

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: September 6, 2022

Re: Action Memo
September 21, 2022 Board Meeting

Request Board ratify approval for submission and acceptance of the New Jersey Child Assault Prevention Program grants for the 2022-2023 school year. If awarded, this will fulfill the Erin's Law requirements that went into effect in September of 2020.



NEW JERSEY CHILD ASSAULT PREVENTION

Program Application – 2022/2023

Elementary, Teen & Special Needs

New Jersey Child Assault Prevention (NJ CAP) fulfills the Erin’s Law compliance requirement. Erin’s Law (A-769/S-1130), signed in 2019, requires all New Jersey school districts to incorporate age-appropriate sexual abuse prevention and awareness education into the New Jersey Student Learning Standards from Pre-K through grade 12. This legislation also requires the training of school personnel on sexual assault awareness and prevention.

<https://www.nj.gov/education/broadcasts/2020/mar/05/DCF%20Provides%20Resources%20for%20Schools%20to%20Comply%20with%20Erins%20Law%20on%20Assault%20Awareness%20Prevention.pdf>

NJ CAP is funded through the NJ Department of Children and Families with 21 County CAP Offices. To learn more about the NJ CAP program, visit www.njcap.org

Applications must be submitted via email to njcap.applications@gmail.com

The District Superintendent will complete the following application, review and sign implementation timelines and contract criteria, and submit it to **NJ CAP State Office, by August 30, 2022.**

Each district is requested to provide a minimum contribution of **30%** of the total cost of implementation. The district match may only be waived if there is a demonstrable financial need, eligibility for urban aide funding or other related factors. In these circumstances, a waiver letter on **school district letterhead** from the Chief School Administrator, must accompany this application. **Exemption requests will not be approved without the waiver letter.**

Depending on availability of funds, districts may be responsible for additional funding.

(Please Print)

COUNTY: Gloucester SCHOOL DISTRICT: Glassboro School District

NAMES of SCHOOLS: Bowe, Bullock, Rodgers

DISTRICT SUPERINTENDENT NAME: Dr. Mark Silverstein

PHONE: 856-652-2700 EMAIL: mamacmichael@gpsd.us

Name of School/District: Glassboro

MAILING ADDRESS: 560 Joseph Bowe Blvd, Glassboro, NJ 08028

Elementary CAP Program

This application is for Pre-K, Kindergarten, (within the district) and Grades 1- 6. (See page 6 for specific information about each program.)

PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in collaboration with the CAP County Coordinator. The CAP program requires a **staff in-service** for teachers who have not had CAP training in the last three years. The in-service date should be reserved in advance. A **parent workshop** is required for each school; however, districts may opt for a district wide parent workshop.

Funding may not be authorized to districts who cannot guarantee in-service dates.

Please indicate a tentative in-service date October 7, 2022

Elementary Program (Grades Pre K - 6)

a) \$181.00 x <u>7</u> # of Pre-K classes	=	<u>\$ 1267</u>
b) \$169.00 x <u>7</u> # of Kindergarten classes (AM Classes & PM Classes)	=	<u>\$1183</u>
c) \$130.00 x <u>29</u> of classes 1 - 5 (Includes all classes other than cognitively impaired - see page four for special needs classes)	=	<u>\$3770</u>
d) \$109.00 x <u>6</u> # of 6 th grade classes	=	\$1140
e) \$168.00 x <u>1</u> # of Staff workshops	=	<u>\$168</u>
f) \$168.00 x <u>1</u> # of Parent workshops	=	<u>\$168</u>
Total cost of implementation (a+b+c+d+e+f)	=	<u>\$7696</u>
District contribution – 30% minimum	minus	<u>\$ 2308</u>
State CAP Funding	=	<u>\$5387</u>

Partial grants may be awarded.

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources.

TEEN CAP PROGRAM (N/A)

This application is for **Teen CAP, Grades 7-12**. (See page 6 for specific information about program.)

PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in collaboration with the CAP County Coordinator. The CAP program requires a **staff in-service** for teachers who have not had CAP training in the last three years. The in-service date should be reserved in advance. A **parent workshop** is required for each school; however, schools districts may opt to provide a district wide parent workshop.

Funding may not be authorized to districts who cannot guarantee in-service dates.

Please indicate a tentative in-service date N/A

Teen CAP Program (grades 7- 12)

a) \$191 x _____ # of _____ grade classrooms = \$ N/A

b) \$168 x _____ # of Staff workshops = \$ N/A

c) \$168 x _____ # of Parent workshops = \$ N/A

Total cost of implementation (a+b+c) = \$ N/A

District contribution - 30% minimum minus \$ N/A

State CAP Funding = \$ N/A

Partial grants may be awarded.

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources.

SPECIAL NEEDS CAP PROGRAM

This application is for the CAP program designed for **Intellectually Impaired** students. (See page 6 for specific details on program.)

PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in collaboration with the CAP County Coordinator. The CAP program requires a **staff in-service** for teachers who have not had CAP training in the last three years. The in-service date should be reserved in advance. A **parent workshop** is required for each school; however, school districts may opt to provide a district wide parent workshop.

Funding may not be authorized to districts who cannot guarantee in-service dates.

Please indicate a tentative in-service date October 7, 2022

a) \$307 x <u>5</u> # of intellectually impaired classes	=	\$ <u>1535</u>
b) \$168 x <u>1</u> # of Staff workshops	=	\$ <u>168</u>
c) \$168 x <u>1</u> # of Parent workshops	=	\$ <u>168</u>
Total cost of implementation (a+b+c)	=	\$ <u>1871</u>
District contribution - 30% minimum	minus	\$ <u>561</u>
State CAP Funding	=	\$ <u>1309</u>

Partial grants may be awarded.

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources.

PLEASE COMPLETE THE FOLLOWING:

1. What needs does the CAP program meet in your school and/or community?

We implemented CAP two years ago; it was successful in providing information to staff as well as training for students to be self-advocates and to communicate with trusted adults.

2. Please provide a statement of broad-based community support for your district.

We have some parents who are involved and supportive others need additional support to further engage with our district.

3. Please provide a statement of in-kind contribution which teaching staff will render on behalf of the project (e.g. additional in-service time, public relations, community outreach, curriculum additions focusing on prevention issues, bulletin boards, etc.).

Our goal is that staff will be able to provide the necessary support for this program we are also bringing in a character development program which will coincide with the goals of CAP.

4. Please provide a statement of the service which parent/home organizations will render on behalf of the project.

We have a very supportive parent organization that will be involved in the integration of the goals of CAP with our health and character education program.

5. Please provide a statement of future integration of Child Assault Prevention programming in the district. (Will there be plans to continue with a maintenance CAP program?)

We will continue to evolve and integrate CAP with our character development program and health instruction to ensure our students have the tools to advocate for themselves and seek support when needed. We will also ensure our staff is equipped to assess their needs and deliver support as needed.

CONTRACT CRITERIA

A school district which chooses to apply for funding will meet the following criteria:

1. The district will support the implementation of the CAP model according to the design of the International Center for Assault Prevention (ICAP) including:
 - a. **Administrative Set up Meeting** - 30-60 minutes - Involving principal and CAP County Coordinator to discuss all specifics of the programming and scheduling.
 - b. **Teacher-Staff Workshops** - Provide time for teacher/staff in service.
 - c. **Support Staff** - (e.g. bus drivers, crossing guards, maintenance, lunch aides and kitchen staff) will be invited to participate in parent or staff workshops.
 - d. **Parent Workshops** - Provide space to conduct a parent workshop.
 - e. **Pre-K**- Provide one hour on three consecutive days for the classroom workshop and for review time. The school will allow the post workshop review to take place in the classroom. Children interested in participating in the Review Time shall be permitted the time to attend.
 - f. **Kindergarten**- Provide one hour on two consecutive days for classroom workshop and for review time. The school will allow the post workshop review to take place in the classroom. Children interested in participating in the Review Time shall be permitted the time to attend.
 - g. **Elementary CAP Children Workshops** - Provide 1½ hours of uninterrupted time for each workshop and for post workshop review. The school will provide space for the post workshop review. Children interested in participating in the Review Time shall be permitted the time to attend.
 - h. **Teen CAP Student Workshops** - Provide time for each class to attend three student workshops on three sequential days, within a maximum of seven school days. The school will provide space for the post workshop review for individual students to meet with workshop facilitators each day, if interested.
 - i. **Special Needs (Intellectually Disabled)** - Provide five consecutive days for student workshops (Day 1 and 5 taught by the classroom teacher. Days 2, 3 & 4 are presented by CAP Facilitators. One hour of uninterrupted time for each workshop and for post workshop review.) **(Note: This program is designed for students with moderate to severe intellectual impairment in self-contained special education settings. Students with mild intellectual disability should receive CAP in the regular education classroom with typically developing peers.)**
2. All elementary schools in a district will participate, if funding allows.
3. All districts will have school board approval.
4. All districts will be available for implementation during the months of September 2022-May 2023.
5. **All districts will participate in a CAP evaluation process which will require that each teacher complete an evaluation of the classroom workshop and the School Principal or Chief School Administrator complete an in-person exit interview with the CAP County Coordinator to be submitted to NJ CAP RTC.**
6. After the CAP project has finished implementation, the district administration will continue to encourage their staff, guardians and students and parents to utilize CAP strategies in the classroom and in the community.

I have read and agreed to the above terms for application to this grant application.



District Superintendent Signature



Date

NEW JERSEY CAP TIME LINES/DEADLINES

By February 2022- CAP application will be available.

By August 30, 2022 – **Application Deadline**- All District Superintendents interested in applying for CAP monies will complete the application, receive school board approval and return application to the CAP State Office.

By September 30, 2022- The CAP State Office in conjunction with County Superintendents and CAP County Coordinators will have selected school districts and notified them of this selection.

By January 31, 2023- All CAP grant workshops will have been scheduled with the CAP County Coordinator.

By June 15, 2023 - All CAP workshops will have been completed. Deadline extensions must be approved by the State CAP Office.

I have read and agreed to the above deadlines and I understand that they are essential for the efficient implementation of the CAP program within my district. I understand that by signing this document, the school district will be committed to implement the CAP Program as indicated by Timelines/Deadlines and Contract Criteria.



District Superintendent Signature

9/15/22

Date