

GLASSBORO SCHOOL DISTRICT

Board Action Request

Date Submitted: **3.9.2022** Proposed Effective Date: **3.14.2022** Grade(s) impacted: **9-12**

Name: Amy Stewart	Position/Item: Loss of Prep	Submitted By: Dr. Stowman-Burke	Building: High School
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Proposed cost/amount: 70.20 per course	Funded through: Local Budget	Hours/Days per wk: One Block/daily	Benefits: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Personnel:

Is candidate currently employed by District: No Yes (If yes, what position: **Math 9-12**)

Is candidate a former employee: No Yes N/A

Check references/review district personnel file? No Yes N/A

Board Action Requested: Beginning March 14th, until the teacher of records return, Ms. Stewart will be teaching an additional class (for a total of four), resulting in the loss of prep. The need stemmed from the teacher of record going out on FMLA. As compensation, Ms. Stewart will be paid at the negotiated hourly rate, plus 1/3 for preparation and grading.

Cost Breakdown

$81 \text{ (per block)}/60=1.35*\$39 \text{ (contracted rate)} = \52.65 a day

$+ 1/3 \text{ of } 81 \text{ min} = 27 \text{ min (planning/prep)} = 17.55$

= 70.20 per course

FOR OFFICE USE ONLY:

Board Date: _____

Approved: Y or N

Index #: _____

GLASSBORO SCHOOL DISTRICT

Board Action Request

Date Submitted: **3.9.2022** Proposed Effective Date: **3.14.2022** Grade(s) impacted: **9-12**

Name: Barbara Jones	Position/Item: Loss of Prep	Submitted By: Dr. Stowman-Burke	Building: High School
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Proposed cost/amount: 70.20 per course	Funded through: Local Budget	Hours/Days per wk: One Block/daily	Benefits: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Personnel:

Is candidate currently employed by District: No Yes (If yes, what position: **Business 9-12**)

Is candidate a former employee: No Yes N/A

Check references/review district personnel file? No Yes N/A

Board Action Requested: Beginning March 14th, until the teacher of records return, Ms. Jones will be teaching an additional class (for a total of four), resulting in the loss of prep. The need stemmed from the teacher of record going out on FMLA. As compensation, Ms. Jones will be paid at the negotiated hourly rate, plus 1/3 for preparation and grading.

Cost Breakdown

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