

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
January 27, 2016

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Beach Administration Building.

Executive Session: Mr. Calvo moved, seconded by Mrs. Jones for the Board to convene in Executive Session at 6:00 p.m.  
The motion was approved by unanimous roll call vote.  
  
Mr. Calvo moved, seconded by Mrs. Jones that the Executive Session be adjourned at 6:50 p.m.  
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:17 p.m. at the Glassboro High School Auditorium.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.  
  
Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mr. Fanfarillo, Mr. Halter, Mrs. Jones, Mr. Keith, Mrs. Longley, Mr. Redondo, Mr. Stephens, Ms. Volz, Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, and Business Administrator Scott Henry.

Members Absent: None

Visitors: 31

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: Mr. Calvo asked if there were any additions or corrections to the minutes. Mrs. Jones moved, seconded by Mr. Stephens that the minutes of the Executive Session, December 16, 2015, the minutes of the Public Session, December 16, 2015, and the minutes of the Annual Reorganization Meeting, January 5,, 2016 be approved.  
The motion was approved by unanimous roll call vote.

Opportunity for Public to Address the Board: None at this time

Board President Announcements: President Calvo reported on the recent snow storm and commended the Custodial and Grounds Staff, Borough Staff and Highway Department for clearing the snow and allowing the

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schools to open on Monday, January 25<sup>th</sup> with a two-hour delay.

President Calvo stated that 39 people attended the first Strategic Plan Community Input Session hosted by New Jersey School Boards Association on January 11, 2016 at the Glassboro High School Media Center. The initial report will be posted on the website under Strategic Plan. The next meeting will be held on February 3, 2016 at 7:00 pm at the Glassboro High School Media Center. All are welcome to attend.

Recognition:

Mrs. Danielle Sochor and President Calvo recognized the following staff members who volunteered for 40 hours of Registered Behavior Technician Training and presented them with Certificates.

Melissa Mickle	Theodore Oing
Donna Highley	Roseann Schopfer
William Stopfer	Nancy Downham
Jovanna Beardsworth	Monica Simmons
Denise Gallagher	Amanda Fordyce
Sandra Horsfield	Amy Masso
Amanda Brice	Ellen Geier
Maureen Servis	Lillian Bachman
Linda Cosenza	Christine Tanfani
Kristina Stump	Shanna Henzell
Octavius Crowley	Jennifer Budmen
Teresa White	Beth Torbik
Gina Keating	Denise Stonis

Residency  
Hearings:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve to remove from Glassboro Schools Student Identification Numbers: 41312, 41313, 41314, and 41315. The maternal grandparent shall have five (5) working days to provide notarized residential certification and affidavit of residence stating the above mentioned students are domiciled at the residence listed on the student record file. In addition, the family will allow for a site visit investigation by the Residency Investigator. The motion was approved by roll call vote with Mr. Redondo opposing and Ms. Volz abstaining.

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to retain Student Identification Number 47355 based on statement from Mother regarding residency. The motion was approved by roll call vote with Mr. Halter and Mr. Redondo opposing and Ms. Volz abstaining.

Superintendent's  
Report:

Superintendent Silverstein reported on the following:

- Thanked the Borough Staff and Glassboro School Staff for the excellent snow removal job during the recent blizzard.
- Attended Glassboro High School Multi-Cultural Event
- Inservice with Glassboro Intermediate and High School Teachers regarding expanding college credit classes.
- Met with Senator Sweeney regarding a Bio-Medical

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Academy

- New Business Administrator, Scott Henry, has completed is first month in Glassboro.
- Strategic Planning Meeting – February 3,, 2016 at 7:00 pm at Glassboro High School Media Center
- 1 HIB for December at the Thomas E. Bowe School

Presentation:

The Technology Annual Report was presented by George Weeks, Director of Technology.

Mr. Calvo moved, seconded by Mr. Stephens that the Superintendent's Report be accepted.  
The motion was approved by unanimous roll call vote.

Operations  
Report:

DonorsChoose.org Grant:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve for Glassboro Choral Music Teacher, Leonor Thomas, to post a grant request on the website, DonorsChoice.org in the amount of \$1,944.68 to earn funding to purchase a digital piano. The piano would be purchased via the website through approved vendors if the funds are raised by April 16, 2016. There is no cost to the district. (Attachment O:1)  
The motion was approved by unanimous roll call vote.

Joint Transportation  
Agreement:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the Joint Transportation Agreement with Delsea Regional High School District (as Host District) and Glassboro Public Schools (as the Joiner District) for the transportation of one student to GCIT Career Center, Route SP09, in the amount of \$3,632.00 for the 2015-2016 school year. (Attachment O:2)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – January 2016 (Attach. O:3)
- Capital Projects Bill List – January 2016 (Attachment O:4)
- Handwritten Check List – December 1-31, 2015 (Attachment O5)
- Board Secretary's Report – December 2015 (Attach. O:6)
- Revenue Report – December 2015 (Attachment O:7)
- Treasurer's Report – December 2015 (Attachment O:8)
- Food Service Profit & Loss – December 2015 (Attach. O:9)

The motion was approved by unanimous roll call vote.

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2015. The Treasurer's Reports and Secretary's Reports are in agreement for the months of November 2015.

Board Secretary in accordance with N.J.A.C. 6A:232A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer  
Authorization:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the authorized transfers for December 2015. (Attachment O:10)  
The motion was approved by unanimous roll call vote.

Architect's  
Invoices:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve payment for Fraytak Veisz Hopkins Duthie for architectural services pursuant to a contract total of \$1,293,900.00 and for invoices totaling \$104,527.00. The motion was approved by unanimous roll call vote.

Board  
Policies:

First  
Reading:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the first reading of the policy and regulations listed below:

- a. Policy 5200, Attendance (Attachment O:11)
- b. Regulation 5200, Attendance (Attachment O:12)
- c. Regulation 8600, Pupil Transportation (Attachment O:13)

The motion was approved by unanimous roll call vote.

Flu Vaccines for  
Staff:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to offer staff members a convenient way to obtain an annual flu vaccine from ShopRite Pharmacy per attached documentation. (Attachment O:14)  
The motion was approved by unanimous roll call vote.

Security Drill  
Report:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to accept the Security Drill Report for December 2015. (Attachment O:15)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Stephens that the Board accept the Operations Report.  
The motion was approved by unanimous roll call vote.

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Administration  
Report:

Resignation:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the resignation of Lynlee Phillips effective March 18, 2016 or earlier if a replacement candidate is chosen and Board approved.

The motion was approved by unanimous roll call vote.

Leaves of  
Absence:

- a. Deborah Kersey has requested a Leave of Absence beginning January 5, 2016 with an anticipated return date to be Determined.
- b. Madjiguene Fall has requested an intermittent Leave of Absence beginning January 11, 2016.
- c. Venetia Miner will be utilizing FMLA beginning January 4, 2016 with an anticipated return date of February 2, 2016.
- d. Thomas Bailey will be utilizing FMLA beginning January 11, 2016 with an anticipated return date of February 8, 2016.
- e. Virginia Keefer will be utilizing FMLA beginning March 8, 2016 with an anticipated return date of April 12, 2016.
- f. Robert Hemmes will be utilizing FMLA beginning January 1, 2016 with an anticipated return date of March 9, 2016.

Source4Teachers  
Substitutes:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the January 2016 Source4Teachers Substitute List. (Attachment A:1)

The motion was approved by unanimous roll call vote.

Source4Teachers  
Long-Term Substitute:

Mr. Calvo moved, seconded by Mr. Stephens that the Board ratify an increase in pay rate for Source4Teachers Long-Term Substitute, Tonya Foster, pending meeting with the Superintendent, to \$175.00 per day effective January 21, 2016. This occurs in situations where Source4Teachers unsuccessfully recruits for difficult positions at the lower pay rate due to rarity of certification. Ms. Foster is filling in for Ms. Massari. (Attachment A:2)

The motion was approved by unanimous roll call vote.

Assistant Baseball  
Coach:

Mr. Calvo moved, seconded by Mr. Stephens that the Board rescind approval of Keith Wittstock as Assistant Baseball Coach for the 2016 season due to resignation and approve Mark Bridges as Assistant Baseball Coach for the 2016 season, Step 4, at a salary of \$4,120.43.

The motion was approved by unanimous roll call vote.

School Business Administrator/  
Board Secretary:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the 2015-2016 School Business Administrator/Board Secretary Contract for Scott Henry effective December 16, 2015 pursuant to N.J.A.C.6A:23-3.1 as approved by the Interim Executive County Superintendent. (Attachment A:3)

The motion was approved by unanimous roll call vote.

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Job  
Description:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the Job Description for District Accountant. (Attachment A:4)  
The motion was approved by unanimous roll call vote.

Science Fair Committee  
Members, 2015-2016:

Mr. Calvo moved, seconded by Mr. Stephens that the Board rescind approval of Lisa Rencher and Richard Morrison as Science Fair Committee members and ratify Lacy Lupi and Susan Powers as replacements for the 2015-2016 school year to be paid \$36.00 per hour for up to 15 hours each.  
The motion was approved by unanimous roll call vote.

Science Fair Committee  
Member Substitute, 2015-2016:

Mr. Calvo moved, seconded by Mr. Stephens that the Board ratify Kara Belmonte as a Science Fair Committee member substitute for the 2015-2016 school year, on an as-needed basis, at a rate of \$36.00 per hour.  
The motion was approved by unanimous roll call vote.

Event  
Staff:

Mr. Calvo moved, seconded by Mr. Stephens that the Board ratify Mark Maccarone to work as security or scoreboard operator at Glassboro High School home basketball games for the 2015-2016 school year effective January 4, 2016.

Staff are paid as follows:

Security for high school events - \$50.00 per event  
Basketball clock operators/timers - \$36.00 per varsity/JV games  
The motion was approved by unanimous roll call vote.

Student Auditorium Stage Crew,  
Glassboro High School:

Mr. Calvo moved, seconded by Mr. Stephens that the Board ratify the attached list of students as Auditorium Stage Crew Members for the 2015-2016 school year effective November 1, 2015, at a salary rate of NJ Minimum Wage, currently \$8.38 per hour. (Attachment A:5)  
The motion was approved by unanimous roll call vote.

Class  
Reimbursement:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve for class reimbursement for Eileen Keenan for her Black Seal Low Pressure Boiler Operator License in the amount of \$550.00. All required documentation has been submitted. (Attachment A:6)  
The motion was approved by unanimous roll call vote.

Statement of Assurance –  
Paraprofessional Staff:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the Statement of Assurance regarding the Use of Paraprofessional Staff for the 2015-2016 school year. (Attachment A:7)  
The motion was approved by unanimous roll call vote.

Change of Degree and/or  
Salary Status:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve a change of degree and/or salary status for the following staff members. After reviewing records, it is recommended that the change of degree and/or salary status be effective February 1,

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2016. (Attachment A:8)

Richard Wisniewski	M.A.+30 to M.A.+60
Ian Miller	B.A.+15 to M.A.
Robert Preston	M.A. to M.A.+15
Lisa Montana	M.A. to M.A.+15

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Stephens that the Administration Report be accepted.  
The motion was approved by unanimous roll call vote.

Instruction  
Report:

Glassboro High School  
Calculus Course,  
2016-2017:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to change the status of the Glassboro High School Calculus Course status from College Prep to Honors for all students taking the course beginning in the 2016-2017 school year. This change will have an impact on the GPA of the district's already top-performing students. (Attachment I:1)  
The motion was approved by unanimous roll call vote.

Professional Development/  
Workshops:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the attached Professional Development/Workshop List. (Attachment I:2)  
The motion was approved by unanimous roll call vote.

Third Grade Team Professional  
Development – Mathematics:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to provide professional development for the following district Third Grade team in the area of mathematics, one (1) hour per week after school, up to 10 hours at the rate of \$36.00 per hour, to provide additional training in the new math program. Funding will be provided through NCLB Title II Professional Development Funds. (Attachment I:3)

Stephanie Bernstiel	Marcy Concannon
Katie Evans	Brian Johnson
Aileen Matias-Castro	Patricia Paulsen
Michelle Meehan	Melanie Storey
Scott Rogers	

The motion was approved by unanimous roll call vote.

Field  
Experience:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the attached materials and student surveys for Rowan University Field Experience student, Jordan Faulkner. Ms. Faulkner is working on her Master's Degree and her project involved writing with the sophomore Honors students.  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve for Pennsylvania State University College of Nursing student, Garrett Straube, for clinical experience with Catherine Straube, RN, at the Glassboro Intermediate School during the Spring 2016 semester. The student and Mrs. Straube will

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mutually determine the specific dates and times.  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the following Rowan University students for Sophomore Field Placement at Glassboro Intermediate School on March 3 and March 10.

<u>Student</u>	<u>Teacher</u>	<u>Subject</u>
Gabriella Pavese	Kristi Twardziak	Health & Phys. Ed.
Anthony Rizzolo	Stephen Belh	Health & Phys. Ed.

The motion was approved by unanimous roll call vote.

Enrollment Report:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the attached Enrollment/ADA Report for December 2015. (Attachment I:4)  
The motion was approved by unanimous roll call vote.

Hewitt Psychiatric, PC Contract:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to contract with Hewitt Psychiatric, PC, to conduct further Child Study Team Evaluations, if necessary, for the 2015-2016 school year. Rates are as follows:

Psychiatric Evaluation - \$500.00  
Neurodevelopmental Psychiatric Evaluation - \$600.00  
The motion was approved by unanimous roll call vote.

In-Home Behavioral Support:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve for the following staff members to provide in-home behavioral support for a district Preschool Disabled Program student. This is a cost savings since an outside provider would cost the district \$110.00 per hour. (Attachment I:5)

<b>Staff</b>	<b>Rate</b>	<b>Hours</b>	<b>Salary</b>	<b>FICA</b>	<b>Total</b>
Ann Michael	\$36.00	25	\$900.00	68.85	968.85
Donna Highley	\$15.75	25	\$393.75	30.12	423.87
			<b>1,293.75</b>	<b>98.97</b>	<b>1,392.72</b>

The motion was approved by unanimous roll call vote.

Common Planning, Intermediate School:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the following ten (10) Intermediate School teachers to participate in Common Planning throughout the remainder of the 2015-2016 school year, not to exceed 8 hours, at the rate of \$36.00 per hour. Funding will be provided through No Child Left Behind Title I RAC Funds. (Attachment I:6)

Common Planning activities will include the following:  
Reviewing the Common Core State Standards  
Standard Based Benchmarks/PARCC Data Analysis  
Curriculum Planning  
STEAM/NGSS

<u>ELA:</u>	<u>Math:</u>
Patricia Schmus	Suzanne Carson
Jennifer Budmen	Timothy Hagerty



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Charla Blum-Zeck                      Jennie Hara  
Ilisa Noble                                Mark Bridges  
Diane Villec                              Jacquelyn Spears

The motion was approved by unanimous roll call vote.

IDEA Grant  
Carryover Funds:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the IDEA Grant Carryover Funds in the following amounts: (Attachment I:7)

IDEA Basic – Glassboro	\$24,990.00
Nonpublic	\$ 7,193.00

The motion was approved by unanimous roll call vote.

No Child Left Behind  
Carryover Funds:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the No Child Left Behind Grant Carryover Funds in the following amounts: (Attachment I:8)

NCLB Title I Public	\$ 50,697.00
NCLB Title I Non-Public	\$ 3,141.00
NCLB Title II Public	\$135,644.00
NCLB Title IIA Non-Public	\$ 10,847.00

The motion was approved by unanimous roll call vote.

Glassboro High School  
Ski Club Trip:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the Ski Club Trip and the following chaperones to Black Bear Lodge at Stratton Mountain in Vermont from January 29, 2016 to January 31, 2016: (Attachment I:9)

Dennis Scheuer  
Ron Marchese

Mr. Scheuer and Mr. Marchese will chaperone 6 male students. Insurance cards and parent consent/waiver forms have been submitted.

The motion was approved by unanimous roll call vote.

School Calendar Modification,  
Glassboro High School,  
2015-2016:

Mr. Calvo moved, seconded by Mr. Stephens that the Board ratify modification of the 2015-2016 School Calendar for Glassboro High School as follows. Students will have an extra day to study for finals and teachers will regain the lost instructional time while maintaining a portion of their Turnaround Day.

Move exam days from January 25, 2016 and January 26, 2016 to January 26, 2016 and January 27, 2016.

Early dismissal on January 28, 2016.

The motion was approved by unanimous roll call vote.

Rowan University 2016  
Summer STEAM Academy:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve to sponsor three (3) District students to participate in the Rowan University 2016 Summer STEAM Academy. Total cost per student is \$3,950.00. (Attachment I:10)

The motion was approved by unanimous roll call vote.

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Harassment, Intimidation and Bullying (HIB) Report:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the attached Harassment, Intimidation and Bullying (HIB) Report for December 2015. (Attachment I:11)  
The motion was approved by unanimous roll call vote.

Suspension Report:

Mr. Calvo moved, seconded by Mr. Stephens that the Board approve the attached Suspension Report for December 2015. (Attachment I:12)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Stephens that the Instruction Report be accepted.  
The motion was approved by unanimous roll call vote.

Old Business:

None at this time

New Business:

Please plan to attend Seussical the Musical at Glassboro High School on February 25, 26, and 27, 2016. You can reserve tickets in advance.

The Board Negotiations Committee will begin meeting to negotiate a new Contract.

Opportunity for Public to Address the Board:

A resident inquired as to why the Board Meetings are held in the Glassboro High School Auditorium.

A resident thanked Mr. Calvo for the information he received on December 18, 2015 but he had requested actual reports for the periods 1/1/13 – 12/31/14, 1/1/14 – 12/31/15. Resident stated that Mrs. Williams has this information.

A resident wanted to know how many days the Glassboro High School was closed for the water problem. Resident stated the school district was in violation of the nepotism policy.

A resident stated that school was closed for plumbing issue but not snow storm.

A resident stated that he is not happy with the Chief of Police serving on the Board of Education.

A resident inquired as to whether or not the Board President and Superintendent speak unilaterally for the Board of Education.

A resident stated that he is very troubled and concerned with the exchange between the Board President and community member during the Board meeting. People should be treated with the utmost respect and the Board is to be held accountable.

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Adjournment:

Mr. Calvo moved, seconded by Mr. Keith that the meeting be adjourned (8:35 p.m.).  
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott D. Henry  
School Business Administrator/  
Board Secretary