



MEMO

Date: August 9th, 2022

To: Dr. Mark Silverstein, Superintendent
Pete Calvo, Board President

From: Chuck Baur, Director of IT

Re: Department Restructure

Requesting Board approval for department restructure to promote growth, retention, and cross training. Would like to retitle PC Computer technician to "Computer Technician" since we service different platforms of devices such as Microsoft, Apple, and Google Chromebooks. Below is a description of this role.

- Requesting board approval for job description for a new title be created "Network/Computer Technician". Asking to promote Patrick Foltyn to this new position and increase this position salary by \$2,000.
- Requesting board approval for job description for a new title be created "Senior Computer Technician". Asking to promote Raymond Yansick to this increase this positions salary \$2,000.
- Requesting board approval for job description for a new title be created "Computer Technician."