



NEW JERSEY CHILD ASSAULT PREVENTION

Program Application - 2023/2024

Elementary, Teen & Special Needs

New Jersey Child Assault Prevention (NJ CAP) fulfills the Erin's Law compliance requirement. Erin's Law (A-769/S-1130), signed in 2019, requires all New Jersey school districts to incorporate age-appropriate sexual abuse prevention and awareness education into the New Jersey Student Learning Standards from Pre-K through grade 12. This legislation also requires the training of school personnel on sexual assault awareness and prevention.

<https://www.nj.gov/education/broadcasts/2020/mar/05/DCF%20Provides%20Resources%20for%20Schools%20to%20Comply%20with%20Erins%20Law%20on%20Assault%20Awareness%20Prevention.pdf>

NJ CAP is funded through the NJ Department of Children and Families with 21 County CAP Offices. To learn more about the NJ CAP program, visit www.njcap.org

Applications must be submitted via email to njcap.applications@gmail.com

The District Superintendent will complete the following application, review and sign implementation timelines and contract criteria, and submit it to **NJ CAP State Office, by June 30, 2023.**

Each district is requested to provide a minimum contribution of **30%** of the total cost of implementation. The district match may only be waived if there is a demonstrable financial need, eligibility for urban aide funding or other related factors. In these circumstances, a waiver letter on **school district letterhead** from the Chief School Administrator, must accompany this application. **Exemption requests will not be approved without the waiver letter.**

Depending on availability of funds, districts may be responsible for additional funding.

(Please Print)

COUNTY: Gloucester SCHOOL DISTRICT: Glassboro Public Schools

NAMES of SCHOOLS: Thomas E. Bowe School, Dorothy L. Bullock, J. Harvey Rodgers School

DISTRICT SUPERINTENDENT NAME: Dr. Mark Silvestein

PHONE: 856-652-2700 ext 6101 EMAIL: msilverstein@gpsd.us

MAILING ADDRESS: 560 Joseph Bowe Boulevard, Glassboro, NJ 08028

Elementary CAP Program

This application is for Pre-K, Kindergarten, (within the district) and Grades 1- 6. (See page 6 for specific information about each program.)

PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in collaboration with the CAP County Coordinator. The CAP program requires a **staff in-service** for teachers who have not had CAP training in the last three years. The in-service date should be reserved in advance. A **parent workshop** is required for each school; however, districts may opt for a district wide parent workshop.

Funding may not be authorized to districts who cannot guarantee in-service dates.

Please indicate a tentative in-service date 11/9/2023

Elementary Program (Grades Pre K - 6)

a) \$181.00 x <u>7</u> # of Pre-K classes	=	\$ <u>1,267.00</u>
b) \$169.00 x <u>7</u> # of Kindergarten classes (AM Classes & PM Classes)	=	\$ <u>1,183.00</u>
c) \$130.00 x <u>29</u> # of classes 1st - 5th (Includes all classes other than cognitively impaired - see page four for special needs classes)	=	\$ <u>3,370.00</u>
d) \$109.00 x <u>6</u> # of 6th grade classes	=	\$ <u>654.00</u>
e) \$123.00 x <u>1</u> # of Staff workshops	=	\$ <u>123.00</u>
f) \$123.00 x <u>1</u> # of Parent workshops	=	\$ <u>123.00</u>
Total cost of implementation (a+b+c+d+e+f)	=	\$ <u>6,720.00</u>
District contribution - 30% minimum	minus	\$ <u>(see waiver letter)</u>
State CAP Funding	=	\$ <u>6,720.00</u>

Partial grants may be awarded.

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources.

TEEN CAP PROGRAM

This application is for **Teen CAP, Grades 7-12**. (See page 6 for specific information about program.)

PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in collaboration with the CAP County Coordinator. The CAP program requires a **staff in-service** for teachers who have not had CAP training in the last three years. The in-service date should be reserved in advance. A **parent workshop** is required for each school; however, schools districts may opt to provide a district wide parent workshop.

Funding may not be authorized to districts who cannot guarantee in-service dates.

Please indicate a tentative in-service date 11/9/23

Teen CAP Program (grades 7- 12)

$$\text{a) } \$191 \times \underline{\quad 12 \quad} \text{ \# of } \underline{\quad 7/8 \quad} \text{ grade classrooms} = \underline{\$2,292.00}$$

$$\text{b) } \$123 \times \underline{\quad 1 \quad} \text{ \# of Staff workshops} = \underline{\$123.00}$$

$$\text{c) } \$123 \times \underline{\quad 1 \quad} \text{ \# of Parent workshops} = \underline{\$123.00}$$

$$\text{Total cost of implementation (a+b+c)} = \underline{\$2,538.00}$$

$$\text{District contribution - 30\% minimum} \quad \text{minus } \underline{\$(see waiver letter)}$$

$$\text{State CAP Funding} = \underline{\$2,538.00}$$

Partial grants may be awarded.

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources.

SPECIAL NEEDS CAP PROGRAM

This application is for the CAP program designed for **Intellectually Impaired** students. {See page 6 for specific details on program.)

PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in collaboration with the CAP County Coordinator. The CAP program requires a **staff in-service** for teachers who have not had CAP training in the last three years. The in-service date should be reserved in advance. A **parent workshop** is required for each school; however, school districts may opt to provide a district wide parent workshop.

Funding may not be authorized to districts who cannot guarantee in-service dates.

Please indicate a tentative in-service date 11/9/2023

a) \$307 X <u>10</u> # of intellectually impaired classes	=	<u>\$3,070.00</u>
b) \$123x <u>1</u> # of Staff workshops	=	<u>\$123.00</u>
c) \$123x <u>1</u> # of Parent workshops	=	<u>\$123.00</u>
Total cost of implementation (a+b+c)	=	<u>\$3,316.00</u>
District contribution - 30% minimum	minus	<u>\$(see waiver letter)</u>
State CAP Funding	=	<u>\$3,316.00</u>

Partial grants may be awarded.

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources.

PLEASE COMPLETE THE FOLLOWING:

1. What needs does the CAP program meet in your school and/or community?

The CAP program was implemented two years ago and was successful in providing information/training to staff and students to advocate for themselves and to communicate with trusted adults. We are understaffed and struggling to meet the Erin's Law requirements without additional support.

2. Please provide a statement of broad-based community support for your district.

We have some parents in our community who are involved and supportive. Others need additional assistance to further engage them with our district. We have parent organizations established in each building, and regular parent information meetings online, but we have a percentage of families that have become disengaged.

3. Please provide a statement of in-kind contribution which teaching staff will render on behalf of the project (e.g. additional in-service time, public relations, community outreach, curriculum additions focusing on prevention issues, bulletin boards, etc.).

Our staff does an excellent job of integrating SEL instruction and mindset and will do what is needed to support this program which integrates well with our already-established SEL work. Our parent outreach liaisons and public relations team can publicize and emphasize the work being done through CAP. Staff will participate in Staff CAP Workshops and continue to utilize CAP strategies in the classroom.

4. Please provide a statement of the service which parent/home organizations will render on behalf of the project.

Parents and PTO will be encouraged to participate in the Parent Workshop in person or online, and they will be welcome to engage in parent information meetings to receive updates and feedback on the CAP program. Parents will continue to utilize CAP strategies in the community.

5. Please provide a statement of future integration of Child Assault Prevention programming in the district. (Will there be plans to continue with a maintenance CAP program?)

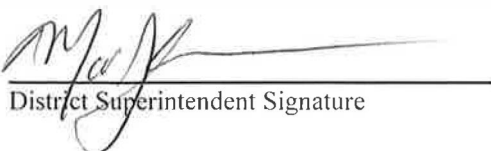
We will continue to integrate SEL, Health instruction, and CAP to maintain the tools our students need in place in order to remain safe. We will also ensure that our staff is equipped to assess needs and deliver support to students.

CONTRACT CRITERIA

A school district which chooses to apply for funding will meet the following criteria:

1. The district will support the implementation of the CAP model according to the design of the International Center for Assault Prevention (ICAP) including:
 - a. **Administrative Set up Meeting** • 30-60 minutes - Involving principal and CAP County Coordinator to discuss all specifics of the programming and scheduling.
 - b. **Teacher-Staff Workshops** - Provide time for teacher/staff in service.
 - c. **Support Staff** - (e.g. bus drivers, crossing guards, maintenance, lunch aides and kitchen staff) will be invited to participate in parent or staff workshops.
 - d. **Parent Workshops** - Provide space to conduct a parent workshop.
 - e. **Pre-K-** Provide one hour on three consecutive days for the classroom workshop and for review time. The school will allow the post workshop review to take place in the classroom. Children interested in participating in the Review Time shall be permitted the time to attend.
 - f. **Kindergarten-** Provide one hour on two consecutive days for classroom workshop and for review time. The school will allow the post workshop review to take place in the classroom. Children interested in participating in the Review Time shall be permitted the time to attend.
 - g. **Elementary CAP Children Workshops** - Provide 1½ hours of uninterrupted time for each workshop and for post workshop review. The school will provide space for the post workshop review. Children interested in participating in the Review Time shall be permitted the time to attend.
 - h. **Teen CAP Student Workshops** - Provide time for each class to attend three student workshops on three sequential days, within a maximum of seven school days. The school will provide space for the post workshop review for individual students to meet with workshop facilitators each day, if interested.
 - i. **Special Needs (Intellectually Disabled)** - Provide five consecutive days for student workshops (Day 1 and 5 taught by the classroom teacher. Days 2, 3 & 4 are presented by CAP Facilitators. One hour of uninterrupted time for each workshop and for post workshop review.) **(Note: This program is designed for students with moderate to severe intellectual impairment in self-contained special education settings. Students with mild intellectual disability should receive CAP in the regular education classroom with typically developing peers.)**
2. All elementary schools in a district will participate, if funding allows.
3. All districts will have school board approval.
4. All districts will be available for implementation during the months of **September 2023-May 2024.**
5. **All districts will participate in a CAP evaluation process which will require that each teacher complete an evaluation of the classroom workshop and the School Principal or Chief School Administrator complete an in-person exit interview with the CAP County Coordinator to be submitted to NJ CAP RTC.**
6. After the CAP project has finished implementation, the district administration will continue to encourage their staff, guardians and students and parents to utilize CAP strategies in the classroom and in the community.

I have read and agreed to the above terms for application to this grant application.


District Superintendent Signature

Date

NEW JERSEY CAP TIME LINES/DEADLINES

By February 2023- CAP application will be available.

By June 30, 2023 -Application Deadline- All District Superintendents interested in applying for CAP monies will complete the application, receive school board approval and return application to the CAP State Office.

By September 30, 2023- The CAP State Office in conjunction with County Superintendents and CAP County Coordinators will have selected school districts and notified them of this selection.

By January 31, 2024- All CAP grant workshops will have been scheduled with the CAP County Coordinator.

By June 15, 2024 - All CAP workshops will have been completed. Deadline extensions must be approved by the State CAP Office.

I have read and agreed to the above deadlines and I understand that they are essential for the efficient implementation of the CAP program within my district. I understand that by signing this document, the school district will be committed to implement the CAP Program as indicated by Timelines/Deadlines and Contract Criteria.



District Superintendent Signature

Date

Glassboro Public Schools

560 Joseph Bowe Boulevard
Glassboro, New Jersey 08028

www.gpsd.us

Phone: 856-652-2700
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Dr. Robert Preston
Chief Academic Officer
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Susan Kornicki
Technology Supervisor
skornicki@gpsd.us

February 17, 2023

To Whom It May Concern:

Please be advised that Glassboro Public Schools would like to continue our participation in the New Jersey Child Assault Prevention Program for the 2023-2024 Academic Year. However, we are unable to pay for the program and request that the 30% contribution be waived.

Thank you for your consideration in the matter, and we look forward to our continued partnership in keeping students safe and ready to learn.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Preston".

Dr. Robert Preston
Chief Academic Officer
Glassboro Public Schools