

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Danielle M. Sochor, Chief Academic Officer

Date: April 5, 2019

Re: Action Memo

April 29, 2019 Board Meeting

Request Board ratify approval for Robert Preston to serve on the NJ Student Learning Assessment English Language Arts (ELA) Committee. The ELA Committee is charged with reviewing test items, passages, and data review for New Jersey's Statewide Assessment Program to ensure educational testing and state standards are met. Committee members will receive training prior to participating in the assessment meetings. See the attached Chief School Administrator Approval for further information.

The New Jersey Department of Education is asking chief school administrators and school principals to support the participation of a member of their district/school staff to serve on the NJSLA-Mathematics or English Language Arts (ELA) committees. To ensure that all test items are of the highest quality, it is essential to enlist the aid of content area experts in mathematics and ELA for grades three through high school.

The assessment development process requires content expertise. Committee members will engage with colleagues by participating in events such as content review, scoring items, data review, and test construction. Participating in the assessment process elicits educator feedback on the quality, alignment, and appropriateness of assessment items.

Committee members will receive training prior to participating in the assessment meetings. The educator committee meetings may take place virtually or require out of state travel. It is imperative that participants are committed to the assessment development process and that districts provide release for educators to attend events.

All participants under contract with a district will be reimbursed for expenses and the participant's district will receive a stipend for substitute teacher costs. Those participants not under contract with their district will receive an honorarium per day. Professional development hours may be applicable.

The New Jersey Department of Education requests signatures from the chief school administrator and building principal to indicate their endorsement and commitment of an educator in their district/school to serve on the NJSLA-Mathematics or ELA committees.

Approval from Chief School Administrator and School Principal

Committee Member

Print Name: Dr. Robert J. Preston

Signature: _____

Date: April 4, 2019

District: Glassboro Public Schools Content Area: ELA

Chief School Administrator

Print Name: Dr. Mark J. Silverstein

Signature: 

Date: April 4, 2019

School Principal

Print Name: N/A

Signature: _____

Date: _____