

**Glassboro Public Schools
Glassboro, NJ 08028**

**NJ State Department of Education Waiver Application
Resolution**

At the regular meeting of the Glassboro board of Education held on September 28, 2016, the Board acknowledged the need to request a waiver of N.J.A.C. 6A:32-4.1, which requires schools to have a full-time, non-teaching principal.

Please consider this letter a formal request for the Gloucester County Office of Education to issue a principal waiver to the Glassboro School District for the 2016-2017 school year. The principal waiver is requested for Thomas E. Bowe School. Key information listed below:

- ❖ Thomas E. Bowe School serves approximately 471 students, 170 in grade 4; 153 in grade 5; and 148 in grade 6.
- ❖ The Thomas E. Bowe School consists of 75,514 square feet which includes 32 classrooms including music, art and small group instruction - 6 special education classrooms, 1 computer lab, 1 gymnasium, and 1 library.
- ❖ The main office is staffed with a full-time assistant principal and 2 secretaries. The assistant principal will work collaboratively with the J. Harvey Rodgers School principal who will be the acting principal.
- ❖ In the absence of the acting principal, the assistant principal will directly supervise the Thomas E. Bowe School.
- ❖ The J. Harvey Rodgers School principal will travel between two buildings, the Thomas E. Bowe School and the J. Harvey Rodgers School. The distance between the buildings is 1.9 miles.

Peter J. Calvo, Board President

September 28, 2016
Date

Scott D. Henry, Board Secretary

September 28, 2016

Glassboro Public Schools

560 Joseph Bowe Boulevard
Glassboro, New Jersey 08028

www.glassboroschools.us

Phone: 856-652-2700
Fax: 856-881-0884

Danielle M. Sochor
Chief Academic Officer



Scott D. Henry
Business Administrator

Mark J. Silverstein, MBA, Ed.D, Superintendent of Schools

September 29, 2016

Ms. Ave Altersitz
Executive County Superintendent
Gloucester County Office of Education
Budd Blvd. Complex
115 Budd Blvd.
West Deptford, NJ 08096

Dear Ms. Altersitz:

At the regular meeting of the Glassboro board of Education held on September 28, 2016, the Board acknowledged the need to request a waiver of N.J.A.C. 6A:32-4.1, which requires schools to have a full-time, non-teaching principal.

Please consider this letter a formal request for the Gloucester County Office of Education to issue a principal waiver to the Glassboro School District for the 2016-2017 school year. The principal waiver is requested for Thomas E. Bowe School. Key information listed below:

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If additional information is required for the issuance of a principal waiver, please do not hesitate to give me a call.

Sincerely,

Dr. Mark J. Silverstein
Superintendent

MJS/mm

Attachments

EQUAL OPPORTUNITY EMPLOYER

NEW JERSEY DEPARTMENT OF EDUCATION

WAIVER APPLICATION**N.J.A.C. 6A:5**COUNTY: GLOUCESTER COUNTY CODE # 15

SCHOOL

DISTRICT: GLASSBORO PUBLIC SCHOOLS DISTRICT CODE # 1730

“WAIVER” means approval to avoid compliance with either a specific procedure(s) or a specific rule’s substantive requirements for reasons that are judged educationally, organizationally and fiscally sound.

1. List the specific Administrative Code citation(s) that necessitates the proposed waiver. As the Department cannot waive an entire chapter, subchapter or section (e.g., N.J.A.C. 6A:5; N.J.A.C. 6A:5-1; or N.J.A.C. 6A:5-1.1, respectively), all applications must include a citation at least at the subsection level (e.g., N.J.A.C. 6A:5-1.1(a)).

- **N.J.A.C. 6A:32-4.1**

2. Describe what the school district intends to accomplish through the waiver that is currently prevented or disallowed by the existing rule(s).

- **The principal at Thomas E. Bowe School is resigning effective October 25, 2016. In order to ensure instructional integrity, the principal of a feeder elementary school will supervise both buildings for the academic year 2016-2017.**

3. Describe why a waiver is necessary to accomplish the desired or measurable result(s).

- **Due to the challenging academic needs of Thomas E. Bowe School, having a principal who is familiar with the challenges Glassboro students face, as opposed to an outside interim, is more advantageous.**

4. Describe the process, including solicitation of input and public comment, employed to inform the community, parents, district board of education members, administrators and staff during the proposal’s development.

- **The Board of Education and superintendent developed this plan jointly to ensure instructional integrity.**

5. List the date the district board of education adopted a resolution supporting the proposed waiver: September 28, 2016.

I, Dr. Mark J. Silverstein, certify the information presented in this application is true and accurate to the best of my knowledge.

Dr. Mark J. Silverstein
CHIEF SCHOOL ADMINISTRATOR

SIGNATURE

September 28, 2016
DATE

NEW JERSEY DEPARTMENT OF EDUCATION

COUNTY OFFICE TRANSMITTAL AND RECOMMENDATION FORM

EQUIVALENCY AND WAIVER APPLICATIONS

TO BE COMPLETED ONLY BY THE COUNTY OFFICE

COUNTY _____ COUNTY CODE # _____

SCHOOL DISTRICT _____ DISTRICT CODE # _____

REQUEST: _____ EQUIVALENCY _____ WAIVER

ADMINISTRATIVE CODE CITATION(S): _____

1. Date application was stamped as received from the school district: _____

2. DOCUMENT REVIEW

_____ All identifying information is complete.

_____ Date of district board of education approval for the application is listed.

_____ The chief school administrator has signed and dated the application.

_____ The Administrative Code citation is specific and the application's descriptive information is clearly written and complete. The executive county superintendent should work with the school district to improve or clarify the request before it is submitted to the Commissioner for a decision.

3. CONTENT REVIEW

_____ An equivalency or waiver is necessary because the relief sought by the school district can be accomplished only through state approval of the application. This type of request is not already authorized for approval by the county office and the relief sought is not based on a district board of education policy.

_____ The application does not appear to violate the spirit or intent of N.J.S.A. Title 18A, applicable Federal laws and regulations, and N.J.A.C. Title 6A.

_____ Students' rights to a thorough and efficient education are not compromised by the application's proposal(s).

_____ The request does not present a risk to student health, safety or civil rights.

4. RECOMMENDATION

_____ APPROVE APPLICATION _____ DENY APPLICATION _____ NO ACTION REQUIRED

5. COMMENTS/RATIONALE

Provide a brief statement listing the reason(s) the application was recommended for approval or denial.

EXECUTIVE COUNTY SUPERINTENDENT

SIGNATURE

DATE