

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
March 20, 2023

Call to Order	President Esgro called the meeting of the Glassboro Board of Education to order at 5:33 pm.
Executive Session	President Esgro, seconded by Ms. Longley, for the Board to convene in Executive Session at 5:33 pm.
Roll Call Vote	YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro. Motion Carried 8-0-0 Mr. Esgro motioned, seconded by Ms. Volz, for the Board to close the Executive session at 6:44pm
Roll Call Vote	YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro Motion Carried 8-0-0
Public Session	President Esgro reconvened the Glassboro Board of Education meeting at 7:00 p.m.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act	President Esgro announced that the public notice of the meeting has been made in accordance with the New Jersey Open Meeting Act, Chapter 231, Laws of 1975. Notice included the time, date and place of the meeting and to extent known, the agenda.
Flag Salute	The Flag Salute was given by all present.
Members Present	YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro Also present, Superintendent Mark Silverstein, School Business Administrator Lisa Ridgway, Chief Academic Officer Rob Preston, Susan Hodges, Solicitor
Members Absent	Mr. Smith
Approval of Minutes	President Esgro asked if there were any additions or corrections to the minutes. Mr. Stephens moved, seconded by Mr. Hughes that the February 22, 2023, Executive Minutes, the February 22, 2023 Public Minutes & the March 13, 2023 Board Retreat Minutes be approved.
Roll Call Vote	YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro Motion Carried 8-0-0
Opportunity for the Public to Address	Mr. Esgro, seconded by Ms. Volz that the floor be open to the public to address the Board regarding specific items.

March 20, 2023

the Board

Roll Call Vote YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro

Motion Carried 8-0-0

None

Close Opportunity for Public to Address Mr. Esgro moved, seconded by Mr. Stephens that the floor be close to the public regarding addressing the Board regarding the Board specific agenda items.

Roll Call Vote YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro

Motion carried 8-0-0

Presidents Report President Esgro reported the following: Mentioned that Vice President Hughes has obtained Master Board Member Certification while he has attained the Certified Board Member Certification. Congratulated the students and staff on the musical Footloose. Also congratulated the Mock Trial team on their success this year. Announced Nutri-Serve is replacing our current vendor Chartwells as of April 1st. Talked about the district working with GCDC to allow use of our facilities for their summer program.

Ms. Volz moved, seconded by Mr. Stephens that the Board approve the President’s report.

Roll Call Vote YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro.

Motion Carried 8-0-0

Report of the Superintendent of Dr. Silverstein reported the following: John Cino & Dustin Dapp recognized Mock Trial students.

Michael Graves	Katryn Keating	Andrew Miller	Samantha Tranz
Hanna Juma	Tristan Kopp	Olayinka Osinowo	Ella Wujick

Teacher Coach: John Cino & Dustin Dapp	Lawyer Coach: Michael Cerrato
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Dr. Silverstein discussed the Student Safety Data System Reporting (SSDS).

Mr. Volz moved, seconded by Mr. Stephens that the Board accept the Superintendent’s Report and attachments.

Roll Call Vote YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Smith, Mr. Stephens, Ms. Volz, Mr. Esgro

Motion Carried 8-0-0

March 20, 2023

Administration	Ms. Volz moved, seconded by Mr. Stephens to approve the Superintendent's recommendations to:
Resignations	Board approval for the resignation of Christine Abrams effective May 1, 2023. Board approval for the resignation of Ana Heredia effective March 31, 2023.
Termination Employee #5850	Board ratifies the termination of employee #5850 effective March 3, 2023.
Leave of Absences	Board approval of the attached March 2023 Leave of Absence list.
Retirement	Board approval for the retirement of Cynthia Wiggins effective June 30, 2023.
New Employees	Based on the recommendation of the Superintendent, the following personnel recommendations are submitted as follows:
Speech Language Specialist	Board approval of Camille Washko, pending certification clearance from the NJ Department of Education and a positive criminal history background check, as Speech Language Specialist, MA Step 7, at CST for the 2023-2024 school year at an annual salary of \$64,981.00. Start date to be determined. Ms. Washko is replacing Laura Forman due to resignation.
Classroom Aide- Rodgers	Board approval of Bridget DeBartolomeis, pending receipt of a positive criminal history background check, as Classroom Aide at J. Harvey Rodgers School for the 2022-2023 school year, 5.75 hours per day, 5 days per week, Step 1, at a rate of \$16.33 per hour. Start date to be determined. Ms. Debartolomeis is replacing Sandra Arrigale due to resignation.
ESS (formerly Source4Teacher	Board approval of the March 2023 ESS Substitute list. (<i>Attachment 1.B01h1</i>)
Substitute Rate Addendum – ESS	Board ratifies the per diem ESS Substitute rate for the After School Enrichment Program to \$40.00 per hour effective March 14, 2023. (<i>Attachment 1.B01h2</i>)
Settlement Agreement	Board approval of the Settlement Agreement for Employee #5685 and Employee # 6008 effective September 1, 2022.
Job Descriptions	Board approval of the revised Job Description from Assistant Business Administrator to Assistant Business Administrator/Assistant Board Secretary. (<i>Attachment 1.C01a</i>) Board approval of the revised Job Description for Supervisor of Transportation. (<i>Attachment 1.C01b</i>) Board approval of the Job Description for Transportation Dispatcher. (<i>Attachment 1.C01c</i>)
Community Affairs Secretary Report	February, 2023 report (<i>Attachment 1.D01</i>)
Miscellaneous Volunteer-Spring Musical	Board ratifies Andrew Kopp as Volunteer for the 2022-2023 Spring Musical effective February 23, 2023.
2023 Co-Curricular	Board ratifies Lawrence Hickman as Co-Curricular Business Academy Advisor

March 20, 2023

Academy Advisor GHS for the 2022-2023 school at the stipend amount of \$1,856.00. Mr. Hickman is replacing Patricia Conn due to resignation. *(Attachment 1.E02)*

Co-Curricular Advisor-Multicultural Club-Bullock Board ratifies the stipend amount for Aileen Matias-Castro as Multicultural Club Advisor for the 2022-2023 school year from \$1,201.00 to \$1,535.00 per GEA Co-Curricular Salary Guide.

2023 Voice of Superintendent Survey *(Attachment 1.E04)*

Seeds to Success Youth Farm Stand Board approval of Robert Hemmes and Barbara Jones as Facilitators for the Seeds to Success Youth Farm Stand for a maximum of 160 shared hours, at the rate of \$41.00 per hour, beginning July 5, 2023, through August 3, 2023. The facilitators responsibilities will consist of completing paperwork, i.e., student paperwork, community collaborating, ordering produce, from local farms, making bank deposits, etc. Facilitator two would work from approximately 9:00 am to 1:00 pm Tuesday through Thursday for 4 hours per 5 weeks. *(Attachment 1.E05)*

Board approval of eight (8) GHS students to work the Seeds to Success Youth Farm Stand beginning July 5, 2023, through August 3, 2023, 5 weeks, 4 hours per day, 3 days per week at the minimum wage rate of \$14.13 per hour. Student workers will be recommended by the Child Study Team and listed on a later agenda for approval.

CST/ AEHS Special Education Support Board ratifies Alaeida DeColli to prep and grade materials for a Special Education student in the Alternative Evening High School per IEP needs, 2 hours per week, 14 weeks at \$41.00 per hour effective March 7, 2023. Total cost to the district is \$1,148.00 *(Attachment 1.E06)*

2022-2023 Spring Athletic Coaches Board approval of the following 2022-2023 Spring Athletic Coaches. *(Attachment 1.E07)*

March 22, 2023 to June 11, 2023

TEAM	POSITION	COACH	STEP	AMOUNT
MS Track	Head Coach	Lawrence Hickman	1	\$1,932.00
		MollyAnne Stevenson	1	\$1,932.00

March 23, 2023 to June 11, 2023

TEAM	POSITION	COACH	STEP	AMOUNT
Softball	Assistant Coach	*Katherine Morris	1	\$3,543.00
Baseball	Assistant Coach	*Daniel McAteer	1	\$3,543.00

*Pending receipts of a positive criminal history background check.

Loss of Prep-Dorothy L. Bullock School Board approval for Candy Valenti and Jessica Parto to be compensated for loss of prep for Health Instruction at Dorothy L. Bullock School. These Thomas E. Bowe Middle School staff members will miss their prep on days when they commute to Bullock. They will need to cover each other's classes as needed. A substitute will be needed on one day when the second and fifth grade classes overlap. The Bullock nursing team is too busy to deliver this instruction due to uncommonly heavy traffic in the nurse's office at this time. Cost of 10 prep periods plus two prep planning amounts to \$480.00. *(Attachment 1.E08)*

March 20, 2023

Roll Call Vote YES: Ms. Dempster, Mr. Hughes (*abstains from 1B1H*), Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro.

Motion Carried 8-0-1

Operations

Mr. Esgro moved, seconded by Ms. Volz to approve the Superintendent's recommendations to

Budget Recommendations

- Board approval of the following Reports per attachments:
- a. Warrant Account Bill List March 2023 (*attachment 2.D01a*)
 - b. Handwritten Check List February 1 -28, 2023 (*attachment 2.D01b*)
 - c. Board Secretary's Report February 2023 (*attachment 2.D01c*)
 - d. Revenue Report February 2023 (*attachment 2.D01d*)
 - e. Treasurer's Report February 2023 (*attachment 2.D01e*)
 - f. Food Service Profit & Loss February 2023 (*Attachment 2.D01f*)
 - g. Food Service Dashboard February2023 (*Attachment 2.D01g*)

Board Secretary Report

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2023. The Treasurer's Reports and Secretary's Reports are in agreement for the month of February 2023.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer Authorization

Board approval of the authorized transfers for February 2023. (*Attachment 2.D02a*)

2023-2024 Budget Submission

Board approval of the Budget Submission for the 2023-2024 School Year. (*Attachment 2.D03*)

- 2023-2024 Budget Comparison Report (*Attachment 2.D03a*)
- 2023-2024 Fund 40 Budget Comparison Report (*Attachment 2.D03b*)
- 2023-2024 Anticipated Revenue (*Attachment 2.D03c*)

Policies/Regulations

Board approval for the second reading and adoption of the following policies/regulations. (*Attachments 2.E01, 2.E01a1, 2.E01a2, 2.E01a3, 2.E01a4, 2.E01a5, 2.E01a6, 2.E01a7, 2.E01a8, 2.E01a9, 2.E01a10, 2.E01a11, 2.E01a12, 2.E01a13*)

1.	ByLaws 0161	Call, Adjournment, and Cancellation
2.	Policy 2423	Bilingual & ESL Education
3.	Regulation 2423	Bilingual & ESL Education
4.	Policy 2425	Emergency Virtual or Remote Instruction Program
5.	Regulation 2425	Emergency Virtual or Remote Instruction Program
6.	Policy 3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
7.	Policy 5320	Immunization
8.	Policy 8140	Student Enrollments
9.	Regulation 8140	Enrollment Accounting
10.	Regulation 8330	Student Records
11.	Regulation 8420.10	Active Shooter
12.	Regulation 8420.2	Bomb Threats
13.	Regulation 8420.7	Lockdown Procedures

PEA 2023-2024 District Enrollment & Planning Workbook & Budget Narrative
 Board approval for the submission of the PEA 2023-2024 District Enrollment & Planning Workbook and Budget Narrative to the Office of Preschool Education, Division of Childhood Services. *(Attachment 2.E02)*

2023-2024 Budget Narrative *(Attachment 2.E02a)*
 PEA 2023-2024 District Enrollment & Planning Workbook *(Attachment (2.E02b)*

Nutri-Serve Food Management, Inc.
 Board approval for rewarding of the contract to Nutri-Serve Food Management, Inc. Effective April 1, 2023. *(Attachment 2.E03)*

Informational Reports
 a. Maintenance Report *(Attachment 2.F01a)*
 b. Security Drill Report *(Attachment 2.F01b)*
 c. Facility Request Report *(Attachment 2.F01c)*
 d. IT Report *(Attachment 2.F01d)*

Miscellaneous
 Audit Closeout Report *(Attachment 2.F03a)*
 Final Report -School Nutrition Program – FY21 *(Attachment 2.F03b)*

Roll Call Vote
 YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro.

Motion Carried 8-0-0

Instruction

GEF Grant
 Board approval of the acceptance of the Glassboro Education Foundation Grant for the 2022-2023 school year as follows. *(Attachment 3.A01a)*

“Advancing Science, Technology, Engineering, Arts & Mathematics (S.T.E.A.M.) Education from Glassboro’s Classrooms to the Real World.” Glassboro High School.
 Joseph Bell & Susan Powers
 \$4,176.29

Avis Grant-GHS
 Board approval for the acceptance of the Glassboro Education Foundation Avid Grant for Glassboro High School in the amount of \$900.00 for the 2022-2023

March 20, 2023

school year. (Attachment 3.A01b)

English Instructional Unit Pilot-GHS Board approval to pilot an instructional unit in English III CP and H English III. When the GHS English department updated curriculum documents in 2022, one unit (featuring Tim O'Brien's *The Things they Carried*) was revised and moved from the English II curriculum to the English III. Current English III students have already encountered the source text during their sophomore years. The instructional plan for Shakespeare's *Macbeth* is attached. This pilot will be used as a temporary substitute in the spring of 2023, but after evaluation may consider further revisions for long-term adoption. (Attachment 3.A04a)

2022-2023 Amended Curriculum Committee Member Board approval to include Stacy Smith as a 2022-2023 Science Fair Curriculum Committee Member to be paid at the current contracted rate per hour of \$40.00 for up to 15 hours effective March 21, 2023. (Attachment 3.A04b)

Professional Development Board approval of the attached professional development/workshops. (Attachment 3.A05a)

NJASBO Annual Conference Board approval for Lisa Ridgway to attend the 2023 NJASBO Annual Conference from June 5, 2023 to June 9, 2023 in Atlantic City, NJ. Costs are covered up to state and federal travel guidelines by the Title II Funds. (Attachments 3.A05b)

Registration: \$275.00
 Hotel \$280.00
 Resort Fee: \$128.32
 Meals/IE: \$250.50
 Parking/Travel: \$119.56

Total \$1,053.38

Field Experience Rowan University-Clinical Practice Board approval for the following Rowan University students for clinical Practice Placement (Attachment 3.B01a)

September 5, 2023 to December 13, 2023
 January 2, 2024 to May 2024

Student	Staff Member	Location
Savannah O'Connor	Andrea Dalfonso Jaclyn Mahoney	Bullock

September 5, 2023 to December 13,2023
 January 16, 2024 to May 3, 2024

Student	Staff Member	Location
Mia Duffy	Sarah Pagan	Bullock
Juliet LaRicca	Michelle Rullo	Bullock

Enrollment/ADA (Attachment 3.B02)

Special Education/ Other Student Issues Acenda-Counseling Services Board ratifies contracting with Acenda for counseling services to Glassboro School District students and families effective March 1, 2023 through June 30,

March 20, 2023

2023. Cost to the district will be \$95.49 per hour not to exceed 288 hours. (Attachment 3.D01)

Virtua-Speech Therapy Services

Board ratifies contracting with Virtua to provide speech services, on an as-needed basis, effectively March 1, 2023 through June 30, 2023. Cost to the district is \$82.00 per hour up to 35 hours per week. (Attachment 3.D02)

Integrity Interpreting

Board ratifies the updated contract with Integrity Interpreting, LLC effective March 1, 2023. (Attachment 3.D03)

General Interpreting Rate	\$70.00 Per Hour
Night/Weekend Rate	\$75.00 Per Hour
Tactile Interpreting Rate	\$85.00 Per Hour
Legal Rate	\$90.00 Per Hour
Holiday/Emergency Rate	\$100.00 Per Hour
Legal Rate/After Hours	\$105.00 Per Hour

ABA Centers of America

Board approval of ABA Centers of America to provide 3.5 hours of services Monday through Friday with supervision visits for students for the remainder of the 2022-2023 school year. This is a parent request service. There is no cost to the district. (Attachment 3.D04)

Star Pediatric

Board approval for Star Pediatrics to provide 1:1 nursing care for multiple students for transportation to and from school and 1:1 nurse during the school day on an as-needed basis, for the 2023-2024 school year effective July 1, 2023. Cost to the district is approximately \$61.00 per hour up to eight hours per day. (Attachment 3.D05)

Athletics
2022-2023 Spring
Athletics Schedules

Board approval of the 2022-2023 Spring Athletic Schedules (Attachment 3.E01)

Miscellaneous
2023-2024 School
Calendar

Board approval of the 2023-2024 School Calendar. (Attachment 3.F01)

Thomas E. Bowe
Middle School
Make-Up Day

Board approval for Thursday, June 15, 2023 as make-up day at Thomas E. Bowe Middle School due to the closure that occurred on March 7, 2023. A survey was given to parents and staff to choose between June 15, April 14, or a Saturday to be determined. June 15th received 57% of the total vote (Attachment 3.F02)

Donation-EndDD.org

Board approval for a donation of \$500.00 to EndDD.org funded through the Student Activities Account for hosting a Distracted Driving Presentation to GHS Junior and Senior students on May 12, 2023, the date of Junior/Senior Prom. The distracted driving presentation presentations are interactive, include both poignant and humorous videos, present the sobering statistics of our current safety crisis, share true stories of the costs of Distracted Driving, and offer single steps that drivers can use immediately to help them and others End Distracted Driving. (Attachment 3.F03)

Title I Extended
School Day Program
Day

Board ratifies the following staff members and ESS Long-Term Substitute to be compensated through Title I funds for the Extended School Day (ESD) Program at Dorothy L. Bullock School. Staff members will be paid for 1 hour of instruction daily and a half hour for pre/arrival/ dismissal each day at the hourly rate of \$40.00. (Attachment 3.F04)

Staff Members

Michelle Rullo	Jaclyn Mahoney	Taylor Carite
Sarah Pagan	Jennifer Alleman	
David Brown	Samantha Vicario	

ESS Long Substitute

Jessica Schofield

Amendment

Ms. Longley moved, seconded by Mr. Stephens to approve the following 2023-2024 Fall Athletic Coach pending receipts of positive criminal history background check. Mr. Breaker is replacing Timothy Hagerty due to resignation.

June 12, 2023 to December 15, 2023

TEAM	POSITION	COACH	STEP	AMOUNT
Football	Head Coach	Timothy Breaker	1	\$8,633.00

Roll Call Vote

YES: Ms. Dempster, Mr. Hughes, Ms. Longley Ms. Ricci, Ms. Roth, Mr. Stephens Ms. Volz, Mr. Esgro

Informational

1. HIB Report
2. Suspensions (*Attachment 3.G02*)
3. Board Reports
 - a. Rodgers (*Attachment3.G03a*)
 - b. Bullock (*Attachment 3.G03b*)
 - c. Bowe (*Attachment 3.G03c*)
 - d. GHS/GHS Guidance/Athletics (*Attachment 3.G03d*)
 - e. AEHS (*Attachment 3.G03e*)
 - f. Rodgers Guidance (*Attachment 3.G03f*)
 - g. Bullock Guidance (*Attachment 3.G03g*)
 - h. Bowe MS Guidance (*Attachment 3.G03h*)
 - i. CST (*Attachment3.G03i*)
4. Chief Academic Officer Report (*Attachment 3.G04*)

Roll Call Vote

YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro

Motion Carried 8-0-0

Old Business

None

New Business

Mr. Esgro made a motion, seconded by Mr. Hughes that the Glassboro School District join Class Action Lawsuit against Social Media Companies.

Opportunity for Public to Address the Board

Mr. Esgro moved, seconded by Mr. Stephens that the floor be open to the public to address the board.

Roll Call Vote

YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens, Ms. Volz, Mr. Esgro

Motion Carried 8-0-0

March 20, 2023

None

Close Opportunity For Public to Address The Board Mr. Esgro moved, seconded by Mr. Stephens that the floor be closed to the public regarding addressing the Board.

Roll Call Vote YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens Ms. Volz, Mr. Esgro

Motion Carried 8-0-0.

Adjournment Mr. Stephens moved, seconded by Mr. Hughes that the meeting be adjourned (7:19 pm)

Roll Call Vote YES: Ms. Dempster, Mr. Hughes, Ms. Longley, Ms. Ricci, Ms. Roth, Mr. Stephens Ms. Volz, Mr. Esgro

Motion Carried 8-0-0.

Respectfully submitted,

Lisa Ridgway

Lisa Ridgway
School Business Administrator/Board Secretary