

RE: MOU-Rowan HS Start Program

Sneathen, Danielle

Tue 2/14/2017 3:59 PM

Inbox

To: MacMichael, Mary <mmacmichael@glassboroschools.us>; Sochor, Danielle <dsochor@glassboroschools.us>;

Students who opt to engage in the 1/3 program with Rowan University would cost the district 1/3 of the cost of a course (\$300-\$400). This is not a new program to GHS and typically only 2-3 students do this at most per year.

The other programs covered in this document do not cost the district anything to my knowledge.

From: MacMichael, Mary

Sent: Monday, February 13, 2017 12:11 PM

To: Sochor, Danielle <dsochor@glassboroschools.us>; Sneathen, Danielle <DSneathen@glassboroschools.us>

Subject: MOU-Rowan HS Start Program

Regarding the MOU-Rowan High School Start Program listed on the agenda. Pete Calvo wants clarification on costs and administration.

Mary MacMichael

Adm. Asst. to Superintendent

856-652-2700 X6101

Deadline: December 9, 2016



**MEMORANDUM OF UNDERSTANDING
ROWAN HIGH SCHOOL START PROGRAM**

by and between

ROWAN UNIVERSITY

and

ROWAN COLLEGE AT GLOUCESTER COUNTY

and

GLASSBORO HIGH SCHOOL

Effective Date: December 9, 2016

THIS MEMORANDUM OF UNDERSTANDING (the "Memorandum") made on December 9, 2016 by and between Rowan University ("Rowan"), Rowan College at Gloucester County ("RCGC"), and Glassboro High School ("High School") shall set forth the expressed intentions of the parties to create an articulation agreement as described herein. This Memorandum of Understanding does not supersede any prior agreements among the parties regarding earning college credits while enrolled at the High School.

1.0 PURPOSE

1.01 The purpose of this Memorandum is to provide for the beginning of discussions or the framework for the creation of an Educational Partnership (the "Partnership") between Rowan, RCGC, and High School. It is not intended to set forth all of the essential or material terms of an agreement and is, therefore, not legally binding.

1.01.1 The Partnership is described as follows: Rowan University and Rowan College at Gloucester County intend to form an educational Partnership to provide high school students with the curriculum, experiences, preparation and opportunities they need to confidently arrive at their post-secondary education and career goals.

2.0 COOPERATION

2.01 The activities and services for the proposed Partnership are anticipated to include the following responsibilities or obligations to be performed by the respective parties as identified below:

2.01.1 High School: High School will provide credit courses, enrichment opportunities, and support services on their campus. High school will facilitate the communication of the Partnership offerings by distributing marketing materials and by hosting informational sessions on site. The Rowan High School Start Program will be the "Premier Partnership" of High School.

2.01.2 Rowan University: Rowan will offer high school students the opportunity to take select courses, in consultation with their high school counselor, during the student's junior or senior year on the university campus, where the student may also be allowed access to the university's educational and recreational facilities, thereby further promoting their identification with and involvement in the university community.

2.01.3 Rowan College at Gloucester County: RCGC will offer high school students the opportunity to earn college credit while taking specified classes in their high school, in addition to taking courses on the RCGC campus or online. Students will have access to the college's educational and recreational facilities to further promote their identification with and involvement in the college community.

3.0 CRITERIA FOR TAKING COURSES AT ROWAN UNIVERSITY:

3.01 Student must complete the Activation and Registration form for New Jersey High School Students.

3.01.1 The form will need to be returned to the office of the Vice President of Strategic Enrollment Management, Rowan University to be processed.

3.01.2 Once the form is processed, the student will be notified and registration for course(s) can occur.

3.01.3 Course must be 100 or 200 level and offered face-to-face.

3.01.4 Course must not have any prerequisites unless the student has already fulfilled them.

- 3.01.5 The course(s) must have open and available seats to register.
 - 3.01.6 Students will be registered for courses after current Rowan Students are registered.
 - 3.01.7 The Activation and Registration form for New Jersey High School Students is needed only the first time a student wants to register for a course. After that, a student will need to complete a Course Request Form for New Jersey High School Students to enroll in future courses.
 - 3.01.8 The cost for a student will be \$300 per credit. This price will be evaluated annually as negotiated between high school partners and Rowan.
- 3.02 Rowan University: Rowan will offer high school students at partner institutions who meet the following qualifying criteria automatic admission to their institution.
- 3.02.1 Student must graduate high school before admission can be offered.
 - 3.02.2 Students must have a minimum 3.0 GPA on a 4.0 scale.
 - 3.02.3 Strong performance in a challenging academic curriculum as demonstrated by having taken a robust college preparatory selection of courses.
 - 3.02.4 Evidence of a realistic self-appraisal and motivation to succeed academically.
 - 3.02.5 Strong leadership and motivation, as demonstrated in extracurricular, work, or service experiences
 - 3.02.6 SAT/ACT scores are waived

4.0 CRITERIA FOR TAKING COURSES AT RCGC:

4.01 High School Option Program

- 4.01.1 Students must be 15 years or older and have completed their freshmen year of high school.
- 4.01.2 Students must complete the High School Participation Form and return it to RCGC Admissions.
- 4.01.3 Students must satisfy any course and/or testing prerequisites prior to registration
- 4.01.4 Once testing and prerequisites are met, the student must complete a HSOP Registration Form with the RCGC High School Advisor.
- 4.01.5 The cost for a student will be 65% off the current RCGC tuition and fees.
 - 4.01.5.1 RCGC provides the Paul David Carr scholarship, awarding \$1000 annually to high school partners. Funds must be used by students who are Gloucester County residents and demonstrate financial need.

5.0 CRITERIA FOR TAKING COURSES AT HIGH SCHOOL

5.01 Dual Credit Program

- 5.01.1 RCGC will award credit for courses taught at High School that are deemed equivalent to collegiate work by RCGC's Academic Services Division.
- 5.01.2 RCGC and High School will collaborate to ensure that appropriate outcomes are established for these courses prior to this program being offered.
- 5.01.3 RCGC will approve credentials for any instructors who will teach Dual Credit courses.

- 5.01.4 Students must complete the Dual Credit Program Form
 - 5.01.5 The cost for a student will be \$125.00 per course.
 - 5.01.6 The student must complete the course with a minimum grade of a "B" to earn college credit.
 - 5.01.7 Students who earn less than the minimum grade of a "B" will not earn college credit and no refunds will be issued.
 - 5.01.8 It is understood that no college, including RCGC, can absolutely guarantee the transferability of credits to institutions not named in this MOU.
 - 5.01.9 NOTE: High school students at partner institutions are eligible to earn a maximum of 30 credits through Dual Credit and AP exams.
- 5.02 Customized Program Articulations
- 5.02.1 RCGC will award High School students transfer credit for completing a series of courses that have content equivalent to collegiate coursework. In order for credit to be posted to the RCGC transcript, students must complete the following steps:
 - 5.02.1.1 Complete all CPA coursework (according to the CPA agreement) with a final grade of "B" or higher.
 - 5.02.1.2 Submit an RCGC application for admission, declare a major, and enroll in at least one course within two years of high school graduation.
 - 5.02.1.3 Submit the completed CPA form, which includes the recommendation from the teacher or guidance counselor, to RCGC Office of Admissions with an official high school transcript.
 - 5.02.1.4 The CPA course will be posted as transfer credit to a student's RCGC transcript during the first semester of enrollment at RCGC, provided the course applies to the student's program of study
- 5.03 Advanced Placement (AP Credit)
- 5.03.1 RCGC will award High School students transfer credit for completing AP exams with a minimum score of 3 on the CollegeBoard AP examination. In order to have the AP examination scores reviewed for transfer credit, students must complete the following steps:
 - 5.03.1.1 Complete the RCGC application for admission and enroll in at least one course.
 - 5.03.1.2 Submit an official copy of their high school transcript.
 - 5.03.1.3 Submit an official AP score report or copy of their score report.
 - 5.03.1.4 Complete the Transfer of College Credit Request Form and submit it to the office of admissions, located in the student services building.
 - 5.03.2 NOTE: High School students are eligible to earn a maximum of 30 credits through Dual Credit and AP exams.
- 5.04 Online Offerings
- 5.04.1 High School will provide its students with a "Rowan Start Period" during which students will utilize a computer lab to work on either RCGC or Rowan online courses.
 - 5.04.2 The cost for online courses are offered at the same rate as previously mentioned, \$300 per credit for Rowan, 65% off tuition and fees for RCGC.

6.0 SCHOLARSHIPS

- 6.01 Rowan University will provide three (3) Rowan Start scholarships to graduating students of High School. The scholarships will be in an amount of \$8,500 each distributed over four years and have the following criteria:
- 6.01.1 Students must successfully complete a minimum of six (6) credits at Rowan University before graduating high school.
 - 6.01.2 Students must have a minimum of 1220 on their SATs or 25 on their ACTs to be eligible.
 - 6.01.3 Students must have a minimum of 3.0 GPA on a 4.0 scale upon high school graduation.
 - 6.01.4 Students must maintain a 3.0 GPA while at Rowan to continue to receive scholarship.
- 6.02 RCGC will provide three (3) Start Smart scholarships to graduating students of high school partner institutions. The scholarships will be in an amount of \$1,000 distributed over one year and have the following criteria:
- 6.02.1 Students must successfully complete a minimum of six (6) credits at RCGC before graduating high school.
 - 6.02.2 Students must have a minimum of 3.0 GPA on a 4.0 scale upon high school graduation.
 - 6.02.3 Students must maintain a 3.0 GPA while at RCGC to continue to receive scholarship.

7.0 RESOURCES

- 7.01 It is anticipated that High School may provide the following resources with respect to the proposed Program:
- Facilities
 - Personnel
 - Counseling
 - Student Interest Surveys
 - Individualized Student Plan
 - Credit Courses and Participating Faculty
 - Enrichment Opportunities
 - Marketing and Communication Materials, that display the full name and official logo of Rowan, to best promote the Partnership via internal communication vehicles and public relations
- 7.02 It is anticipated that Rowan and RCGC may provide the following resources with respect to the proposed Program:
- Facilities
 - Personnel
 - Counseling
 - Guest speakers opportunities within identified business-related fields of study
 - Establishment of opportunities for agreed visitations to Rowan

8.0 DURATION

- 8.01 As this is a non-legally binding Memorandum, the Parties are free to discontinue discussions and negotiations regarding the proposed Program at any time they please, as well as re-continue discussions and negotiations, and may enter into the same or similar proposed Program with any other Party. The Parties may exercise common courtesy and inform each other if and when they wish to discontinue discussions.

IN WITNESS WHEREOF, the Parties have executed this Memorandum as of 12/9/2016.

Rowan University

Rowan College at Gloucester County

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Glassboro High School

By: _____

Title: _____

Date: _____



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February 1, 2017

File No. 13813-0001

Via Fax and Regular Mail

Dr. Mark Silverstein, Superintendent of Schools
Glassboro Board of Education
560 Joseph L. Bowe Blvd.
Glassboro, NJ 08028

Re: Memorandum of Understanding/Rowan High School Start Program

Dear Mark:

I have had an opportunity to review the Memorandum of Understanding for the Rowan High School Start Program (MOU). This MOU is between Rowan University and Rowan College at Gloucester County and the Glassboro High School. The purpose of the MOU is to set forth the framework for future discussions concerning a program to be provided to Glassboro High School students who meet the criteria set forth in the MOU.

While it is appropriate to place the MOU on the February 2017 Board of Education agenda, the Board of Education should be provided with the explanation that this is the start of a process and not necessarily the final contract/MOU between the parties.

Should you have any questions regarding the above, please feel free to call me.

Very truly yours,

FRANK P. CAVALLO, JR.

FPC/mso

COUNSEL WHEN IT MATTERS.™

Mount Laurel, New Jersey | Lawrenceville, New Jersey | Atlantic City, New Jersey

