leak outside the staff bathroom in the library hallway, we identified this leak several times, I believe it is an insulation issue.
4. GHS - Provide closure trim around the gaps on Bard units A112, A136 and Art room.
5. GHS - Install Lav guards in Toilet rooms C115, C116.
6. GHS - Re-insulate pipes and restore ceiling in Trainers Room C106A.
7. GHS - Remove old Honeywell thermostat from Janitor office and patch and paint.
8. Bullock - Install missing thermostat security covers, install as specified.

9. Bullock - Remove old pneumatic devices, patch and paint all locations where removed. Please fix area in boiler room where devices were removed. Double check for old devices throughout the school.
10. Rodgers - Install missing thermostat security covers, install as specified.
11. Rodgers - All exterior condensate drains to have protective covering. See detail H501.
12. Bowe - Install missing thermostat security covers, install as specified.
13. Bowe - Provide Lav guards on single sinks in newly renovated bathrooms.
14. GIS - Install missing thermostat security covers as specified.

All Schools – See below – Remaining training to be scheduled and completed.

15. Provide framed valve tag chart in Boiler room and include copy in O & M.
16. Complete the installation of new dry wells. Rodgers See photo #6 on G&H Punch dated 9/21/17.
17. HVAC: Provide Automatic Temperature Control Commissioning report for all equipment installed to date. Include copy in O&M Manuals.
18. HVAC: Provide owner's training video on compact disc for all equipment installed to date. Include one copy in the O&M Manuals.
19. Plumbing: Provide owners training video on compact disc for equipment to date. Provide copy in O&M.
20. Plumbing: Provide video compact disc of all underground sanitary piping inspection performed in the Kitchen to the District. Include one copy in the O&M. HS
21. Plumbing: Submit domestic hot water balancing report. HS
22. Precision Tile along with Manufacture rep. to be on site 1/4/2018 at 10:00am to meet owner over tile issues in bathrooms. HS
23. FVHD to confirm signage requirements for new doors.

EXTRA MATERIALS OWED

1. Specification 1.7 15427-2 Maintenance Material
Filter Cartridges: Equal to 5 percent, but not fewer than 2 of each.
2. 1.8 15185-2 Mechanical Seals: One for each pump.
3. 1.8 15518-3 Tool Kit to include the following:
 - A tool Kit specially designed by the boiler manufacturer for use in servicing boilers
 - Special tools required to service boiler components not readily available to Owner to perform maintenance.
 - LOCKABLE CASE marked boiler tool kit.
 - A list of each tool furnished.
4. 4. 1.7 15566-2
 - Filters: One set for each unit.
 - Fan Belts: One set for each unit.

5. 1.7 15720-2
 - Filters: One set for each unit.
 - Fan Belts: One set for each unit.
6. 1.6 15725-2
 - Filters: One set for each air-handling unit
 - Gaskets: One set for each access door
 - Fan Belts: One set for each air-handling unit fan.
7. 1.6 15730-2
 - Disposable Air Filters: One set for each air-handling unit.
 - Fan Belts: One set for each air-handling unit fan.
8. 1.7 15732-3
 - Fan Belts: One set for each belt-driven fan.
 - Filters: One set of filters for each unit.
9. 1.7 15733-2
 - Fan Belts: One set for each belt-driven fan.
 - Filters: One set for each unit.
10. 1.9 15738-2
 - Filters: One set for each indoor unit.
11. 1.5 15763-2
 - Maintenance schedules and repair part lists for motors, coils, integral controls, and filters.
12. 1.6 15763-2
 - Fan Coil Units: Furnish two spare filters for each filter installed.
 - Fan Belts: Furnish two spare fan belts for each unit installed.
13. 1.7 15769-3
 - Unit Ventilator Filters: Furnish one spare filter for each filter installed.
14. 1.7 15791
 - Cabinet Unit Heaters Filters: Furnish one spare filter for each filter installed.

END

Henry, Scott

From: Chuck Romanoli <CRomanoli@newroadconstruction.com>
Sent: Friday, January 5, 2018 9:00 AM
To: Stephen Lenhart
Subject: Re: Outstanding Punch & Extra Materials

Thanks Steve - will review this morning.

Chuck Romanoli

Sent from my iPhone

On Jan 4, 2018, at 8:04 PM, Stephen Lenhart <SLenhart@newroadconstruction.com> wrote:

Chuck,

Check your email for the outstanding punch & extra materials you requested.

Stephen Lenhart, Project Manager
Cell: 856.834.6787

New Road Construction Management

<contractor punchlist 01.04.18.docx>

Henry, Scott

From: Chuck Romanoli <CRomanoli@newroadconstruction.com>
Sent: Wednesday, February 21, 2018 9:45 AM
To: Henry, Scott
Cc: Cecilia Sparks
Subject: New Road Invoice for January with Back-up
Attachments: ADA Compliance; unit vent warranty; RE: Updated and consolidated punchlist as of 1/4/18; Working at HS Friday 1/19/18 2PM - 8PM; Glassboro Intermediate School leak investigation; Water Leak at IS; RE: meeting at glassboro h.s.; FW: Updated and consolidated punchlist as of 1/4/18; RE: Updated and consolidated punchlist as of 1/4/18; Updated and consolidated punchlist as of 1/4/18; Updated and consolidated punchlist as of 1/4/18; Re: Outstanding Punch & Extra Materials; RE: Glassboro MEP O&MS. G&H Job no 2015200-205; RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock; Glassboro Inv#2395 BU 02-20-18.docx; Glassboro Inv# 2395 01-31-18.docx

Good morning Scott –

Here is our invoice with back-up identifying each day we worked for Glassboro as well as a **sampling** of emails detailing some of the issues being addressed on a daily basis.

We will include this level of back-up for all future invoicing. If there is anything else we can provide to alleviate any concerns please let us know.

Thank-you,

Chuck Romanoli, CCM
Principal



1876 Greentree Road
Cherry Hill, New Jersey 08003
609-760-1787 Mobile
856-424-8888 Phone
856-424-1688 Fax
www.newroadconstruction.com

The Finest Compliment We Can Receive is a Referral from our Past Clients and Friends! Thank you for Remembering us!

Henry, Scott

From: Sole, Drew <dsole@gpsd.us>
Sent: Tuesday, January 2, 2018 8:09 AM
To: Chuck Romanoli; Henry, Scott
Cc: George R. Duthie, AIA, PP; Stephen Lenhart
Subject: RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

I would like to see this work done as soon as possible. Some if not all of it is necessary work. We need to proceed ahead with getting this scheduled. I'm not sure how much supervision is needed especially since Falasca comes and goes as they please now without letting us know.

Drew

-----Original Message-----

From: Chuck Romanoli [mailto:CRomanoli@newroadconstruction.com]
Sent: Thursday, December 28, 2017 4:02 PM
To: Henry, Scott <shenry@gpsd.us>; Sole, Drew <dsole@gpsd.us>
Cc: George R. Duthie, AIA, PP <gduthie@fvhdpc.com>; Stephen Lenhart <SLenhart@newroadconstruction.com>; Chuck Romanoli <CRomanoli@newroadconstruction.com>
Subject: FW: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

Let's discuss these issues when you get back next week – every COR 71-77 he has submitted includes additional supervision – if we need his supervision on site in addition to Falasca then we need to accept these proposals as submitted. If we can manage with Steve and your custodians then we can negotiate with Kevin. Remember – doing this work is not attractive to Newport and they would prefer to walk away and be done so we don't have a ton of leverage to negotiate bare bones pricing. In the long run, getting this work done now, within our budget and with currently contracted forces will be less expensive (even with these supervision premiums) versus designing and bidding separately.

Wishing you all a Healthy, Happy New Year!

Chuck Romanoli, CCM

Principal

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The Finest Compliment We Can Receive is a Referral from our Past Clients and Friends! Thank you for Remembering us!

From: Kevin MacDonald [mailto:kevin@newportconstruction.com]

Sent: Thursday, December 28, 2017 3:49 PM

To: Chuck Romanoli <CRomanoli@newroadconstruction.com>; Gregg Cooke <gregg@newportconstruction.com>

Cc: George R. Duthie, AIA, PP <gduthie@fvhdpc.com>; Henry, Scott <shenry@gpsd.us>

Subject: RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

Chuck, we have been getting beaten up by the School over the requirement to ALWAYS have someone on site whenever any subcontractor performs any work. Honestly that is why I clarified that we only included limited, part time supervision, because we did not include full time supervision.

Additionally, Falasca excludes most general conditions work from their proposals, which would be performed by our super, and we have had a steady flow of service calls, complaints, and issues regarding Falascas work directed to us by the school and NRCM.

So if there is a leak from a pipe, or a stained ceiling tile, or some trash that isn't cleaned up, or any of a hundred other things, will that call be directed to someone else? All of Falascas trash, debris, and waste would have to go into the school's dumpsters. Can someone from the school direct, supervise, coordinate, and provide miscellaneous general services for Falasca?

Basically, are we all agreeing that Falasca's work and additional requirements will be handled by the school, Newport will have no onsite responsibility for supervising or coordinating Falascas work, and will only issue a change order and perform basic administrative requirements? If so, I guess we could discuss removing the cost for those onsite services.

Kevin Mac Donald

Newport Construction Management Corporation

5032 Marlton Pike, Pennsauken, NJ 08109

Freehold Field Office 856.661.7105

Pennsauken Office Phone 856.662.9500

From: Chuck Romanoli [mailto:CRomanoli@newroadconstruction.com]

Sent: Thursday, December 28, 2017 3:27 PM

To: Kevin MacDonald <kevin@newportconstruction.com <mailto:kevin@newportconstruction.com> >; Gregg Cooke <gregg@newportconstruction.com <mailto:gregg@newportconstruction.com> >

Cc: George R. Duthie, AIA, PP <gduthie@fvhdpc.com <mailto:gduthie@fvhdpc.com> >; Henry, Scott <shenry@gpsd.us <mailto:shenry@gpsd.us> >; Chuck Romanoli <CRomanoli@newroadconstruction.com <mailto:CRomanoli@newroadconstruction.com> >

Subject: RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

Kevin – we don't anticipate you having much supervision on site during this work performed by Falasca – particularly not 2 hours per day – logistically I don't think that is feasible for you. Additional supervision on top of the 5% already in the numbers is not necessary.

Chuck Romanoli, CCM

Principal

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856-424-1688 Fax

www.newroadconstruction.com <<http://www.newroadconstruction.com/>>

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From: Kevin MacDonald [mailto:kevin@newportconstruction.com]

Sent: Thursday, December 28, 2017 12:38 PM

To: Chuck Romanoli <CRomanoli@newroadconstruction.com <mailto:CRomanoli@newroadconstruction.com> >; Gregg Cooke <gregg@newportconstruction.com <mailto:gregg@newportconstruction.com> >

Cc: George R. Duthie, AIA, PP <gduthie@fvhdpc.com <mailto:gduthie@fvhdpc.com> >; Henry, Scott <shenry@gpsd.us <mailto:shenry@gpsd.us> >

Subject: RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

Chuck, it does appear there was a math error on line 7, my apologies. However, since this work occurs after we have already demobilized from the project, we will need to charge for supervision, we have tried to be fair by charging ¼ time and only for Falascas estimated duration- This project is 40 minutes from our office- We will spend every bit or more than 2 hrs/day to have someone onsite parttime. If fulltime supervision is required, this line would actually have to increase-

Kevin Mac Donald

Newport Construction Management Corporation

5032 Marlton Pike, Pennsauken, NJ 08109

Freehold Field Office 856.661.7105

Pennsauken Office Phone 856.662.9500

From: Chuck Romanoli [mailto:CRomanoli@newroadconstruction.com]

Sent: Thursday, December 28, 2017 12:06 PM

To: Kevin MacDonald <kevin@newportconstruction.com <mailto:kevin@newportconstruction.com> >
Cc: George R. Duthie, AIA, PP <gduthie@fvhdpc.com <mailto:gduthie@fvhdpc.com> >; Henry, Scott <shenry@gpsd.us <mailto:shenry@gpsd.us> >; Chuck Romanoli <CRomanoli@newroadconstruction.com <mailto:CRomanoli@newroadconstruction.com> >
Subject: RE: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

Kevin – you are charging Glassboro a premium of \$8374.58 on your subs work which is not acceptable. We will agree to reimburse you what is fair and in your contract

5% on top of your subs work, 15% on your work (plus the \$240, bond and Insur) but you've double dipped on your mark-ups with additional supervision – please revisit your numbers and resubmit. Pls confirm but I believe this change order should be in the amount of \$24,832.17

Chuck Romanoli, CCM

Principal

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From: Kevin MacDonald (Newport Construction Corp) [mailto:Newport_Construction@procoretech.com]

Sent: Wednesday, December 20, 2017 9:26 AM

To: Chuck Romanoli <CRomanoli@newroadconstruction.com <mailto:CRomanoli@newroadconstruction.com> >

Subject: FW: Potential Change Order: #072: Misc HVAC Equipment Repairs at Bullock

Glassboro Six School Rehab

<https://storage.procore.com/v3/d/default/procore.com/prostore/20150122164130_production_33074442.jpg?sig=43fd859d71ecb9e17cff64e6c6694ccb44d3c27464ea198505549c5291244982>

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From:

Kevin MacDonald (Newport Construction Corp)

Date:

Wednesday, December 20, 2017 at 09:25 am EST

Sent To:

Chuck Romanoli (New Road Construction Management Company) George Duthie (Fraytak Veisz Hopkins Duthie, P.C.)
Steve Lenhart (New Road Construction Management Company)

CC:

Kevin MacDonald (Newport Construction Corp)

Attachments:

cor#29, equipment repairs in cafeteria, gym, main office & custodians room - bullock.pdf
<http://email.procoretech.com/mpss/c/3AA/ohAWAA/t.2df/_QkluYmpSkG0GlaVIJNZ1w/h3/hrrhIr5csw4MxCWw30y-2BKMBAWesDG6Hohf6-2B5Pt19smiJWWdIGhKctPK0x0Ru58wSBYJAzhdurYxlfqlxI5xP4lv9RAmONKovUugNXuKEct1LpzQnTESRfhKT5IUU49p>

Please see attached

Kevin Mac Donald

Newport Construction

856-662-9500

Potential Change Order

Name:

#072: Misc HVAC Equipment Repairs at Bullock

Item #:

072

Details:

#072: Misc HVAC Equipment Repairs at Bullock

This proposal is for extra work requested by the owner. Please see the attached proposal from Falasca for a detailed description of work included. It is important that all parties understand this proposal is a budgetary estimate only, and due to the age and condition of the equipment, additional parts and or pricing adjustments are likely, and will change the costs for the work. Additionally, we have estimated the requirements for work of other trades, and/or restoration work required due to the Mechanical work. If actual work required is significantly more than estimated, the cost will be adjusted accordingly

All work is proposed to be performed during normal, non-premium working hours.

We have assumed that all owners furnishings and equipment will be removed and protected by others. Similarly, we will leave the areas well swept to broom clean condition, we have not included finish cleaning.

Specifically, we have included only the costs for supervision, general conditions, temporary facilities, or other similar costs that are specifically listed. If any additional is required, they shall be an additional cost. We have only included an estimated cost for direct, part time supervision as listed.

Specifically, we have not included any costs or time required for permits or inspections.

Specifically, our acceptance or performance of this work shall not change effective dates of substantial completion, warranties, maintenance bonds, or other similar requirements which were determined by completion of the base contract work.

Specifically, our acceptance of this work shall not delay release and/or reduction of retainages for base contract, allowance, and change order work performed prior to our acceptance of this additional work.

Created By:

Kevin MacDonald

Status:

Draft

Link:

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