

# BOWE ELEMENTARY SCHOOL

## Memo

To: Dr. Silverstein, Mary MacMichael, Deneen Molloy, Jennifer Johnson  
From: Craig Stephenson  
Date: June 17, 2020  
Re: BOWE Sign/Board Contribution Amount

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This is a request for the Board to approve an increase in the original amount that was approved as the Board's contribution for the new Bowe Sign. The original approved amount for the Board contribution was \$1,000. We are seeking approval to increase the Board contribution by \$220. This will account for the cost of the engineered drawings which was an additional cost not accounted for. The total contribution should be \$1220 which should be paid to the Bowe PTO which has paid in full and is awaiting reimbursement from GPSD. The total cost of the project was \$6,020. We appreciate the PTOs contribution and their efforts in raising money over the years to see this project through.



230 East High Street  
 Glassboro, NJ 08028  
 Voice: 856.881.4300  
 Fax: 856.881.2399

# INVOICE

Invoice Number: 62189  
 Invoice Date: Feb 10, 2020  
 Page: 1

**Bill To:**  
**THOMAS E. BOWE ELEMENTARY SCHOOL**  
 MARY ARUFFO  
 7 RUTH MANCUSO LANE  
 GLASSBORO, NJ 08028  
  
 Phone: 856.652.2700 X 61040  
 Alt. Phone: 856.534.0632

**Deliver to / Ship to / Install at:**  
 THOMAS E. BOWE ELEMENTARY SCHOOL  
 7 RUTH MANCUSO LANE  
 GLASSBORO, NJ 08028

Customer ID	Customer PO	Payment Terms	
THOMAS E BOWE SCHOOL		P.O	
Sales Rep ID	Shipping Method	SO Number	Due Date
PAINTER, NICK	ASTRO INSTALL	17994	2/10/20

Quantity	Item	Description	Unit Price	Amount
1.00		ASTRO TO REMOVE EXISTING POST AND PANEL DISPLAY AND BRING BACK TO ASTRO TO DISPOSE OF		
1.00		NON-ILLUMINATED 5'H x 96"W SINGLE SIDED CHANGEABLE MESSAGE DISPLAY FABRICATED FROM SIGN COMP OR EQUAL ALUMINUM FRAMING BOX TO INCLUDE FRAME ON FRAME HINGED DOOR WITH LOCKS, CLEAR ACRYLIC INSERT AND GAS SPRINGS BOX TO BE PAINTED WITH CUSTOM PMS COLOR PER THE ATTACHED ARTWORK	5,800.00	5,800.00
1.00		3/16" THICK ACRYLIC INSERT WITH PLASTIC TRACK TO ACCEPT 6" CHANGEABLE LETTERS (100 PIECE SET) AND TRANSLUCENT CUT VINYL GRAPHICS		
1.00		BOX TO BE INSTALLED ON NEW 4x4 STEEL POST 1/4" THICK IN PLACE OF		

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	3,120.00
<b>TOTAL</b>	<b>Continued</b>

Check/Credit Memo No: 232

Overdue invoices are subject to late charges.



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Sales Rep ID	Shipping Method	SO Number	Due Date
PAINTER, NICK	ASTRO INSTALL	17994	2/10/20

Quantity	Item	Description	Unit Price	Amount
1.00		EXISTING SIGN		
1.00	PERMITS OPTION	***ASTRO to secure permits (\$85.00 p/hr + prof. services + permit costs); excludes variances. Approved: _____ ***FEES WAIVED***		
1.00		Engineered Drawings	220.00	220.00
1.00		DEPOSIT RECEIVED	2,900.00	-2,900.00

Subtotal	3,120.00
Sales Tax	
Total Invoice Amount	3,120.00
Payment/Credit Applied	3,120.00
<b>TOTAL</b>	<b>0.00</b>

Check/Credit Memo No: 232

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