

GLASSBORO BOARD OF EDUCATION
GLASSBORO, NEW JERSEY

ANNUAL REORGANIZATION MEETING

January 5, 2016

- I. Call to Order –Board Secretary, Mr. Scott Henry
- II. Statement of Public Notice of Meeting in Accordance with New Jersey Open Public Meetings act
- III. Flag Salute
- IV. Administration of Oath of Office to Newly Elected Board Members

Andrew Halter
Edward Keith
Brian Redondo

- V. Motion to Adopt Robert’s Rules of Order
- VI. Motion to Adopt Board Policies Presently in Effect
- VII. Motion to Adopt Job Descriptions Presently in Effect
- VIII. Election of Officers, Appointment and Designations
 - A. President – election by Board –
 - B. Vice President – election by Board –
 - C. Treasurer of School Monies – appointment by the Board
 1. Motion to appoint Treasurer of School Monies – Karyn Paccione
 - D. Professional Service – Appointment by the Board
 1. Motion to appoint Professional Services Staff
 - a. Affirmative Action Officer – Danielle Sochor
 - b. Title IX Coordinator – Danielle Sochor
 - c. 504 Coordinator – Danielle Sochor
 - d. ADA Coordinator – Danielle Sochor
 - e. Purchasing Agent – Scott Henry
 - f. Custodian of Records – Scott Henry
 - g. Public Agency Compliance Officer – Scott Henry
 - h. Right To Know Officer – Scott Henry
 - i. Integrated Pest Management Coordinator – Andrew Sole
 - j. Designated Indoor Air Quality Person – Andrew Sole
 - k. Depositories for School Funds – TD Bank and/or Republic Bank
 - l. Daily/Related Banking Services – TD Bank and/or Republic Bank
 - m. Official Newspaper(s) – South Jersey Times, Philadelphia Inquirer, Courier Post
 - n. School Board Solicitor/Bond Counsel – Parker McCay
 - o. Legal Services – Decotiis, Fitzpatrick & Cole, LLP
 - p. Legal Services – Negotiations – Kalac & Barger
 - q. School Architect – Faridy Veisz Hopkins Duthie
 - r. School Board Auditor – Nick L. Petroni

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GLASSBORO, NEW JERSEY

- s. Workers Compensation –Naulty, Scharicamazza & McDevitt, LLC
- t. Professional Sports Medicine Physician Services – Advanced Orthopaedic Centers
- u. Professional Health Care Services – Dr. Josette Palmer, M.D.
- v. Insurance Broker – Haines & Haines – T.C. Irons Agency
- w. Health Benefits Broker – Kistler Tiffany Benefits & David Kalapos, Integrated Financial Strategies, Inc. (Co-Brokers)
- x. Professional Asbestos Hazard Emergency Response – Environmental Design, Inc.
- y. Tax Shelter Annuity Companies – Lincoln Investment, Metropolitan, AXA Equitable & 403b ASPIRE
- z. Policy & Procedures Manual – Strauss Esmay
- zz. OMNI Third Party Administrator for 403b Plan Services

IX. Appointment of Board Representatives

- A. Gloucester County School Boards' Association –
- B. Delegates Assembly Representative to NJSBA –
- C. Borough Planning Board –
- D. Urban Boards Representative –
- E. Gloucester County Professional Development Representative –

The following items will be approved for the 2016 calendar year:

- X. Designation of Superintendent or Business Administrator as Authorized Representative for State and Federal Projects
- XI. Approval of General Application for Federal Funds for Local Education Agencies, including Funding under P.L. #874
- XII. Approval of All State Contracted Vendors
- XIII. Adoption of Calendar for Regular Business Meetings
- XIV. Re-adopt the Mission and Vision Statement of the Glassboro School District
- XV. Approval of the following Business Office Schedules/Rates:
 - A. Chart of Accounts
 - B. Petty Cash Fund
 - \$ 100 each school
 - \$ 100 transportation
 - \$ 100 maintenance
 - \$ 100 child study team
 - \$1,000 district
 - \$5,000 for athletics
 - \$ 50 board office

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- A. Gloucester County School Boards' Association –
- B. Legislative Representative to the New Jersey School Boards' Association –
- C. Borough Planning Board –
- D. Urban Boards Representative –
- E. Gloucester County Professional Development Representative –

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XVI. Authorization to Award Contracts up to Bid Threshold and Set Quote Threshold

XVII. Approval of following for the Glassboro School District:

A. Mileage Reimbursement as provided under the Fiscal Accountability Regulations – Subchapter 7

XVIII. Committee Appointments

Instruction

Administration

Operations

XIX. Adjournment