

ROWAN UNIVERSITY COLLEGE OF EDUCATION
PROFESSIONAL DEVELOPMENT SCHOOL
2019-2020 MEMORANDUM OF UNDERSTANDING

Partners: Rowan University and Glassboro Public Schools (Thomas E. Bowe, Dorothy L. Bullock, J. Harvey Rodgers, Glassboro High School and Glassboro Intermediate School)

Mission: Professional Development Schools (PDS) are innovative institutions formed through partnerships between professional education programs and P-12 schools. Their mission is raising student achievement, professional preparation of teacher candidates, faculty development, and inquiry directed at the improvement of practice and enhanced student learning. Like teaching hospitals, PDSs provide sites for state-of-the-art practice, organized to foster training for new professionals, extend the professional development of veteran teachers, and sponsor collaborative research and inquiry.

Description of Core PDS Activities:

- To partner in the preparation of highly skilled culturally responsive teacher candidates
- To partner in the Professional Development of culturally responsive teachers in academic priorities as determined by the district
- Integrate initiatives within the Site Learning Community
- Collect data on the effectiveness of the collaboration including the impact of specific initiatives
- Support the **Glassboro Public Schools** graduation initiatives

School/district Agrees to:

- Accept/support a minimum of (10) educator preparation candidates during the academic year based on school capacity of mentor teachers
- Coordinate an on-site course(s) before and/or after school hours
- Allow access to student achievement data
- Create a Site-Based Leadership Team to meet monthly to oversee all PDS activities
- Provide funding for supplies, materials, and services in support of PDS activities estimated at \$1,000 per school. Additional funding may be approved on a case-by-case basis.
- Provide a process for each PIR to request supplies, materials, and services through the building principal, for approval by administration/board
- Provide access to the district's Wi-Fi for PIRs to conduct professional development, observations, research, etc.
- Provide access to the district's Wi-Fi for clinical interns to conduct and/or prepare lesson presentations
- Contribute to the periodic self-evaluation in alignment with NAPDS Nine Essentials
- Conduct mid and end of the year Professor in Residence evaluations
- Provide a district representative(s) (school principal, PDS site coordinator and/or identified designee) to participate in 4 PDS Network meetings.
- Consider hosting 1 PDS Network quarterly meeting.

Rowan University Agrees to:

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- Act as lead agency, administering and coordinating activities through the Office of Clinical Experiences (OCE)
- Fund a Professor-in-Residence who will
 - Facilitate P-12 professional development opportunities
 - Coordinate field and clinical experiences with school personnel and Rowan Office of Clinical Experiences
 - Work with school partners to examine the effectiveness of the partnership as it relates to student achievement
- Identify a Professor in Residence (PIR) who will spend at least one day per week at the school
- Plan professional development workshops with qualified presenters in vivo or in virtual field opportunities as well as provide the resources and opportunities for professional learning collaborations among participants through school-based planning teams
- Discuss the need for supplies, materials, and services with the building principals who will prepare a purchase order for administrations/board approval in support of PDS
- Provide team planning and communication meetings for collaborating teacher and teacher candidates
- Furnish a copy of the PDS initial and end of year school report
- Plan and/or lead PDS Network Council Meetings (at least 1, but up to 4 if needed per year)

Participating Teachers Expectations

- Become participating members of the professional learning community.
- Participate in periodic self-evaluation.
- Participate in the professional development workshops for teachers and teacher candidates as well as share resources and opportunities for professional learning collaborations through school-based planning teams.
- Participate in the team planning and communication meetings for collaborating teacher and teacher candidates.
- The PIR will assist district in accomplishing each of the following:
 - Gather and disseminating data
 - Student achievement
 - Teacher perceptions of the partnership
 - Completing and disseminating the PDS Initial and End of the Year School Report

Dr. Corine Meredith Brown

Associate Dean, College of Education

Signature

Date

Dr. Mark Silverstein

Superintendent, Glassboro Public School District

Signature

Date

Ms. Jennifer Johnson

Business Administrator

Glassboro Public School District

Signature

Date