

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
March 20, 2017

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:10 p.m. at the Glassboro High School.

Executive Session: President Calvo moved, seconded by Mr. Keith for the Board to convene in Executive Session at 6:30 p.m.
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Fanfarillo that the Executive Session be adjourned at 6:35 p.m.
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Glassboro High School.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.

Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mr. Fanfarillo, Mr. Halter, Mr. Keith, Mrs. Longley Dr. Redondo, Mr. Chris Esgro, Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, Business Administrator Scott Henry, and Mr. Frank Cavallo, Solicitor

Members Absent: Mrs. Jones, Ms. Volz

Visitors: 22

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: Mr. Calvo asked if there were any additions or corrections to be made to the minutes. Mr. Esgro moved, seconded by Mr. Fanfarillo that the minutes of the Regular Meeting, February 22, 2017, the minutes of the Executive Session, February 22, 2017 be approved without corrections.
The motion was approved by unanimous roll call vote.

Opportunity for Public to Address the Board: Mr. Calvo moved, seconded by Mr. Keith that the floor be open to the public to address the Board regarding specific agenda items.
The motion was approved by unanimous roll call vote.

None at this time

Mr. Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

President's
Report:

Board President, Peter Calvo reported on the following:

- Mr. Calvo informed the audience that the Board will be approving a preliminary budget. He thanked the Borough of Glassboro for their commitment of \$200,000 to help the district address capital needs.
- Glassboro Hall of Distinguished Alumni will be inducting 3 new members on April 6, 2017. Tickets are still available.
- Gloucester County School Boards Association will be holding Eighth Grade Dialogue on March 23, 2017.

Mr. Calvo moved, seconded by Mr. Keith that the President's Report and Board Committee Goals be accepted.

The motion was approved by unanimous roll call vote.

Superintendent's
Report:

- Recognition of GIS Math Counts Students, presented by Kriston Matthews:
Ted Cowgill, Kyra Pinder, Brenna Somdahl-Sands, John Guerra, Carter Profico, Brandon Stahl, Meghan Holman, Jillian Smith, Douglas Tranz
- Recognition of Patriot's Pen Contest Winners, presented by Kriston Matthews:
1st place = Connor Dillard
2nd place = Meghan Holman
3rd place = Yousif Aboubih
- Attended Shrek the Musical
- Attended Rowan Job Fair on March 6. We have 2 minority recruitment fairs coming up through EIRC and at Black Horse Pike Regional as well as Stockton.
- Final budget hearing on April 26, 2017. Tonight's adoption shows some of the pain of continued flat funding.
- I want to publicly thank the transportation and facilities staff for the great job they did in getting our students to school on March 14.
- HIBs-We have had 7 year to date vs. 10 last year. There have been zero HIB cases for the month of February 2017
Suspension rate is down 50% from prior year to year to date.
- Encouraged those in attendance to attend the Distinguished Alumni Dinner on April 6

- Recommend Board approval of the Resolution for the submission of the 2017-2018 Budget to the County Superintendent of Schools. (attachment S-1)
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Superintendent's Report be accepted.
The motion was approved by unanimous roll call vote.

Instruction
Professional Development:

Mr. Calvo moved, seconded by Mr. Keith the Recommendation the Board approve of the attached professional development/ workshops. (attachment I-1)

Professional Development Workshop Quote -
Recommend Board approval of the attached quote for a Professional Development Workshop at Thomas E. Bowe School. Spencer Henry will be focusing on Classroom Management and Respect. The workshop will be paid through Title II funds. At this time, a second quote is not required as he is the author of his book and the only consultant who can present his material. (attachment I:-2)
The motion was approved by unanimous roll call vote.

Field Experience/
Enrollment:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the acceptance of the following Field Experience

Grand Canyon University-Practicum/Field Experience
Recommend Board approval for Grand Canyon University student, Chilita Saunders, for practicum experience in special education with Christina Duffey for 10 hours at Glassboro High School and Donna Romalino for 5 hours at Dorothy L. Bullock School at an agreed upon time among them, effective March 21, 2017.

Recommend Board approval for Grand Canyon University student, Chilita Saunders, for field experience in ELL with Maureen Morrison for 10 hours at Glassboro High School at an agreed upon time between them, effective April 17, 2017.

The teacher candidate will be in the classroom to observe and participate in class under the guidance of the assigned teacher. (attachment I-3)

The motion was approved by unanimous roll call vote.

Enrollment/ADA (attachment I-4)
The motion was approved by unanimous roll call vote.

Special Education/Other
Student Issues:

OOD Placement-Student ID #17-25
Recommend Board ratify placement of Student ID #17-25 at Bankbridge/ Gloucester County Special Services School District effective February 23, 2017. Cost to the district is \$14,550.00.
The motion was approved by unanimous roll call vote.

Homeschooling
Recommend Board approval of the attached request for homeschooling for the 2016-2017 school year effective March 10, 2017.
The motion was approved by unanimous roll call vote.

Miscellaneous:
STEAM Team Coach

Special Education Update
The motion was approved by unanimous roll call vote.

STEAM Team Coach
Recommend Board approval of Karen Peale as STEAM Teach Coach for the 2016-2017 school year effective October 31, 2016 at the contracted rate of \$37.00 per hour. Ms. Peale will be leading the “Book & Cook” initiative. (attachment I-5)
The motion was approved by unanimous roll call vote.

Comprehensive
Equity Plan

Comprehensive Equity Plan
Recommend Board approval of the Comprehensive Equity Plan for the 2017-2018 school year. The full document with supporting attachments will also be available for review and placed on the table in a black binder. (attachment I-6)
The motion was approved by unanimous roll call vote.

Comprehensive
Equity Plan SOA

Recommend Board approval of the Comprehensive Equity Plan Statement of Assurance for the 2017-2018 school year. (attachment I-7)
The motion was approved by unanimous roll call vote.

Non-public Technology &
Textbook Purchasing
Agreement

Nonpublic Technology & Textbook Purchasing Agreements
Recommend Board approval of the Agreements for Nonpublic Technology and Textbook Purchasing for the 2017-2018 school year between Gloucester County Special Services School District and the Glassboro School District. (attachment I-8)
The motion was approved by unanimous roll call vote.

Informational
Report:

HIB Report
Suspensions (attachment I-9)
Board Reports
a. Rodgers (attachment I-10)
b. Bullock (attachment I-11)
c. Bowe (attachment I-12)
d. GIS (attachment I-13)
e. GHS/GHS Guidance/Athletics (attachment I-14)
f. Bullock Guidance (attachment I-15)
g. Bowe Guidance (attachment I-16)
h. GIS Guidance (attachment I-17)
i. CST (attachment I-18)
Chief Academic Officer Report (attachment I-19)
GIS Green Team-Gloucester County Clean Communities (attachment I-20)
School Climate Survey

Operations
Report:

Building Issues

1. Rodgers School
2. Bullock School
3. Bowe School
4. Intermediate School
5. High School
6. Beach Administration Building
7. Technology

Transportation:

Joint Transportation Agreements

Recommend Board approval of the Joint Transportation Agreements with Delsea Regional High School District (as Host) and Glassboro Public Schools (as Joiner) for two (2) students; one (1) student attending HollyDell School, Route SP07, in the amount of \$13,502.00 for the 2016-2017 school year, and one (1) student attending Bankbridge North School, Route SP03, in the amount of \$3,042.00 for the 2016-2017 school year. The motion was approved by unanimous roll call vote.

Budget Recommendations/
Grants:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the following Reports per attachments:

Warrant Account Bill List March 2017 (attachment O-1)
Capital Projects Bill List March 2017 (attachment O-2)
Handwritten Check List February 1-28, 2017 (attachment O-3)
Board Secretary's Report February 2017 (attachment O-4)
Revenue Report February 2017 (attachment O-5)
Treasurer's Report February 2017 (attachment O-6)
Food Service Profit & Loss February 2017 (attachment O-7)
The motion was approved by unanimous roll call vote.

Secretary's
Report:

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's
Report:

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2017. The Treasurer's Reports and Secretary's Reports are in agreement for the month of February 2017.

Secretary's
Report:

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education
Certification:

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the

remainder of the fiscal year.

Transfer
Authorization:

Transfer Authorization
Recommend Board approval of the authorized transfers for
February 2017. (attachment O-8)
The motion was approved by unanimous roll call vote.

Policies/Regulations:

Recommend Board approval of the second reading and adoption
of the following policies/ regulations. (attachments O-9, O-10)

Policy 8603, Parent Attendance at School Bus Stop
Regulation 8603, Parent Attendance at School Bus Stop
The motion was approved by unanimous roll call vote.

Telecommunication
Vendor:

Recommend Board approval of the following telecommunication
vendors for the 2017-2018 school year for the district to qualify
for e-rate funds. (attachment O-11)

Category 1:

Continue one (1) year contract with LSI for Internet Service and
Voice Services (via Gig-E circuit with SIP and POTS lines for
alarms) for the district

Verizon Wireless for district cellular series

Comcast for Internet Service for backup internet

*Informational Note: Approval of vendors is for e-rate 470/471
application processing and funding qualification. We currently
have existing contracts with all vendors and are extending
services for another year via NJ State Contracts.

Category 2:

Maintenance awarded to NWN for \$33,300.00 for network and
wireless maintenance and support through June 30, 2018.
The motion was approved by unanimous roll call vote.

Record Retention:

Recommend Board approval of Kathy Mastran, Interim Assistant
School Business Administrator, to review and inventory district
records stored at the Intermediate School Annex. Ms. Mastran
will inventory and label all boxes and prepare a schedule for
disposal, not to exceed 15 days at \$450.00 per day or \$6,750.00.
Once records are organized and properly disposed of, records
currently stored at the Central Office can be moved to the Annex.
(attachment O-12)
The motion was approved by unanimous roll call vote.

Purchasing Co-Op

Recommend Board approval for participation in the Hunterdon
County ESC Bidding & Purchasing Program. There is no cost to
the district to participate in this program. This will provide
additional options for cooperative purchasing savings to the
district. (attachment O-13)
The motion was approved by unanimous roll call vote.

Roofing Projects
Bid Award

Recommend Board approval of the roof replacement bid award for Dorothy L. Bullock School and J. Harvey Rodgers School to Winchester Roofing in the amount of \$520,334.00. (attachment O-14)

The motion was approved by unanimous roll call vote. Mr. Halter abstained.

Informational Reports/
Articles/Miscellaneous

Reports

Maintenance Report (attachment O-16)
Security Drill Report (attachment O-17)
Variance Analysis Report
Facility Request Report (attachment O-18)

Articles

Miscellaneous

Budget Recommendations/

Budget Recommendations/Grants

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2017. The Treasurer's Reports and Secretary's Reports are in agreement for the months of January 2017.

Board Secretary in accordance with N.J.A.C. 6A:232A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Administration
Report:

Resignations/Retirements/Leaves of Absence/Rescind Action

Resignations
Revocation of Tenure
Dismissal/Suspension
Leaves of Absence

Leaves of Absences:

Mr. Calvo moved, seconded by Mr. Keith to approve the following leaves of absences:

-Kimberly Tursi requested an extension of

FMLA with an anticipated return date of March 20, 2017.

-Sonya Harris requested Intermittent FMLA beginning March 1, 2017.

-Lawrence Mancini requested FMLA beginning June 6, 2017 with an anticipated return date of September 6, 2017.

The motion was approved by unanimous roll call vote with

Retirement:

Retirement

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the retirement of

Recommend Board approval for the retirement of Barbara Heck effective July 1, 2017.

Recommend Board approval for the retirement of Shirlene Harris effective July 1, 2017.

The motion was approved by unanimous roll call vote.

Reduction in Force
Increment Withholding

Bus Aide

Bus Aide

Recommend Board approval of Edward Lovett as Bus Aide for the 2016-2017 school year, 4.5 hrs per day at \$16.16 per hour, effective March 21, 2017. Mr. Lovett is currently a Substitute Bus Aide for the District.

The motion was approved by unanimous roll call vote.

- a. Substitute Bus Drivers and Aides
- b. Custodians/Housekeeper
- c. Substitute Custodians/Grounds
- d. Athletics

Assistant Baseball Coach

Assistant Baseball Coach

Recommend Board ratify Eugene Reid as Assistant Baseball Coach for the 2016-2017 school year, Step 3, at a salary of \$3,913.00 effective March 8, 2017.

The motion was approved by unanimous roll call vote.

Source4 Teachers
List:

Source4Teachers Substitutes

Recommend Board approval of the March 2017 Source4Teachers Substitute list. (attachment A-1)

The motion was approved by unanimous roll call vote.

Other

Employee Transfer/
Appointments:

Employee Transfer/Appointments
Assignments

Bus Driver-Change of Hours

Recommend Board approval of a change in hours for Stephen Frasca, Bus Driver, from 4 hours per day to 4.5 hours per day effective March 21, 2017. Hourly rate of \$20.31 will remain the same. (attachment A-2)

Contracts
Miscellaneous
Legal

The motion was approved by unanimous roll call vote.

Public Affairs
Report:

Public Relations Community Affairs /Secretary Report –
February 2017 (attachment A-3)

Miscellaneous:
Event Staff

Event Staff

Recommend Board ratify the following individuals to work home athletic events for the 2016-2017 school year.

Michele Memis as game worker (security) effective December 12, 2016. (attachment A-4)

Kristi Twardziak as game worker (chain crew, ticket seller, ticket taker, security, site manager, clock/timer, field marker (track), videotaping, scoreboard operator and announcer) effective November 1, 2016. (attachment A-5)

Staff are paid as follows:

Security for high school events	\$50.00 per event
Security for middle school events	\$45.00 per event
Chain crew	\$45.00 per game
Football clock operators	\$45.00
Basketball clock operators/timers	\$38.00 per varsity/JV games

Assistant Softball Coach

Assistant Softball Coach

Recommend Board ratify Gloria Byard as Assistant Softball Coach for the 2016-2017 school year, Step 4, at a salary of \$4,192.50 effective March 1, 2017. (attachment A-6)

Middle School Choir Festival

NJMEA Middle School Choir Festival

Recommend Board ratify payment to Katharine Baer for accompanying students to the New Jersey Music Educators Association Middle School Choir Festival and Rowan University for 1.75 hours at the contracted hourly rate of \$32.00 per hour. (attachment A-7)

Opera Philadelphia

Opera Philadelphia

a. Recommend Board ratify payment to Katharine Baer for attending the Opera Philadelphia “Figaro Teacher Meeting” for two hours at the contracted hourly rate of \$32.00 per hour. (attachment A-8)

Recommend Board approval to compensate Katharine Baer for accompanying students to the Opera Philadelphia “The Marriage of Figaro” dress rehearsal on April 26, 2017, 4.25 hours at the contracted hourly rate of \$32.00 per hour. (attachment A-9)

Boiler Operator License
Class Reimbursement

Boiler Operator License Class Reimbursement
Recommend Board approval for class reimbursement for Michael Peterson for a NJ Black Seal Low Pressure Boiler Operator License in the amount of \$550.00. Required documentation has been submitted.

Old
Business:

None at this time

New
Business:

None at this time

Opportunity for Public
To Address the Board:

No comments

Adjournment:

Mr. Calvo moved, seconded by Mr. Halter that the meeting be adjourned (7:45p.m).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott D. Henry
School Business Administrator/
Board Secretary