

Technology Report

Technology Department Report

March 06, 2020 – April 17, 2020

submitted by George Weeks

Work Summary:

- James Matisi began work on March 9, 2020. Ray Yansick will begin working on April 20, 2020
- As of March 6, 2020 the panic buttons in each office are active. Office staff was trained on how to use them. Implementation of the button on each phone has been put on hold pending return from quarantine.
- On March 16, 2020 the district closed for a minimum of 2 weeks for the Covid19 quarantine. The tech department has been working with staff and students to maintain computer access to cloud resources for distance learning.
- The tech team has been working out of Bullock school for 2 days per week preparing laptops for distribution to students in need. 60+ laptops have been distributed to Bowe and 80+ to Bullock.
- Starting April 6, 2020 the tech team began working on preparing laptops to swap with staff and student who are experiencing hardware issues. We have a system in place that identifies units, staff prepare a swap unit and appointments are scheduled for a physical swap. Machines are disinfected and isolated for 7 days and then repaired. Parts are being ordered and delivered to George's home address. This process will continue until we can return to the buildings.
- Webex meetings have been scheduled and conducted for BOE meetings
- Staff meetings and vendor meetings are held via webex for the tech team
- Finalized budgets for upgrades for firewalls and web filters for July 2020 was submitted and pending approval.
- Tech team has begun upgrade to phone system software to enable remote calling features through out webex client on staff computers. Staff will be able to make and receive calls as if they were in their office/classroom. We are expecting this to be completed by the end of April
- New web template has been activated. Jody and George are reviewing layout and making adjustments to current website to accommodate new style. We are hoping to turn on the new look at the end of the month of April
- Upon budget approval, will finalize lease/purchase of chromebooks for Bullock and laptops for Intermedite

Work Order Statistics

- There are 55 total work orders open as of 1:45pm on 04/17/2020 (-3)
- There have been 3,878 work orders closed as of 1:45pm on 04/17/2020 (+286)