

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
March 18, 2020

Call to Order	President Calvo called the meeting of the Glassboro Board of Education to order at 6:03 p.m. Conducted as a virtual meeting.
Executive Session	<p>President Calvo moved, seconded by Mr. Stephens for the Board to convene in Executive Session at 6:03 p.m.</p> <p>YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.</p> <p>Motion Carried: 7-0-0.</p> <p>President Calvo moved, seconded by Mr. Stephens for the Board to close Executive Session at 6:38 p.m.</p> <p>YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.</p> <p>Motion Carried: 7-0-0</p>
Public Session	President Calvo reconvened the Glassboro Board of Education at 7:04 p.m. Conducted as a virtual meeting. A WebEx link to the meeting was posted on the website one hour prior to the start of the meeting, accessible by video and audio.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act	<p>President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.</p> <p>Notice included the time, date and place of the meeting and to extent known, the agenda.</p>
Flag Salute	The Flag Salute was given by all present.
Members Present	<p>Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Vice President Voltz, and President Clavo.</p> <p>Also present, Superintendent Mark Silverstein, School Business Administrator Jennifer Johnson, Interim Director of Curriculum Danielle Sochor, Ms. Susan Hodges, Solicitor</p>
Members Absent	Mr. Cibo
Visitors	29
Approval of Minutes	President Calvo asked if there were any additions or corrections to the minutes. President Calvo moved, seconded by Mr. Esgro that the minutes of the February 19, 2020 Public Meeting and the February 19, 2020 Executive Meeting be approved.

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Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Abstained: Ms. Longley
Motion Carried: 7-1-0

Opportunity for Public to Address the Board

President Calvo moved, seconded by Ms. Volz that the floor be open to the public to address the Board regarding specific agenda items.

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried: 8-0-0

Close Opportunity for Public to Address the Board

With no public comment, President Calvo moved, seconded by Ms. Volz that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried: 8-0-0

President's Report

Mr. Hughes moved, seconded by Mr. Stephens that the Board accept the President's Report including approval of Board and Committee Goals.

President Calvo reported and commended Administration and staff for all efforts made to continue instruction and provide food to students during this time of COVID-19.

Approve the 2020 Glassboro Board of Education Goals and 2020 Board of Education Committee Goals. (*attachment 0.07A1 and 2*)

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Motion Carried: 8-0-0

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**Report of the
Superintendent of
Schools**

Mr. Hughes moved, seconded by Ms. Volz that the Board accept the Superintendent's Report and

- We have been consumed with other National Health related issues, School life goes on with just a different format
- Participated in two Black History Celebrations. One at GIS and one at GHS where everyone said goodbye to Ms. Bodden.
- Attended the production of Aida was excellent and productions just get better and better.
- Approve the 20-21 school calendar
- Approve the Budget Submission Resolution for the 2020-2021 School Year Budget. (*attachment 0.08A*)

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Instruction

President Calvo moved, seconded by Ms. Volz to approve the Superintendents recommendations to

GEF Grants

Approve for the acceptance of the Glassboro Foundation Grant Awards for the 2019-2020 school year. (*attachment 1.A01a*)

1) ALESK Resource for Special Education Classroom / Glassboro High School / Samantha Shoemaker / \$1,400.00. (*attachment 1.A01a1*)

2) Texas Instruments Graphing Calculators / Glassboro High School / Samantha Shoemaker / \$1,464.00. (*attachment 1.A01a2*)

**Curriculum
2019-2020 Curriculum
Committee Member**

Ratify including Paul Albert at GHS as a Science Fair Curriculum Committee members. 2019-2020 Curriculum Committee Member compensated at the contracted rate per hour for up to 15 hours. If a member of a committee is unable to attend a meeting, an alternate representative may be sent to the meeting by the building principal. (*attachment 1.A04a*)

**Professional Development
/Workshops**

Approve the attached professional development/ workshops. (*attachment 1.A05*)

**Field Experiences
/Enrollment**

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Rowan University-School
Psychologists Observation

Approve the attached list of Rowan University Psychology graduate students to complete an observation experience with members of the Child Study Team at Dorothy L. Bullock School on March 30, 2020. (*attachment 1.B01a*)

Rowan University-
Shadowing

Approve Rowan University graduate student, Reena Patel, to shadow Kelly Yanek for 20 hours at J. Harvey Rodgers School beginning March 19, 2020. The student is in the master's program for school psychology. (*attachment 1.B01b*)

Rowan University-
Teacher Interviews

Approve Rowan University Education student, Victoria Craw, to interview two teachers at Dorothy L. Bullock School beginning March 19, 2020. This is an assignment for the student's course, Principles and Pedagogies of the Inclusive Classroom. (*attachment 1.B01c*)

Rowan University-
Clinical Practice

Approve the following Rowan University students for Clinical Practice Placement. (*attachment 1.B01d*)

April 28, 2020 to June 17, 2020

Student	Staff Member	Location
Kelly Vendetti	Desarea Simberg	Bullock

May 5, 2020 to June 17, 2020

Student	Staff Member	Location
Natalie Dalesandro	Alisa McDermott	Rodgers
Virginia Alalouf	Katie Evans	Bullock
Isabella Knapp	Anthony Corma	Bowe

September 1, 2020 to December 9, 2020

January 19, 2021 to May 7, 2021

Student	Staff Member	Location
Elijah Robinson	Bradley Fithian	GIS
Jessica Ansalone	Amanda Fordyce	Rodgers
Grace Badillo	Erica Sloan	Rodgers
Victoria Horner	Melissa Tees	Bullock
Alexis Monguso	Andrea Dalfonso	Bullock

Enrollment/ADA (attachment)

Approve the attachment (*attachment 1.B02*)

Special Education/
Other Student Issues

OOD Placement-
Student ID #20-11

Ratify placement of Student ID #20-11 at Durand Academy effective February 13, 2020. Cost to the district is \$41,468.64.

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OOD Placement-
Student ID #20-12

Ratify placement of Student ID #20-12 at Strang School effective February 11, 2020. Cost to the district is \$29,967.20.

OOD Placement-
Student ID #20-13

Ratify placement of Student ID #20-13 at Bankbridge Development Center effective February 26, 2020. Cost to the district is \$32,886.50.

OOD Placement-
Student ID #20-08

Ratify placement of Student ID #20-08 at Bankbridge-Shady Lane Preschool Program in Clarksboro, NJ effective January 6, 2020. Cost to the district is \$50,450.50.

Homeschooling

Ratify approval of the attached request for homeschooling for the remainder of the 2019-2020 school year effective January 20, 2020.

Miscellaneous

2020-2021 School
Calendar

Approve of the School Calendar for the 2020-2021 school year. (*attachment 1.F01*)

Extended School Day
Tutoring Program-Bowe

Ratify Christina Gennaoui to participate in the Extended School Day Tutoring Program at Thomas E. Bowe School, 2 days per week, 1 hour per day, from February 1, 2020 to June 14, 2020. Funding is provided through ESEA-ESSA funds at the hourly rate of \$37.00. (*attachment 1.F02*)

Field Trips

Ratify and approve the following field trips for the 2019-2020 school year. (*attachment 1.F03*)

*Dates dependent on NJ Governor's directive

Preschool Documents

Approve the following Preschool documents. (*attachment 1.F04*)

a. CompleteCare Health Solutions (*attachment 1.F04a*)

b. Memorandum of Agreement-CompleteCare (*attachment 1.F04b*)

c. Early Childhood Bylaws (*attachment 1.F04c*)

d. J. Harvey Rodgers School Home Visit and Procedures *(*attachment 1.F04d*)

* Policy & Regulation will follow

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried: 8-0-0

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Informational President Calvo moved, seconded by Ms. Volz that the Board accept the School Climate Transformation project application listed below as Informational G.5. The report was discussed at the last Committee meeting and information presented is ready to approve.

1. HIB Report
2. Suspensions (*attachment 1.G02*)
3. Board Reports
 - a. Rodgers (*attachment 1.G03a*)
 - b. Bullock (*attachment 1.G03b*)
 - c. Bowe (*attachment 1.G03c*)
 - d. GIS (*attachment 1.G03d*)
 - e. GHS/GHS Guidance/Athletics (*attachment 1.G03e*)
 - f. Bullock Guidance (*attachment 1.G03f*)
 - g. Bowe Guidance (*attachment 1.G03g*)
 - h. GIS Guidance (*attachment 1.G03h*)
 - i. CST (*attachment 1.G03i*)
4. Interim Director of Curriculum & Instruction Report (*attachment 1.G04*)
5. School Climate Transformation Project Application-GIS & GHS
6. Climate & Culture Shift Due to GIS High Suspension Rates
7. Coronavirus (COVID-19) District Letters (6) (*attachments 1.G07*)

Roll Call Vote YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Operations

President Calvo moved, seconded by Ms. Volz to approve the Superintendents recommendations to

Building Issues

1. Rodgers School
2. Bullock School
3. Bowe School
4. Intermediate School
5. High School
6. Beach Administration Building
7. Technology

Shared Services Agreement-Delsea

Approve entering into a Shared Services Agreement with Delsea Regional Board of Education to provide a Transportation Coordinator beginning April 1, 2020 through June 30, 2020 in the amount of \$25,868.00. (*attachment 2.C01*)

Budget Recommendations /Grants

- Approve of the following Reports per attachments:
- a. Warrant Account Bill List March 2020 (*attachment 2.D01a*)
 - b. Capital Projects Bill List March 2020 (none at this time)

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- c. Handwritten Check List January 1-31, 2020 (*attachment 2.D01c*)
- d. Board Secretary's Report January 2020 (none at this time)
- e. Revenue Report January 2020 (none at this time)
- f. Treasurer's Report January 2020 (none at this time)
- g. Food Service Profit & Loss January 2020 (*attachment 2.D01g*)
- h. Food Service Dashboard January 2020 (*attachment 2.D01h*)

Board Secretary
Report

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020 (none at this time). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's
Report

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Treasurer's Reports and Secretary's Reports are in agreement for the month of January 2020 (none at this time).

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer
Authorization

Approve the authorized transfers for January 2020 (none at this time)

Resolutions/
Contracted Services

Policies/Regulations

Approve the first reading of the following policies and regulations. (*attachment 2.E01a-2.E01a4*)

Policy 2431	Athletic Competition
Regulation 5530	Substance Abuse
Policy 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

Approve the first and second reading and adoption of the following policies and regulations. (*attachment 2.E01b-2.E01b1*)

Policy 0164	Conduct of Board Meeting
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Net-Zero Lighting
Program-Bullock

Approve the Net-Zero Lighting Program at Dorothy L. Bullock School. Initial cost to the district is \$31,475.00. NJ Clean Energy Program rebates the entire cost

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after all lights are in. The district has one year to complete this project. Payment to be made from current expense. (*attachment 2.E02*)

Facility Use Fee
Waiver-NJSBA

Approve to waive the Facility Use Fee in the amount of \$1,260.00 for the New Jersey School Boards Association Foundation for Success in the Gloucester County Area event on June 24, 2020. (*attachment 2.E03*)

Job Description
Assistant
Business
Administrator

Approve of the Job Description for Assistant Business Administrator.
(*attachment 2.E05*)

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Mrs. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Informational – Reports
/Articles/Miscellaneous

President Calvo moved, seconded by Ms. Volz that the Board approve the Security testing update since reporting of this item was reviewed by committee

Reports

- a. Maintenance Report (*attachment 2.F01a*)
- b. Security Drill Report (*attachment 2.F01b*)
- c. Variance Analysis Report (none at this time)
- e. Facility Request Report (*attachment 2.F01e*)
- f. IT Report (*attachment 2.F01f*)

Articles/ Miscellaneous

President Calvo moved, seconded by Ms. Volz that the Board approve the Security testing update since reporting of this item was reviewed by committee

- a. 2019-2020 Efficiency Standards Budget Review Follow-Up Letter
- b. District Projects Update
- c. Lock Down Enhancements-GPD Update
- d. Security Testing Status Update
- e. Bond Referendum Update

Roll Call Vote

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Mrs. Volz, Mr. Calvo.
Motion Carried: 8-0-0

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Miscellaneous Pay
Rate Increase-
Substitute Nurses

Ms. Volz moved, seconded by Mr. Stephens that the Board amend the pay rate to \$225.00 per diem, not a range.

Approve to increase the Miscellaneous Pay Rate for Substitute Nurses from \$175.00 per day to \$225.00 day. There has been no increase in pay rate in over ten years. (*attachment 2.E04*)

Roll Call Vote

YES: Mr. Esagro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Mrs. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Administration

President Calvo moved, seconded by Ms. Volz to approve the Superintendents recommendations to

Resignations/Retirements/
Leaves of Absence/Rescind Action

Ratify the resignation of Francis Foley, Jr. effective February 20, 2020.

Ratify the resignation of Gaila Waiters effective February 20, 2020.

Approve the resignation of Kelly Yanek effective June 30, 2020.

Suspension/Termination-Employee #5649

Ratify the suspension, without pay, of Employee #5649 effective February 24, 2020 and approval of termination effective March 19, 2020.

Suspension-Employee #4104

Ratify the suspension, without pay, of Employee #4104 for one day beginning March 11, 2020.

Leaves of Absence

Employee	Beginning Date	Anticipated Return Date	Type of Leave
Renee Seabrook-Hart	02/13/2020	02/12/2021	Intermittent FMLA

Retirement

Ratify rescinding the March 1, 2020 retirement request for Kimberly Tursi.

Approve for the retirement of Nancy Fiebig effective July 1, 2020.

Ratify the resignation/retirement of Wanda Chudzinski effective March 10, 2020.

Approve for the retirement of Monica Simmons effective June 17, 2020.

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New Employees/Transfers
/Assignments/Contracts

ESL Teacher-Bullock

Approve Joanne Salvatore, pending certification clearance from the NJ Department of Education and a positive criminal history background check, as ESL Teacher at Dorothy L. Bullock School for the 2019-2020 school year, MA+30 Step 8, at a prorated annual salary of \$64,640.00. Start date to be determined. This position is funded through Emergency Aid Funds.

Basic Skills Math Teacher-Bullock

Approve Susan Keller, pending certification clearance from the NJ Department of Education and a positive criminal history background check, as Basic Skills Math Teacher at Dorothy L. Bullock School for the 2019-2020 school year, BA+30 Step 1, at a prorated annual salary of \$52,840.00. Start date to be determined. This position is funded through Emergency Aid Funds.

Guidance Counselor-GHS

Approve Janae Dockins, pending certification clearance from the NJ Department of Education and a positive criminal history background check, as Guidance Counselor at GHS for the 2019-2020 school year, MA Step 1, at a prorated annual salary of \$55,640.00 and Guidance MA Step 1 at a prorated amount of \$2,782.00, totaling \$58,422.00. Start date to be determined. Ms. Dockins is replacing Christian Galietta due to resignation.

Athletics

Assistant Baseball Coach

Ratify John Hopely as Assistant Baseball Coach for the 2019-2020 school year effective March 6, 2020, Step 2, at a salary of \$3,828.00.

Assistant Softball Coach

Ratify Maria Grady as Assistant Softball Coach for the 2019-2020 school year effective March 6, 2020, Step 1, at a salary of \$3,239.00.

ESS (formerly Source4Teachers)
Substitutes

Approve of the March 2020 ESS Substitute list. (*attachment 3. B01h*)

Assignments

Student Assistance
Coordinator-GHS

Ratify Melissa Muth to begin employment on March 2, 2020 at a per diem rate of \$314.10, 4 days per week, until released from prior

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employment on March 16, 2020. On March 17, 2020, Ms. Muth will begin full-time employment in the district. (*attachment 3.B03a*)

English Teacher
Assignment-GHS

Ratify the following staff members to teach one block of English class per day at GHS, 81 minutes per day at the rate of \$37.00 per hour, effective March 9, 2020 due to a maternity leave and inability to find a suitable long-term substitute. (*attachment 3.B03b*)

Staff Member	Hrs. Per Week	Rate	Duration	Total Amount
Christopher Wood	6.75	\$37.00/Hr.	Up to 8 Weeks	\$1,998.00
Dr. Robert Preston	6.75	\$37.00/Hr.	Up to 8 Weeks	\$1,998.00

Bus Driver-Change of Hours

Ratify an increase in hours for Shyretta Withers, Bus Driver, from 4.5 hours per day to 5 hours per day, with benefits, effective February 18, 2020. Hourly rate of \$23.16 will remain the same. Ms. Withers is replacing Traci Davis due to change of assignment. (*attachment 3.B03c*)

Job Descriptions

Job Description-Custodian
/Housekeeper

Approve the Job Description for Custodian/Housekeeper. (*attachment 3.C01*)

Job Description-Custodian
/Night Foreman

Approve the Job Description for Custodian/Night Foreman. (*attachment 3.C02*)

Public Relations

Community Affairs Secretary
Report

Approve the February 2020 (*attachment 3.D01*)

Roll Call Vote YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Old Business Citizens Advisory Committee meeting scheduled for March 16, 2020 is placed on hold.

New Business Mr. Hughes extends his thanks to all staff and Administrators during this trying time. Committee meetings via webinar maybe meet next week.

Opportunity for
Public to
Address the Board

President Calvo moved, seconded by Ms. Volz that the (chat box) floor be open to the Public to address the board.

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Roll Call

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Close Opportunity
for Public to Address
the Board

With no comments from the public,

President Calvo moved, seconded by Ms. Volz that the (chat box) floor be closed to the public regarding addressing the Board.

Roll Call

YES: Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.
Motion Carried: 8-0-0

Adjournment President Calvo moved, seconded by Ms. Volz that the meeting be adjourned (7:44).

Respectfully submitted,

Jennifer Johnson

Jennifer Johnson
School Business Administrator/Board Secretary