

GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

Monthly Board Items

Date Submitted

March 2, 2016

Proposed Effective Date:

April 11, 2016

Grade(s) impacted:

7 & 8

Name:

**PARCC Testing
Schedule**

Position/Item:

**Delayed Opening
Request**

Submitted By:

Kriston Matthews

Building:

Intermediate

Proposed cost/amount:

N/A

Funded through:

N/A

Hours/Days per week:

N/A

Benefits: **Y** or **N**
(circle one)

N/A

Is candidate currently employed by District:

No Yes

(if yes, what position)

N/A

substitute _____

If yes, part time or full time (circle one)

Is candidate a former employee: No Yes

N/A

Check references/review district personnel file?

No Yes

Board Action Requested:

Due to PARCC testing it is requested that Intermediate School be placed on a delayed opening schedule during the weeks of:

April 11 – 19 7th grade will come in regular time and be tested, 8th graders will come in at 9:28 am

April 20– 28 8th grade will come in regular time and be tested) 7th graders will come in at 9:28 am

Details and ramifications:

A delayed opening schedule has been past practice during testing weeks and has worked well. It allows for a quiet, uninterrupted testing atmosphere. New testing procedures and formatting of the PARCC require us to monitor even more closely. A delayed opening schedule gives us more flexibility for this monitoring.

Positives:

Provides a conducive testing atmosphere as well as allowing time for meaningful classroom instruction for all students.

Concerns:

None

Other Comments:

FOR OFFICE USE ONLY:

Board Date: _____

Approved: **Y** or **N**

Index #: _____

MacMichael, Mary

From: Silverstein, Mark
Sent: Wednesday, February 17, 2016 2:49 PM
To: MacMichael, Mary
Subject: FW: PARCC

This would go on march agenda

From: Matthews, Kriston
Sent: Wednesday, February 17, 2016 12:38 PM
To: Silverstein, Mark
Cc: MacMichael, Mary; Sheridan, Brandi
Subject: PARCC

Dr. S.,

After meeting with district testing coordinator and school testing team we are recommending the following as was conducted last year. Below are dates and rationale:

April 11- 18 th 7 th grade will come in at regular time	8 th grade will come on two hour delay
April 19- 26 th 8 th grade will come in at regular time	7 th grade will come on a two hour delay

Based upon the success of last year's PARCC implementation at Glassboro Intermediate School, I am recommending we follow the same delayed opening schedule as the previous year. The paragraph below is inclusive of pertinent information relative to my recommendation/request.

We have elected to go with a delayed opening schedule with the hope of providing an optimal testing atmosphere by:

- This solution is better for the district as my school begins earlier than every other school. GIS will be done testing when other students are testing providing less (technology stress) for the district.
- This will provide opportunity for onsite technology assistance (boots on the ground)
- Offer a quiet, uninterrupted testing atmosphere (having students in the halls during testing, no bells)
- To allow for class time after testing
- Student will be tested in their normal biological testing cycle (GIS students are at their prime early in the morning)
- New testing procedures and formatting of the PARCC require us to monitor even more closer how testing is proceeding. This allow us to focus on testing, and not be interrupted by daily school issues during testing time.
- If a technology glitch occurs we can still transition to the second half of the day.
- Finally we worked on this schedule in conjunction with transportation, district personnel (testing supervisor) etc. and everyone is on board with our testing protocol.

With limited resources (not having a computer for every student in the building) a delayed opening schedule allows us to have a systematic way of testing a large group of students, with minimal impact on continuing classroom instruction during testing weeks. A letter to the parents is prepared and ready to go once given the go ahead

Thanks,