Sidebar Agreement between the Glassboro Board of Education and the GEA Which Applies to the Summer of 2021 Only

1. Article XXII, <u>"SECRETARIAL/TRANSPORTATION</u>
PERSONNEL DAILY HOURS SNOW DAYS OFFICE
CLOSURES AND WORK YEAR REDUCTION", (Page 25), subparagraph A:

During the summer of 2021 only, the following terms and conditions of employment apply:

Secretarial weekly hours for the summer will be thirty-two and one-half (32.5) hours plus one (1) hour per day for lunch.

All full-time secretarial employees shall work a four (4) day workweek during the summer of 2021.

For all Fridays during the summer of 2021, the school -buildings will be closed, and secretaries are not to report to work.

The summer of 2021 is defined as the 1st Monday after the school year ends for all students in June and the last working day in August prior to the students' return for the next school year.

During the summer of 2021 only as defined above, the usage of sick and personal leave days shall be calculated on a day-to-day basis. If an employee takes a sick day, that employee will be charged for the usage of one (1) sick day. If an employee takes a personal day, that employee shall be charged for the usage of one (1) personal day. The usage of vacation time shall be based upon what constitutes a work week. If a secretary takes a week's worth of vacation, that employee is entitled to four (4) days of vacation and will be charged for four (4) days of vacation.

For the Board of Education

Date: May 26, 2021

Date: May 26, 2021

Heglia