

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
January 22, 2020

Mr. Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School.

Mr. Esgro moved, seconded by Mr. Stephens, for the Board to convene in Executive Session at 6:04 p.m.

Roll call vote: YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo

Motion Carried: 9-0-0

Dr. Tattersdill moved, seconded by Ms. Ricci, for the Board to close Executive Session at 6:36 p.m.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

Mr. Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Glassboro High School.

Mr. Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975. Notice was provided to the South Jersey Times, Courier Post, Philadelphia Inquirer, Clerk of the Borough of Glassboro, the District website, and posted in the Board of Education office located at 560 Joseph Bowe Blvd., Glassboro, New Jersey.

The Flag Salute was given by all present.

Members Present: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo

Also present: Dr. Mark Silverstein, Superintendent
Ms. Jennifer Johnson, Business Administrator/Board Secretary
Ms. Danielle Sochor, Interim Director of Curriculum
Ms. Susan Hodges, Solicitor
Owen Anderson, SGA Executive President

Members Absent: 0

Visitors: 19

Mr. Stephens moved, Mr. Esgro seconded by that the minutes of the December 18, 2019 Executive and Public Meetings be approved.

Mr. Calvo asked if there were any additions or corrections to the minutes.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES **Abstained:** Ms. Longley

Motion Carried: 8-0-1

Mr. Stephens moved; Mr. Esgro seconded by that the minutes of the January 6, 2020 of Reorganization to be approved.

Mr. Calvo asked if there were any additions or corrections to the minutes.

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Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

Mr. Calvo moved; Mr. Esgro seconded by that the floor be open to the public to address the Board regarding specific agenda items.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0

Mr. Calvo moved; Dr. Tattersdill seconded by that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

President's Report - Mr. Calvo reported the following:

- Resolution School Board Recognition Month

Mr. Calvo moved; Mr. Stephens seconded by that the board approve the resolution School Board Regulation.

Roll call vote: YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

- Modify the Board calendar for Budget approval to change Committee meeting from March 18th to March 11th and change Board meeting from March 25th to March 18.

Mr. Calvo moved; Ms. Volz seconded by that the board approve moving Board meeting dates.

Roll call vote: YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

- Jan. 13th attended Glassboro sports Hall of Fame.
- Jan. 14th Key Communicators meeting
- Jan. 15th had the privilege to meet with GHS Interact Club
- Jan. 17th NJSB Board of Directors meeting in Trenton
- Jan. 23rd County Association meeting. Topic: Diversity and Inclusion
- Jan. 25th Annual School Board of Education retreat

Mr. Calvo moved; seconded by Mr. Esgro, that the Board accept the President's Report.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

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Superintendent's Report - Dr. Silverstein updated the Board on the following:

- Minority Recruitment Fair on April 4th
- Harassment and Bullying Cases
- Rowan Presentation

Mr. Calvo moved; seconded by Mr. Esgro, that the Board accept the Superintendent's Report.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

1. Instruction Moved by Ms. Volz and seconded by Mr. Stephens that the Board approve the Instruction Agenda in its entirety as follows:

A. Grants/Assessments/Curriculum/Workshops/Professional Development

1. Grants

a. GEF Grant Awards

Board approval for submission of the following Glassboro Education Foundation Grant awards for the 2019-2020 school year. (*attachment I:1*)

	Grant	Applicant	School	Amount
1)	Texas Instruments Graphing Calculators	Samantha Shoemaker	GHS	\$1,980.00
2)	ALESK Resource for Special Ed Classroom	Samantha Shoemaker	GHS	\$1,400.00

2. Title I Staff

3. Assessments

4. Curriculum

a. 2019-2020 Curriculum Committee Members-Science Fair

Board ratify amending the following 2019-2020 Science Fair Committee members to be paid at the contracted rate per hour up to 15 hours each effective January 22, 2020.

From:	To:	Location:
Charles Clark	Lauren Wilson	Bowe
Dennis Scheuer, Co-Facilitator	Susan Powers, Co-Facilitator	GHS

5. Professional Development/Workshops

Board approval of the attached professional development/ workshops. (*attachment I:2*)

B. Field Experiences/Enrollment

1. Field Experience

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a. Rowan-Field Experience

Board approval for Rowan student, Lea Donaghy, to do Field Experience for 80 hours beginning January 23, 2020 with David Davenport at GIS at an agreed upon time between them. Ms. Donaghy will shadow Mr. Davenport in order to gain a better understanding of the career of school counseling. (attachment)

2. Enrollment/ADA (*attachment 1:3*)

C. Testing

D. Special Education/Other Student Issues

1. OOD Placement-Student ID #19-5

Board ratify placement of Student ID #19-5 who was placed at Shelter of Hope, Williamstown, NJ and transitioned to Bonnie Brae residential facility effective December 11, 2019. Cost to the district is \$47,970.00.

2. Homeschooling

a. Board ratify approval of the attached request for homeschooling for the remainder of the 2019-2020 school year.

b. Board ratify approval of the attached request for homeschooling for the remainder of the 2019-2020 school year.

3. OOD Placement-Student ID #20-09

Board ratify placement of Student ID #20-09 at Gloucester County Special Services School District/Bankbridge South Career Center effective January 8, 2020. Cost to the district is \$23,706.00.

4. CLCCP at Rowan University

Board approval for the following students to utilize the Board Approved College Level Course Credit Program at Rowan University.

a. Student ID #20-41404 will be taking Advanced Piano I at the university. The student/parent will be responsible for 1/3 of the cost; Glassboro Board of Education 1/3; and Rowan University 1/3. The estimated cost to the district is \$700.00 per course.

b. Student ID #20-41535 will be taking Physical Psychology at the university. The student/parent will be responsible for 1/3 of the cost; Glassboro Board of Education 1/3; and Rowan University 1/3. The estimated cost to the district is \$700.00 per course.

c. Student ID #20-47366 will be taking Music Fundamentals and Audio Recording II at the university. The student/parent will be responsible for 1/3 of the cost; Glassboro Board of Education 1/3; and Rowan University 1/3. The estimated cost to the district is \$700.00 per course.

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5. One-To-One Aide-Student ID #19-8

Board ratify a One-To-One Aide for Student ID #19-8 attending Yale Cherry Hill School effective July 1, 2019. Cost to the district is \$37,800.00.

E. Athletics

F. Miscellaneous

1. Field Trips

Recommend Board ratify and approve the following field trips for the 2019-2020 school year. (*attachment I:4*)

School	Grade	Date	Field Trip	# of Students	Purpose	Staff Member(s)
GIS	7-8	01/03/20	Camden County College	10	Learn & develop leadership skills	Monroe Willis
GHS	9-12	01/06/20	Holy Spirit HS	14	Mock Trial Scrimmage	John Cino Dustin Dapp
GHS	9-12	01/08/20	Woodstown HS	14	Mock Trial Scrimmage	John Cino Dustin Dapp
GHS	12	01/17/20	GCIT	20	Seniors will get info about their field	Christian Galietta
GHS	9-11	01/31/20	PDQ Restaurant, Sicklerville	8	Students will calculate meal cost, tip and learn to use manners	Alaaida DeColli
GHS	11-12	02/07/20	Riverwinds Community Ctr.	5	Understand consumer issues; to be better consumers/entrepreneurs	Barbara Jones
GHS	9-12	02/13/20	Rowan University Jazz	23	Demonstrate ability to perform jazz selections	Arthur Myers
Bullock	3	02/19/20	Philadelphia Zoo	40	Obtain private lesson on endangered animals	Aileen Matias-Castro Sarah Rondeau
GIS	7-8	03/18/20	Rowan University	44	Compare/contract other school performances. Perform in large venue.	Katharine Baer
Bullock	3	04/03/20	Historical Philadelphia	20	Gain a better understanding of policy & the Constitution	Aileen Matias-Castro
GIS	8	05/22/20	Bogey's, Pitman	90-100	8 th grade dance during day making dance inclusive to every student	Danielle Fiscella

2. Grosvenor Teacher Fellowship

Board approval of Lisa Montana, to apply for Grosvenor Teacher Fellowship. This fellowship opportunity is designed to give teachers the empowerment to increase student geographic awareness and become leaders in the National Geographic educator community and would require an approximate 10-day extended professional development opportunity. Final decision will be made upon acceptance to the Teacher Fellowship. (*attachment I:5*)

3. Orton Gillingham

Board approval for payment to April McKinney to serve as an assistant to the instructors, teachers, and students participating in the Orton Gillingham program

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for the remainder of the 2019-2020 school year in the amount of \$900.00. Funding is provided through Title II ESEA-ESSA. Ms. McKinney will be replacing Denise Frattali due to retirement. (*attachment I:6*)

4. Extended School Day-Bullock

Board approval of the following staff members to participate in the Extended School Day program at Dorothy L. Bullock School, previously approved in December 2019, at the rate of \$37.00 per hours, 2 hours for 24 days each. Funding is provided through ESEA-ESSA carryover funds. (*attachment I:7*)

Melanie Sweeney (Coordinator)	Sarah Rondeau
Simone Marques	Jennifer Alleman
David Brown	Amy Masso-Ferrer
Nicole Werner-Pidgeon	Jacqueline Applegate
Andrea Giroux	Laure Budney (Substitute)
Carl Aird	Katherine Burt (Substitute)
Desarea Simberg	Andrea Dalfonso (Substitute)
Brittany Vaspoli	Jaclyn Mahoney (Substitute)

5. Alternative Evening High School

a. AEHS ESL Teacher

Board approval of Maureen Morrison to provide mandated services for an English learner participating in the AEHS Program effective January 23, 2020. Ms. Morrison will be working up to 4 hours per week at the hourly rate of \$37.00 per hour. (*attachment I:8*)

b. AEHS Substitute Teachers

Board approval of the following staff members to serve as Substitute Teachers, on an as-needed basis, for the AEHS Program effective January 23, 2020 at the hourly rate of \$37.00 per hour. (*attachment I:9*)

Robert Hemmes
Denise Barr

c. AEHS Increase of Hours

Board approval for an increase of hours from 64 hours per week to 80 hours per week to accommodate placement of an IEP student effective January 30, 2020. AEHS teaching staff is currently budgeted for 64 hours per week at the contracted rate of \$37.00 per hour. (*attachment I:10*)

G. Informational

1. HIB Report

2. Suspensions (*attachment I:11*)

3. Board Reports

a. Rodgers (*attachment I:12*)

b. Bullock (*attachment I:13*)

c. Bowe (*attachment I:14*)

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- d. GIS (attachment I:15)
- e. GHS/GHS Guidance/Athletics (attachment I:16)
- f. Bullock Guidance (attachment I:17)
- g. Bowe Guidance (attachment I:18)
- h. GIS Guidance (attachment I:19)
- i. CST (attachment I:20)
- 4. Interim Director of Curriculum & Instruction Report (attachment I:21)
- 5. New Jersey LGBTQ Curriculum Law (attachment I:22)
- 6. 2019-2020 Governor's Educator & Educational Services Professional of the Year Recipients (attachment I:23)

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

2. Operations Moved by Mr. Esgro and seconded by Ms. Volz that the Board approve the Operations Agenda in its entirety as follows:

A. Building Issues

- 1. Rodgers School
 - a. Mercury Concerns Letter/Response
- 2. Bullock School
- 3. Bowe School
- 4. Intermediate School
- 5. High School
- 6. Beach Administration Building
- 7. Technology
 - a. Lock Down Enhancements-GPD Action Plan Update
 - b. District Social Media Accounts
Recommend Board ratify the following staff member to manage/update the below listed building social media accounts for the 2019-2020 school year. Ms. Garcia was previously approved for Facebook and will be replacing Wanda Chudzinski for Instagram. (attachment O:1)

School	Account(s)	Staff Member
GIS	Facebook / Instagram	Brittinee Garcia

B. Awards/Donations

- 1. Donation-Piano
Board approval to approve and accept the donation of an Upright Baldwin Piano for the Orchestra Room at Intermediate School from the First United Methodist Church in Glassboro. There is no upfront cost to the district. Transporting of the piano is still to be determined. (attachment O:2)

C. Transportation

D. Budget Recommendations/Grants

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1. Recommend Board approval of the following Reports per attachments:
 - a. Warrant Account Bill List January 2020 (*attachment O:3*)
 - b. Capital Projects Bill List (none at this time)
 - c. Handwritten Check List (none at this time)
 - d. Board Secretary's Report November 2019 (*attachment O:4*)
 - e. Revenue Report November 2019 (*attachment O:5*)
 - f. Treasurer's Report November 2019 (*attachment O:6*)
 - g. Food Service Profit & Loss November 2019 (*attachment O:7*)

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2019. The Treasurer's Reports and Secretary's Reports are in agreement for the month of November 2019.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Transfer Authorization
 - a. Board approval of the authorized transfers for November 2019. (*attachment O:8*)

E. Resolutions/Contracted Services

1. Policies/Regulations

Board approval of the first reading of the following policies and regulations. (*attachment O:9*)

a.	Policy 0155	Board Committees
b.	Policy 2110	Philosophy of Education/District Mission Statement
c.	Regulation 2431.2	Medical Examination to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
d.	Policy 4219	Commercial Driver's License Controlled Substance and Alcohol Testing
e.	Policy 5330.04	Administering an Opioid Antidote
f.	Regulation 5330.04	Administering an Opioid Antidote
g.	Policy 8600	Student Transportation
h.	Regulation 8600	Student Transportation
i.	Policy 8630	Bus Driver/Bus Aide Responsibility

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j.	Regulation 8630	Bus Driver/Bus Aide Responsibility
k.	Policy 8670	Transportation of Special Needs Students

2. Fixed Asset Disposal-Piano-GIS

Board approval to accept an Upright Baldwin piano donated by First United Methodist Church. (*attachment O:10*)

3. CAFR/AMR – June 2019

Board approval to accept the June 30, 2019 Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report (AMR) as prepared and presented by Petroni & Associates and approve the Corrective Action Plan to be implemented to address noted findings. (*attachments O:11*)

4. NJSBA Workshops

a. Board approval for Board Members, Peter Calvo and Michele Ricci, to attend the New Jersey School Boards Association Equity from the Boardroom to the Classroom Workshop on February 8, 2020 in Sewell, NJ. Cost of the workshop is \$50.00 per person, totaling \$100.00. (*attachment O:12*)

b. Board approval for Board Member, Michele Ricci, to attend the New Jersey School Boards Association Social & Emotional Conference on February 14, 2020 in West Windsor, NJ. Cost of the workshop is \$99.00. (*attachment O:13*)

F. Informational – Reports/Articles/Miscellaneous

1. Reports

- a. Maintenance Report (*attachment O:14*)
- b. Security Drill Report (*attachment O:15*)
- c. Variance Analysis Report
- e. Facility Request Report (*attachment O:16*)
- f. IT Report (*attachment O:17*)

2. Articles

3. Miscellaneous

- a. Chartwells Presentation
- b. Advocate Food Service Dashboard-December 2019

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci (*abstain on E4a & E4b*), Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo (*abstain on E4a*); YES

Motion Carried: 9-0-0

3. Administration Moved by Ms. Longley and seconded by Mr. Stephens that the Board approve the Administration Agenda in its entirety as follows:

A. Resignations/Retirements/Leaves of Absence/Rescind Action

1. Resignations

- a. Board approval for the resignation of Joseph Sloss effective January 31, 2020.
- b. Board ratify the resignation of Catherine Rennick effective June 30, 2019.

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- 2. Revocation of Tenure
- 3. Dismissal/Suspension
- 4. Leaves of Absence

Employee	Beginning Date	Anticipated Return Date	Type of Leave
MollyAnne Stevenson	04/10/2020	06/08/2020	FMLA/Maternity
Kimberly Tursi	01/02/2020	06/30/2020	Extended Paid/Unpaid LOA

5. Retirement

- a. Board approval for the retirement of Denise Frattali effective February 1, 2020.
- b. Board approval for the retirement of Cheryl Tartaglione effective June 30, 2020.
- c. Board ratify the retirement of Dorothy Nelson effective June 30, 2019.

- 6. Reduction in Force
- 7. Increment Withholding

B. New Employees/Transfers/Assignments/Contracts

1. New Employees

a. Teachers/Nurses/Secretaries/Aides

1) Teacher-Bullock

Board approval of Amanda Adams as General Education Teacher at Dorothy L. Bullock School for the 2019-2020 school year, BA Step 1, at a prorated annual salary of \$50,040.00 effective January 23, 2020. Ms. Adams has served as a long-term substitute teacher in this position since September 2019 and is replacing Venetia Miner due to retirement.

2) Teacher-GHS

Board approval of Kendall Appleby, pending certification clearance from the NJ Department of Education and a positive criminal history background check, as TV Technology Teacher at GHS for the 2019-2020 school year, BA Step 1, at a prorated annual salary of \$50,040.00. Start date to be determined. Ms. Kendall is replacing Patricia Yanez due to transfer.

3) Teacher-Bowe

Board approval of Fotini Tserpelis, pending certification clearance from the NJ Department of Education and a positive criminal history background check, as Teacher of Supplemental Instruction (Math) at Thomas E. Bowe School for the 2019-2020 school year, BA Step 1, at a prorated annual salary of \$50,040.00. Start date to be determined.

b. Administration

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1) Assistant Principal-GHS

Board approval of Christian Lynch, pending receipt of a positive criminal history background check, as Assistant Principal at Glassboro High School for the 2019-2020 school year, 10.5-month position, at the prorated annual salary of \$102,000.00. Start date to be determined. Mr. Lynch is replacing Cynthia Bodden due to retirement.

c. Bus Drivers/Bus Aides

1) Bus Driver

Board approval of Tammy Cerquoni as Bus Driver for the 2019-2020 school year, 4.5 hours per day, Step L1Y1 at a pay rate of \$21.54 per effective February 3, 2020. Mr. Cerquoni is replacing Elsie Tout due to retirement.

d. Substitute Bus Drivers and Aides

e. Custodians/Housekeeper

1) Custodian

Board approval of Robert Sample, pending receipt of a positive criminal history background check, as Custodian for the 2019-2020 school year, Step 5, at a prorated annual salary of \$32,599.00. Start date to be determined. Mr. Sample is replacing Kim Mueller due to resignation.

f. Substitute Custodians/Grounds

g. Athletics

1) Assistant to Indoor Track Coach

Board ratify Linda Massari as Assistant to Indoor Track Coach for the 2019-2020 school at a rate of \$100.00 per day for a maximum of 7 events, totaling \$700.00. Ms. Massari will assist the Head Coach during away all-day weekend events by supervising students and assisting if injuries occur. (*attachment A:1*)

h. ESS (formerly Source4Teachers) Substitutes

Board approval of the January 2020 ESS Substitute list. (*attachment A:2*)

i. Other

2. Employee Transfer/Appointments

3. Assignments

a. Secretarial Morning Duties-Bullock

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Board ratify compensation for Elizabeth Gomez for additional morning office duties outside the contractual school day, on an as-needed basis, at the contracted hourly rate of \$17.02 effective January 2, 2020. Ms. Gomez will assist with parent calls and attaining substitute teachers during the absence of the 12-month secretary. (*attachment A:3*)

b. Interim Assistant Supervisor of Transportation

Board approval of Traci Davis as Interim Assistant Supervisor of Transportation for the 2019-2020 school year at a prorated annual salary of \$49,000.00 effective January 23, 2020. Ms. Davis has been a bus driver in the district for 20 years. (*attachment A:4*)

4. Contracts

a. Guidance Counselor-Rodgers

Board ratify amending the contract of Nicole Pacera, Guidance Counselor at J. Harvey Rodgers School from a prorated annual salary of \$56,140.00 to a prorated annual salary of \$56,140.00 and Guidance MA in the amount of \$2,807.00, totaling \$58,947.00 effective January 6, 2020 as per the GEA Agreement.

b. PC Support Tech Salary Increases

Board approval for the following PC Support Tech salary increases in the amount of \$42,750.00 per position effective January 23, 2020. (*attachment A:5*)

Staff Member	Current Salary	Increase	Total Salary
Patrick Foltyn	\$39,595.50	\$3,154.50	\$42,750.00
Enrique Pagan	\$41,080.00	\$1,670.00	\$42,750.00

c. Database Coordinator/Systems Management

Board ratify the 2019-2020 salary of Erin Williams, Database Coordinator/Systems Management at a prorated annual amount of \$70,687.07 based on additional duties as listed on the job description, effective January 1, 2020. (*attachment A:6*)

5. Miscellaneous

6. Legal

C. Job Descriptions

1. Job Description-Database Coordinator/Systems Management

Board approval to ratify the attached Job Description for Database Coordinator/Systems Management effective January 1, 2020. (*attachment A:7*)

D. Public Relations

1. Community Affairs Secretary Report – December 2019 (*attachment A:8*)

E. Miscellaneous

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1. Change of Degree and/or Salary Status

Board approval of the following individuals for a change of degree and/or salary status. After reviewing their records, it is recommended that the change of degree and/or salary status be effective February 1, 2020. (*attachment A:9*)

Scott Rogers	MA+15 to MA+30
Lisa Montana	MA+15 to MA+30
Andrew Kerns-Pancoast	BA to BA+15
Carol Ceglia	MA+30 to MA+60
David Brown	BA+15 to MA
Heather Rittman	BA+15 to BA+30
Rebecca Metelow	BA+15 to BA+30
Sarah Rondeau *	BA+15 to MA
Christina Gennaoui	BA to BA+15
Alaaida DeColli *	MA to MA+15

*Pending receipt of transcripts.

2. Diversity Matters-2020 Educational Career Fair (*attachment A:10*)

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

Old Business:

- Chartwell food service line is working with Edvocate to investigate the long lines.
- Logo design update, met with Clearbridge marketing and they will design 3 logos
- Governor Education of the Year to add Support Staff moving forward

New Business-Adopt Citizens Administration Committee on Bond Referendum

Mr. Calvo moved; Mr. Stephens seconded by that the board approve the Adoption of Citizens Administration Committee on Bond Referendum.

Roll call vote: YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

Mr. Calvo moved; seconded by Mr. Stephens that the floor be open to the public to address the Board.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

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Mr. Calvo moved; seconded by Mr. Cibo that the floor be closed to the public.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

Mr. Calvo moved; seconded by Mr. Cibo that the meeting be adjourned at approximately 8:00 pm.

Roll call vote: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo; YES

Motion Carried: 9-0-0

Respectfully submitted,

Jennifer Johnson

Jennifer Johnson
School Business Administrator/Board Secretary