
GLASSBORO SCHOOL DISTRICT

REQUEST FOR BOARD ACTION

Requestor: Mr. Lynch

Building: GHS

Date: September 14, 2026

Action to be Approved: GPSD Athletic Transcript Release

Fund Source:

Amount: \$0

Requisition #:

Request to approve GPSD Athletic Transcript Request form. This form gives GPSD permission to send requested academic records to a post-secondary program as well as to the NCAA Eligibility Center. This release gives GPSD authority to upload an official transcript to the student's Eligibility Center account.

As our success in athletics has increased, the demand for transcripts and the need to upload transcripts into the NCAA Eligibility Center also has increased. Protocols need to be put in place in order to manage this demand.

FOR OFFICE USE ONLY:

Board Date: 9/14/2026

Approved: [Status]

GPSD ATHLETIC TRANSCRIPT RELEASE FORM



Student Name _____ **Student ID** _____

This form gives GPSD permission to send requested academic records to a post-secondary program as well as to the NCAA Eligibility Center. This release gives GPSD authority to upload an official transcript to the student's Eligibility Center account.

Authorization Signatures

- I understand that this form allows GPSD to send requested academic records to post-secondary institutions to determine eligibility and possible admission to those schools.
- I authorize GPSD to release to the NCAA Eligibility Center my child's transcripts, proof of graduation, and any other academic or school-related information or records, as requested by the Eligibility Center for the purpose of determining my child's athletics eligibility. I further authorize the Eligibility Center to release personally identifiable information from my child's education records obtained by the Eligibility Center (including this release form and resulting certification decisions) to the NCAA, to any testing service whose test scores are included in my child's records (e.g., ACT or ETS), to my child's school, or to all NCAA member schools requesting my child's eligibility information, to the extent that such information is necessary to report, verify or review my child's athletics eligibility.
- I also understand that the Eligibility Center will send his/her eligibility status to any NCAA Division I or II school that requests it. Further, I realize that the Eligibility Center will not send my child's eligibility information at my request; rather, the NCAA school must make the request for that information. Finally, I am aware that if no member school requests my eligibility status, a final certification may not be processed. By submitting this form, I understand it is my responsibility to provide accurate and true information to the Eligibility Center and to provide accurate and truthful updated information as necessary.

Parent Authorization

I agree to the authorization statement outlined above.

Parent Signature: _____ Date: _____