

Glassboro Public Schools



MEMO

To: Mark Silverstein

From: Michael Sloan

Date: July 24, 2024

Re: Void Stale Checks

Recommend Board of Education to approve to void the prior fiscal year checks as detailed in the attached memo. All checks are over 365 days old. Checks will be reissued if deemed appropriate. (attachment)

GLASSBORO SCHOOL DISTRICT

Administration Building
Office of the Business Administrator

MEMORANDUM

To: Michael Sloan, Business Administrator/Board Secretary

From: *DH*
Darren Harris, Treasurer of School Monies

Date: 07/09/24

RE: Void Prior Year Checks

I respectfully request that the Board of Education approve to void the following prior fiscal year checks. All checks are over 365 days old:

- Food Service – Ck #90269 – \$16.15
- General Fund – Ck #44070 - \$226.00
- General Fund – Ck #44252 - \$322.48
- General Fund – Ck #UNKNOWN – DURAN - \$500.00
- General Fund – Ck #UNKNOWN – LENAPE - \$110.00
- General Fund – Ck #UNKNOWN – KELLY - \$884.00
- General Fund – Ck #UNKNOWN – GROFF - \$22.50
- General Fund – Ck #UNKNOWN – ROWAN - \$270.00
- General Fund – Ck #86310 - \$150.00
- General Fund – Ck #86979 - \$500.00
- General Fund – Ck #87739 - \$1,500.00
- General Fund – Ck #87920 - \$500.00
- General Fund – Ck #88569 - \$110.00
- General Fund – Ck #89375 - \$1,022.00
- General Fund – Ck #89398 - \$1,533.00
- General Fund – Ck #89576 - \$1,000.00
- General Fund – Ck #89823 - \$36.50
- General Fund – Ck #89860 - \$612.00
- General Fund – Ck #90037 - \$1,022.00
- General Fund – Ck #90046 - \$1,533.00
- Student Activities – Ck #87080 – 20.00
- Student Activities – Ck #87095 – 38.00
- Student Activities – Ck #87993 – 28.78
- Student Activities – Ck #88185 – 15.00
- Student Activities – Ck #88187 – 15.00

GLASSBORO SCHOOL DISTRICT

Administration Building
Office of the Business Administrator

- Student Activities – Ck #88188 – 15.00
- Student Activities – Ck #88189 – 15.00
- Student Activities – Ck #88198 – 30.00
- Student Activities – Ck #88201 – 15.00
- Student Activities – Ck #88206 – 15.00
- Student Activities – Ck #88207 – 15.00
- Student Activities – Ck #88208 – 15.00
- Student Activities – Ck #88011 – 15.00
- Student Activities – Ck #88216 – 15.00
- Student Activities – Ck #88219 – 15.00
- Student Activities – Ck #89620 – 40.20
- Student Activities – Ck #89974 – 1,000.00
- Payroll – Ck #379925 - \$61.23
- Payroll – Ck #379928 - \$135.21
- Payroll – Ck #379945 - \$5.38
- Payroll – Ck #379568 - \$763.81
- Payroll – Ck #379748 - \$450.72
- Payroll – Ck #375435 - \$39.45
- Payroll – Ck #380302 - \$1,035.87
- Payroll – Ck #380360 - \$19.19
- Cafeteria – Ck #90269 - \$16.15
- Cafeteria – Ck #100068 - \$13.05
- Cafeteria – Ck #100077 - \$\$13.45
- Athletics – Ck #7510 - \$85.00
- Athletics – Ck #7753 – \$4.00
- Athletics – Ck #7755 - \$4.00
- Athletics – Ck #7776 - \$86.00
- Athletics – Ck #7815 - \$87.00

These checks will be reissued if deemed appropriate.