


GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

TO: Mark Silverstein  
FROM: Scott Henry   
DATE: January 21, 2016  
RE: Agenda Items for January 27, 2016 Board Agenda

Flu Vaccines for Staff

Request Board approval to offer staff members a convenient way to obtain an annual flu vaccine from Shop Rite Pharmacy per attached documentation.

SDH/b

Attachment

**GLASSBORO PUBLIC SCHOOLS  
SCHOOL HEALTH SERVICES**

January 15, 2016

To: Dr. Mark Silverstein, Superintendent

From: Marian Dunn, R.N., School Nurse

**Re: Action Item Memo- Influenza (Flu) Vaccines for Staff**

Goal: To offer Glassboro staff members a convenient way to obtain an annual flu vaccine.

- Staff who will be administering flu vaccines are Certified Immunizing Pharmacists and have standing orders from a local physician to administer the vaccines. The clinic will be held at ShopRite.
- Marian Dunn will communicate with Cindi Scaffidi, RPh, Shop Rite in Glassboro to set up two dates/time periods in the fall when personnel could attend a flu clinic, specifically set up for Glassboro staff. There would be no need to make an appointment and Shop Rite would work to ensure there are enough staff available to ensure prompt vaccine administration.
- Staff would be given Consent form in advance and asked to bring completed consent form and copy of Health Insurance information to the vaccine site in order to expedite process.
- Shop Rite will bill employee's health insurance company directly and in most cases, when staff have health insurance through Glassboro, there would be out of pocket expenses for our employees.

This program might help increase the number of staff who obtain the flu vaccine and help to ensure that the vaccines are given early on during the season. Hopefully the result will be less flu-like illness among employees and students.

Please feel free to contact me with any questions or concerns. Thank you for your consideration.