

# Technology Report

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## Technology Department Report

May 11, 2022 – June 9<sup>th</sup>, 2022

Submitted by Chuck Baur and Susan Kornicki

### Work Summary:

1. NJSLA and KITE DLM testing has been completed and submitted. Successful testing in all buildings.
2. Repairs – Parts shortage continues to be a real issue. We are escalating the triage of student laptops so that parts can be ordered as soon as possible. We continue to encourage staff and students to be as careful as possible with devices.
3. Dell Model 3390 (Staff & GHS Students Models) batteries continue to be a problem. Batteries are end of life and are failing to hold a charge. Replacement batteries have been purchased in batches but are an expense. We look to utilize spare laptops of different models to get through the last year of the lease expiring summer of 2023.
4. Wireless Upgrade – Transportation building now has wireless and the first building to be completed for the wireless upgrade. Asset tagging and labeling for the remainder of the access points has been completed. Wireless migration scheduled for summer.
5. Preparation for “right-sizing” transition – Retired switches, laptops, panels, and other hardware has been placed on GovDeals to be sold. Existing ClearTouch panels labeled for relocation.
6. E-waste was successfully completed by Magnum Recycling company on 5/19/22. Technology equipment from Bullock, Rodgers, and BOE. They are scheduled to return June 26<sup>th</sup> for Intermediate School.
7. Dismantling of GIS computer network is to commence the week of June 20<sup>th</sup>. GIS school technology will be pulled down and sold/recycled/reused as appropriate.
8. Collaboration with Pitt Bull – Team has met several times with Pitt Bull consulting to work on the Glassboro technology three-year plan for the district. We continue to work with them on creating SOPs for various systems, most importantly the phone system and facilitate inventory distribution for building consolidation.
9. Device Collection – The team has devised a schedule and coordinated with all school building principals. Laptop collection at all school buildings is currently in progress. GIS student laptops will be migrated over to Bullock for the new 4<sup>th</sup> and 5<sup>th</sup> graders.
10. Technology staff will be re-inventorying, repairing, and re-imaging student devices over the summer months.

11. Districts lease with Canon copiers/printers is set to expire October 2022. The Director of IT and the BA have been and continue to meet with vendors to replace or renew our existing copier/printing fleet.
12. [GPSD EdTech Teacher Hub](#) is now live, featuring on-demand tutorials and supplemental materials for teachers on the topics of Schoology, Seesaw, Clear Touch panels, ISTE Standards and the SAMR Model of Technology Integration.
13. PC Technician Michael Matisi has resigned. The tech department is actively interviewing for his replacement in hopes of getting a replacement to help with summer workloads.
14. Nick Molewicz the new System/Network Administrator started on 5/31. He is being trained to learn Glassboro's computer network environment.

## Inventory:

Users/Bldg	Distributed devices	Assigned but not Ret	Total accounted for	Orig Count	Missing**
Teaching Staff	215	0	215	216	0
Admins	23	0	23	23	0
GHS Students	556	5	550	556	2
Bowe Students	488	4	483	505	16
Sec/Aides/BO E	40	2	38	42	4
GIS Students	348	2	348	350	0
Bul/Rod K-3	624	14	603	625	1
Rod Pre-K	90	0	90	90	0
<b>Total</b>	<b>2385</b>	<b>32</b>	<b>2350</b>	<b>2401</b>	<b>23</b>

5 missing laptops have been returned to Bullock school.

Eighteen (18) letters have been sent by Glassboro staff for unreturned laptops, 13 of which have been sent by Bullock. Police report PD:21-027310 has been filed for 1 stolen laptop at Bullock. Police Reports 22-4351 (Maple Shade PD) & 2022-9817 (Glassboro PD) have been filed by 2 students at GHS for stolen laptops.

Police report PD:21-003223 has been filed for 3 missing/stolen devices at Bowe, however criminal charges have not been filed. Criminal charges need to be filed with Glassboro PD as one of the devices is being shown as active and in use by a former student.

## **Work Order Statistics – as of 4 pm on 6/8/22**

**Closed Work Orders: 167**

**Open Work Orders: 139**

### **Professional Development:**

- Ongoing consultations with Pitt Bull Secure Technology
- Meraki Wireless administration training with CoreBTS –Scheduled once project is completed this summer
- Jamf for Apple Mac training scheduled for August
- Tentative ClearTouch training in August for new users