

GLASSBORO SCHOOL DISTRICT

Monthly Board Items

Date Submitted: September 10,21

Proposed Effective Date: 9/1/21

Short description (title): Request for Mary Aruffo as Head Teacher for Bowe School

Submitted by: Craig Stephenson

Building: Bowe

**Proposed
cost/amount:**
1,494.00

**Funded
through:**

**Grade(s)
impacted
if any:** 4-6

Board Action Requested:

Mary Aruffo as Head Teacher at Bowe for the 2021-2022 school year, effective September 1, 2021 to October 22, 2021 (start date of new Assistant Principal is October 25, 2021) at the prorated stipend amount of \$1,494.00.

Details and ramifications:

There exists the need for an additional individual to perform administrative duties in the interim between the start of the year and Mrs. Lauren Kerr's start as the assistant principal. Mary Aruffo possesses the appropriate credential. She can assist with administrative functions including minor student code of conduct violations and other responsibilities as determined by the building principal.

Positives:

Ms. Aruffo is quite capable of fulfilling a multitude of roles.

Concerns:

N/A

Other Comments:

Ms. Aruffo will be performing these responsibilities while also running the G & T program. It should not have a significant impact on the G&T program as I will ensure Ms. Aruffo has time to engage in preparations. She generally starts face-to-face meetings with students in early October. This year, it would be the last week in October.

FOR OFFICE USE ONLY:

Board Date: _____

Approved: Y or N

Index #: _____