

Glassboro Public Schools



MEMO

To: Al Lewis

From: Michael Sloan

Date: 04/29/2026

Re: GCDC Summer Building Usage

Recommend Board approval for the Glassboro Child Development Center to use district school buildings for Camp Horizon Summer Learning Program as detailed in the attached proposal. This will not affect summer cleaning of buildings for the upcoming school year. (attachment)



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Glassboro Child Development Cen

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Joan E. Dillon
Executive Director

April 20, 2026

Dear Dr. Lewis:

Attached is our annual request for use of the school district buildings for Camp Horizon Summer Learning Program. I appreciate the Administration/Board of Education's consideration of our request, as camps bridge the school year and support Glassboro students in their summer learning. The camp also allows parents to continue to work and have reliable, affordable and quality child care during the most needed time of the year – summer break.

We request the school district to permit us to use the Dorothy L Bullock school building Monday through Friday, as we did last summer, at no cost. The program will serve up to 100 students in grades 1-7.

We further request use of Glassboro School district buses, for which we have always paid, to transport students to local educational trips to enhance the STEM, ARTS and CULINARY Life Skills themes of our camps. We will work with GPSD transportation department to coordinate trips, as we have done in the past.

Rooms needed: Cafeteria, Gym existing approved HORIZON classroom/spaces (teacher's room, art room and media center) as well as bathrooms, as per coordination with building principal Kelly Marchese.

We will operate the camp on a reduced schedule this year, for four weeks - from Monday July 6 through Friday July 31, 2026. We will need access to set up during the week of June 22 or 29 but we will not need to be in the schools after that, until the week of August 31 as we prepare for the upcoming school year.

Sincerely,

Joan Dillon
Executive Director

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