

Glassboro Public Schools
Glassboro Intermediate School

202 North Delsea Drive
Glassboro, New Jersey 08028
www.glassboroschools.us



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Assistant Principal

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Kriston Matthews, Sr. Principal

DATE: July 17, 2017
TO: Dr. Mark Silverstein
FROM: Kriston Matthews, Sr.
RE: Early Dismissal

The purpose of this communication is to request Glassboro Intermediate School's half day dismissal time be changed to 11:45 am. This 15 minute adjustment will provide improved dismissal functions for the high school and facilitate their request to alter our dismissal time.

With having a new early dismissal time this will constitute a legal attendance day for our students.

EQUAL OPPORTUNITY EMPLOYER

GLASSBORO SCHOOL DISTRICT
Monthly Board Items

Updated 2/1/05

Date Submitted
July 17, 2017

Proposed Effective Date:
September 1, 2017

Grade(s) impacted:
7 & 8

Name:	Position/Item: Early Dismissal	Submitted By: Kriston Matthews, Sr.	Building: Intermediate
Proposed cost/amount:	Funded through:	Hours/Days per week:	Benefits: Y or N (circle one)
N/A	N/A	N/A	N/A
Is candidate currently employed by District: ____ No ____ Yes (if yes, what position) N/A substitute _____ If yes, part time or full time (circle one)		Is candidate a former employee: ____ No ____ Yes N/A Check references/review district personnel file? x ____ No ____ Yes	

Board Action Requested:

Requesting Glassboro Intermediate School to change our early dismissal time for our 2017-2018 school year to 11:45 am

Details and ramifications:

This will provide improved dismissal funtions for the high school and facilitate their request to alter our dismissal time.

Positives:

With having a new early dismissal time this will constitute a legal attendance day for our students. .

Concerns:

None

Other Comments:

FOR OFFICE USE ONLY:

Board Date: _____ Approved: **Y** or **N** _____ Index #: _____