GLASSBORO PUBLIC SCHOOLS
Glassboro, New Jersey

JOB DESCRIPTION

TITLE: **Network/Computer Technician**

QUALIFICATIONS: Should have a college degree or commensurate work experience. Certification a plus. Two (2) or more years supporting personal computers. A+, Net+ or MCSE certification or equivalent work experience. College experience or degree in Information Systems or Computer Science preferred. Experience with MS Exchange, Cisco PIX and Cisco network equipment is a plus. Evidence of good moral character as determined by reference checks, fingerprint review and observations. Such alternative or other qualifications as the Board may deem appropriate.

REPORTS TO: Director of Technology

JOB GOAL/MAJOR FUNCTIONS:

Network/Computer Technician – Ideal candidate would possess solid fundamental knowledge and experience with understanding LAN/WAN concepts. In addition to duties as a computer support technician this position would have more responsibility with networking components, networking systems, and the overseeing of those systems along with working more closely with the Network/Systems administrator. This would include but not be limited to

1. Microsoft Group Policy

2. Microsoft O365 Administrator

3. Google Admin

4. Device Imaging

5. Network Printing

6. Wireless Reporting

7. URL Filtering Reporting

8. Such other duties as assigned by the Director of Technology.

TERMS OF EMPLOYMENT:

(12) month contracted position.

EVALUATION:

Performance in this position will be evaluated annually in accordance with provisions of the Board's policy on evaluation of personnel.