

GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

TO: Mark Silverstein
FROM: Scott Henry
DATE: March 28, 2017
RE: Agenda Item for April 26, 2017

Recommend the board approve the attached sidebar agreement for the summer of 2017 only as applies to the Collective Bargaining Agreement covering the time period July 1, 2016 to June 30, 2019. This sidebar provides details of Maintenance, Grounds and Custodian summer work hours for 2017.

April 1, 2017
Glassboro Board of Education/GESPA - Sidebar Agreement for the Summer of
2017 only as applies to the Collective Bargaining Agreement covering the time
period of July 1, 2016 to June 30, 2019

I. Article IX, "Work Hours and Work Load", (Page 8), subparagraph B:

"During the Summer of 2017 only, work hours for all full-time Maintenance, Grounds, and Custodian employees shall consist of 10.5 consecutive hours, four (4) days a week, inclusive of a 30-minute duty free lunch/dinner period. This shall constitute a work shift. A work shift will start between 6:00 A.M. and 8:00 A.M. Start times can be changed at the discretion of the Board based upon the needs of the District.

All full-time Maintenance, Grounds, and Custodian employees shall work a four (4) day workweek during the Summer of 2017. For purposes of this Sidebar Agreement, a workweek for the Summer of 2017 for all Maintenance, Grounds, and Custodial employees is defined as four (4) days. The Summer of 2017 is defined as the 1st working day after the school year ends for all students in June of 2017 and the last working day prior to the students' return for the next school year.

During the Summer of 2017 only, all full-time Maintenance, Grounds, & Custodial employees shall be scheduled to work 10.5 hour shifts and each such employee shall be advised of his/her regular starting and quitting times. At least one (1) Black Seal Custodian or shift foreman in each building must remain on the premises during their duty-free lunch. In the event that a shift cannot be filled, the shift foreman must remain in the building.

Each full-time Maintenance, Grounds, and Custodial employee shall receive two (2) fifteen (15) minute breaks each day.

Any time worked beyond 40 hours per week shall be compensated as overtime.

Maintenance, Grounds and Custodial employees shall be eligible for overtime assignments on a seniority basis provided the employees possess the necessary credentials for the particular assignment. Foremen are responsible for ensuring that qualified staff are present for all needed assignments and shall cover the assignment if no qualified employees volunteer for the assignment.

During the Summer of 2017 only as defined above, the usage of sick and personal leave days shall be calculated on a day-to-day basis. If an employee takes a sick

day, that employee will be charged for the usage of one (1) sick day. If an employee takes a personal day, that employee shall be charged for the usage of one (1) personal day.

The usage of vacation time shall be based upon what constitutes a work week. If a Maintenance, Grounds, or Custodian employee takes a week's worth of vacation, that employee is entitled to four (4) days of vacation and will be charged for four (4) days of vacation.

For the Board of Education

Date:

For the GESPA

Date: