GLASSBORO PUBLIC SCHOOLS
Glassboro, New Jersey

JOB DESCRIPTION

TITLE:　　　　　**Senior Computer Technician**

QUALIFICATIONS:　　　Should have a college degree or commensurate work experience. Certification a plus. Two (2) or more years supporting personal computers. A+, Net+ or MCSE certification or equivalent work experience. College experience or degree in Information Systems or Computer Science preferred. Experience with MS Exchange, Cisco PIX and Cisco network equipment is a plus. Evidence of good moral character as determined by reference checks, fingerprint review and observations. Such alternative or other qualifications as the Board may deem appropriate.

REPORTS TO:　　　　Director of Technology

JOB GOAL/MAJOR FUNCTIONS:

Sr. Computer Technician – Ideal candidate would have extensive and thorough knowledge of supporting multiple computer platforms, devices, and technology. Candidate would be the lead for the department's computer technicians. Would be responsible for cross training the department technicians. They would also incur additional duties such as but not limited to

1. Policy development and maintenance

2. Assisting with device master inventory

3. KACE SMA Application (Ticketing/Inventory)

4. Endpoint Protection

5. PDQ Software Deployment

6. Such other duties as assigned by the Director of Technology.

TERMS OF EMPLOYMENT:

(12) month contracted position.

EVALUATION:

Performance in this position will be evaluated annually in accordance with provisions of the Board's policy on evaluation of personnel.