

GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

Monthly Board Items

Date Submitted: **April 14, 2014** Proposed Effective Date: **April 21, 2014** Grade(s) impacted: **GHS**

Name: Melissa Callahan	Position/Item: GHS PT Teacher	Submitted By: Dr. Danielle F. Sneathen	Building: GHS
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Proposed cost/amount: Sub: \$45 per day Prep: \$49 per day	Funded through: Substitute Budget	Hours/Days per wk:	Benefits: Y or <u>N</u> (circle one)
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Is candidate currently employed by District: _____ No <u>X</u> Yes	Is candidate a former employee: ___ No ___ Yes
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(if yes, what position) <u>Teacher</u> If yes, <u>part time</u> or full time (circle one)	Check references/review district personnel file? _____ No _____ Yes
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Board Action Requested:
Seeking Board of Education ratify Ms. Callahan to cover one additional day for Mr. John Cino's Social Studies Classes while he is away on the trip to Spain from April 11-26, 2014. This is due to the calendar change of GHS making up a snow day on April 21, 2014.

In addition, seeking Board of Education approval for Ms. Callahan to substitute for any absences of Mr. Cino through the end of the 2013-2014 school year on an as needed basis.

Details and ramifications:

Cost to the district will be \$94.00 per day (Substitute: \$45 per day / Prep: \$49 per day)

Positives:

Concerns:

Other Comments:

FOR OFFICE USE ONLY:

Board Date: _____ Approved: Y or N Index #: _____